

Dear _____,
Landlord / Dueño

On March 17, 2020, the Berkeley City Council adopted an ordinance imposing a moratorium on evictions for failure to pay rent due to financial impacts related to COVID-19.

I am writing to provide notice that I am unable to pay full rent beginning the month of _____ as a result of documented financial impacts caused by COVID-19 or any local, state, or federal government response to COVID-19.

I am able to pay \$ _____ of my total rent each month for the duration of the local state of emergency and will inform you if there is a change in my circumstances that prevents me from paying this amount in the future.

The financial impacts are documented, caused by COVID-19 or any local, state, or federal government response to COVID-19, and include:

- Decrease in household income due to layoffs or reduction of hours**
Reducción de ingresos debido a ser despedido o reducción de horas
- Material decrease in household income due to caregiving responsibilities, including child care needs arising from school closures**
Reducción de ingresos debido a responsabilidades de cuidado, incluyendo cuidado de niños por las escuelas cerradas
- Substantial material out-of-pocket medical expenses**
Gastos médicos de bolsillo extraordinarios
- Other** (Otra explicación):

I am not including documentation to support my claim at this time, but I understand that I should gather and keep such documentation and may be required to provide it at a later date.
Yo no estoy incluyendo documentación para apoyar mi reclamo en este momento pero yo entiendo que debo juntar y conservar esta documentación y es posible ser requerido a proporcionarlo en una fecha posterior.

I am including documentation to support my claim, which consists of (Incluyo documentación para respaldar mi reclamo, que consiste en):

I understand my obligation to repay the full rent amount due within 6 months after the expiration of the local emergency. Any medical or financial information provided must be held in confidence.