



Rent Stabilization Board

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair-accessible location.

To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Aimee Mueller at 981-4932 or 981-6903 (TDD) *at least three business days before* the meeting date.



Please refrain from wearing scented products to this meeting.

**RENT STABILIZATION BOARD**  
**BUDGET & PERSONNEL COMMITTEE MEETING**

**Thursday, December 19, 2013 – 11:00 a.m.**

**2001 Center Street, Law Library, 2nd Floor**

**AGENDA**

1. Roll Call
2. Approval of the Agenda
3. Approval of October 21, 2013 and November 15, 2013 Minutes
4. Public Comment
5. Update on the Staffing Model
6. Discussion of Outside Position Control and Budget Audit
7. Report on Leave Balances of the Executive Director
8. Public Records Act Request and/or Complaints
9. Review of Issues Raised by the November 7, 2013 Letter From the League of Women Voters
10. Consideration of Possible Revisions to the Rent Board Compensation Policies
11. Paperless Agendas
12. Discussion of How the RFP Process Works
13. Future Agenda Items
14. Adjournment

**STAFF CONTACT: Jay Kelekian, Executive Director (510) 981-7368**

**COMMITTEE:** Lisa Stephens (Chair), Katherine Harr, Judy Shelton, Pamela Webster