



Rent Stabilization Board

RENT STABILIZATION BOARD

DATE: June 18, 2007

TO: Honorable Members of the Rent Stabilization Board

FROM: Jay Kelekian, Executive Director

SUBJECT: Recommendation to adopt a Resolution authorizing the Executive Director to issue a purchase order with Berkeley Unified School District (BUSD) for the use of the Council Chambers in the Maudelle Shirek Building for all regularly scheduled Rent Board meetings in the 2007/2008 fiscal year, in an amount not to exceed \$2,000.

Recommendation:

That the Board adopt the attached resolution authorizing the Executive Director to issue a purchase order with BUSD for use of the Council Chambers at 2134 Martin Luther King Jr. Way for all regularly scheduled Rent Board meetings in the 2007/2008 fiscal year in an amount not to exceed \$2,000.

Background and Need For Rent Stabilization Board Action:

The Brown Act requires that all Board and Commission meetings be open to the public and held within the boundaries of the territory over which the legislative body has jurisdiction and that the meeting place be accessible to all people regardless of race, religion, color, national origin, ancestry, sex, or disability. The Council Chambers fulfills the Brown Act requirements and is properly equipped to allow meetings to be broadcast live. The Board has been paying for the use of the Council Chambers since June of 1998 and found the facilities to be more than adequate.

For the last several years BUSD has charged a fee of \$28 an hour for custodial services and \$26 an hour for technical services for the rental of the room. The meetings generally last between 2 to 3 hours. BUSD has agreed to the same fee for the FY 2007/2008, to reserve the Council Chambers on the first and third Monday of each month, unless it falls on a City holiday, then the following Thursday in the same week will be reserved.

Financial Impact:

The Fiscal Year 2007/2008 budget guidelines adopted on May 7th set aside sufficient funds for this purchase order in line item 50-10.

Name and Telephone Number of Contact Person:

Jay Kelekian, Executive Director
(510) 644-6128

RESOLUTION 07-

AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE A PURCHASE ORDER WITH BERKELEY UNIFIED SCHOOL DISTRICT FOR THE USE OF THE COUNCIL CHAMBERS IN THE MAUDELLE SHIREK BUILDING FOR ALL REGULARLY SCHEDULED RENT BOARD MEETINGS IN THE 2007/2008 FISCAL YEAR IN AN AMOUNT NOT TO EXCEED \$2,000

BE IT RESOLVED BY the Rent Stabilization Board of the City of Berkeley as follows:

WHEREAS, the Berkeley Rent Stabilization Board is a legislative body which holds regular monthly Board meetings; and

WHEREAS, pursuant to Government Code section 54954(b), the Brown Act, Board and Commission meetings shall be open to the public and held within the boundaries of the territory over which the legislative body has jurisdiction; and

WHEREAS, the Brown Act also requires that meetings be conducted in a facility that does not exclude persons on the basis of their race, religion, color, national origin, ancestry, or sex, or that is inaccessible to disabled persons; and

WHEREAS, the Council Chambers located on the second floor at the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way, owned by the Berkeley Unified School District (BUSD), fulfills the Brown Act requirements for open meetings, including disability access.

NOW, THEREFORE BE IT RESOLVED, by the City of Berkeley Rent Stabilization Board that the Executive Director is hereby authorized to issue a purchase order with BUSD for the term July 1, 2007 through June 30, 2008 in an amount not to exceed \$2,000, to hold each and every, gavel-to-gavel, regularly scheduled Rent Stabilization Board meeting in the Council Chambers at 2134 Martin Luther King Jr. Way.

Dated: June 18, 2007.

Adopted by the City of Berkeley Rent Stabilization Board by the following vote:

Yes:
No:
Abstain:
Absent:

Jesse Arreguin, Chair
Rent Stabilization Board

Attest: _____
Jay Kelekian, Executive Director