



**RENT STABILIZATION BOARD**  
**Special Meeting Minutes – *Unapproved***  
**Tuesday, April 21, 2020 at 3:15 p.m.**

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City of Berkeley Rent Stabilization Board (Rent Board) will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, **there will not be a physical meeting location available.**

To access this meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device by clicking on this URL <https://zoom.us/j/93591611903?pwd=czQ0L29TSU52TlJmWE53U3lpL0w3QT09> . If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the “raise hand” icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-6833 and enter Meeting ID: 935-9161-1903. If you wish to comment during the public comment portion of the agenda, Press \*9 and wait to be recognized by the Chair.

To submit an e-mail comment to be read aloud during public comment, email [amueller@cityofberkeley.info](mailto:amueller@cityofberkeley.info) with the Subject Line in this format: “PUBLIC COMMENT ITEM #3.” Please observe a 150 word limit. Time limits on public comments will apply. Written comments will be entered into the public record. **Email comments must be submitted to the email address above by 6:45 p.m. on the day of the meeting in order to be included.**

Please be mindful that the teleconference will be recorded as any Rent Board meeting is recorded, and all other rules of procedure and decorum will apply for Rent Board meetings conducted by teleconference or videoconference.

This meeting will be conducted in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Jay Kelekian, Executive Director, at (510) 981-7368 (981-RENT). The Rent Board may take action related to any subject listed on the Agenda.

**RENT STABILIZATION BOARD**  
**Special Meeting Minutes – *Unapproved***  
**Tuesday, April 21, 2020 at 3:15 p.m.**

<b>AGENDA</b>
---------------

1. **Roll call** – Chair Laverde called the meeting to order at 3:22 p.m.  
Aimee Mueller called roll.  
Commissioners present: Alpert, Chang (joined at 3:23 p.m.), Mendonca, Selawsky, Simon-Weisberg, Soto-Vigil, Tregub, Laverde  
Commissioners absent: Poblet  
Staff present: Brown, Kelekian, Mueller
  
2. **Approval of Agenda** – M/S/C (Alpert/Tregub) APPROVE AGENDA AS WRITTEN.  
Roll call vote. YES: Alpert, Chang, Mendonca, Selawsky, Simon-Weisberg, Soto-Vigil, Tregub, Laverde; NO: None; ABSTAIN: None; ABSENT: Poblet. Carried: 8-0-0-1.
  
3. **Public Comment** – There were 2 speakers: Derek Wallace and Krista Gulbransen thanked the Board for their work during the Shelter-in-Place Order and providing a means for the public to remotely participate in virtual meetings.

4. **ACTION ITEM**

- (1) Orientation and testing of webinar functionality, and discussion and possible action to adopt temporary rules for virtual meetings held during the duration of the COVID-19 Shelter-in-Place Order (Executive Director)

Following a discussion of the Zoom webinar platform and functionality, and he Board took the following action:

M/S/C (Simon-Weisberg/Alpert) THE CHAIR WILL REVIEW CITY COUNCIL’S VIRTUAL MEETING PROCEDURES AND ALAMEDA COUNTY BOARD OF SUPERVISOR VIRTUAL MEETING PROCEDURES AND MAKE AMENDMENTS AS NEEDED FOR VIRTUAL RENT BOARD MEETINGS. Roll call vote. YES: Alpert, Chang, Mendonca, Selawsky, Soto-Vigil, Tregub, Laverde; NO: None; ABSTAIN: None; ABSENT: Poblet, Simon-Weisberg. Carried: 7-0-0-2.

5. **ADJOURNMENT** – Chair Laverde adjourned the meeting at 3:52 p.m.