

**Rent Stabilization Program**  
**FUND 440**  
**FY 2017 Year-End Projections and FY 2018 Proposed Budget**

Code	Description	Actual FY2016	Adopted FY2017	YTD 10/12 Year FY 2017	Projected Year-End FY 2017	Proposed FY 2018
11-01	Monthly Employees	2,164,747	2,350,000	1,911,925	2,320,000	2,365,000
11-03	Hourly Employees	33,969	40,000	23,219	23,500	10,000
13-01	Overtime	224	1,000	347	700	1,000
27-20	Benefits	1,496,272	1,555,000	1,279,506	1,575,000	1,635,000
30-12	Stipends	52,760	53,500	39,190	51,600	53,500
30-23	Misc. Legal Expenses	15,344	4,000	1,349	3,500	4,000
30-36	Temp. Agency Employees	10,872	1,000	0	0	1,000
30-38	Misc. Professional Services	296,116	322,000	222,635	362,000	337,500
30-42	Office Equip. Mtc. Svcs. / Furniture	9,036	10,000	9,585	12,500	12,000
30-43	Bldg. & Structures Mtc. Svc.	278	400	290	300	400
30-51	Bank Credit Card Charges	25,409	22,000	28,285	29,000	35,000
40-10	Professional Dues & Intern Fees	2,735	5,800	7,743	7,800	6,000
40-31	Telephones	6,572	5,000	5,497	6,500	6,000
40-50	Printing and Binding	42,922	42,000	28,285	33,000	38,000
40-61	Commercial Travel	0	1,000	1,798	2,000	3,000
40-62	Meals & Lodging	0	200	0	0	1,000
40-63	Registration Fees	2,190	2,400	369	500	3,600
40-64	Transportation	429	500	741	1,000	1,500
40-70	Advertising/public access	48,357	50,000	29,893	40,000	50,000
40-80	Books & Publications	12,002	13,000	10,050	12,500	13,000
50-10	Rental of Land / Buildings	230,905	237,000	221,026	242,000	251,000
51-10	Postage	31,026	45,000	26,839	33,000	42,000
51-20	Messenger / Delivery	655	400	277	350	400
55-11	Office Supplies	14,197	17,000	11,839	12,900	15,000
55-50	Food and Water	2,558	2,200	2,478	2,700	3,000
70-43	Office Equipment and Furniture	11,047	9,500	2,326	3,000	5,000
70-44	Computers, Printers, Software	1,356	3,000	0	1,500	2,500
75-25	PC Replacement Contribution	9,493	9,500	7,910	9,500	9,500
75-35	Mail Services	3,528	3,600	2,940	3,600	3,600
75-50	City Vehicle / Fuel & Maint.	1,845	1,500	1,500	1,500	1,500
	Displacement Reimbursement Offset	2,204	5,000	6,024	6,050	7,500
	<b>Expenditure Subtotal</b>	<b>4,529,048</b>	<b>4,812,500</b>	<b>3,883,866</b>	<b>4,797,500</b>	<b>4,917,500</b>
	CIP (RTS Maintenance, Training, Research, Reports)	20,947	50,000	80,188	90,000	182,500
	<b>Total Recurring Fund Expenditures</b>	<b>4,549,995</b>	<b>4,862,500</b>	<b>3,964,054</b>	<b>4,887,500</b>	<b>5,100,000</b>
	<b>Total Recurring Fund Revenue</b>	<b>4,299,027</b>	<b>4,738,000</b>	<b>4,698,407</b>	<b>4,768,000</b>	<b>5,100,000</b>
	Annual Surplus/Shortfall	(250,968)	(124,500)	734,353	(119,500)	0
	One-Time Online Registration & Upgrades Cost					400,000
	One-Time Fee - Online Registration & Upgrades					400,000
	<b>FUND BALANCE (cash basis)</b>	<b>460,396</b>	<b>305,066</b>	<b>1,163,919</b>	<b>310,066</b>	<b>310,066</b>
	Carryover for FY15 Encumbrances (included above)	30,830				
	<b>FUND BALANCE (accrual basis)</b>	<b>429,566</b>	<b>305,066</b>	<b>1,163,919</b>	<b>310,066</b>	<b>310,066</b>