



Rent Stabilization Board

RENT STABILIZATION BOARD
Special Meeting Minutes
(Approved)

Rent Board Law Library
2001 Center Street, 2nd Floor**
Berkeley, CA 94704

Wednesday, June 13, 2012
6:00 p.m.

****Please note time and location change.** This meeting will not be televised, broadcast or Webcast.

Teleconference location: 5525 Summerhill Drive, Los Angeles, CA 90043

This meeting will be conducted in accordance with the Brown Act, CA Government Code Section 54953(b)(2), and Teleconferencing. Any member of the public may attend this meeting at either location. Questions regarding this matter may be addressed to Jay Kelekian, Executive Director and Secretary to the Board, (510) 981-7368.

1. **Roll call** – Vice-Chair Blake called the meeting to order at 6:11 p.m.
Aimee Mueller called roll.
Commissioners present: Blake, Dodsworth, Harr, Shelton (left 7:31), Townley, Tregub (left 7:38), Stephens (via teleconference)
Commissioners absent: Drake, Webster
Staff present: Hutton, Kelekian, Lapidus (I.T. Dept.), Mueller, Thygesen (I.T. Dept.)
2. **Approval of Agenda** M/S/C (Blake/Tregub) APPROVE AGENDA. Voice vote. Carried: 7-0-0-2.
ABSENT: Drake, Webster.
3. **Public Forum** – There were no speakers.
4. **Information/Action Items**
 - a. From Board Members, Executive Director and Committees
 - (1) Discussion and review of the Board’s Rent Tracking System (RTS) upgrade project and anticipated contract modifications (Executive Director) ****TO BE DELIVERED****

The Executive Director gave an overview of the staff report on this item and answered questions from Commissioners. NO ACTION TAKEN.
5. **Adjournment** Quorum dissolved at 7:38 p.m.