



Rent Stabilization Board

RENT STABILIZATION BOARD
MEETING of the AD HOC COMMITTEE ON WAIVERS

Thursday, September 15, 2011 – 4:30 p.m.

2001 Center Street, Law Library, 2nd Floor

MINUTES
(Unapproved)

1. Roll call. 4:38 p.m.
Committee members present: Harr, Shelton (left at 7:00 p.m.), Dodsworth (arrived at 4:42).
Committee members absent: None
Staff present: Kelekian, Lee
Public present: Valerie Trahan, Jyostana Francis (after 6:00 p.m.)
2. Agenda approved. The agenda was approved.
3. Public comment. None.
4. Minutes approved. The minutes of the meeting of August 12, 2011 were approved as modified.
5. Discussion.
 - a. The committee decided that, for units that lose their exempt status mid-year and are not registered within 60 days, landlords should not be eligible for an automatic administrative waiver. The committee moved to present a revision to Regulation 883(H) that reflects this policy to the full Board at its October meeting.
 - b. The committee critiqued the Board's website page containing registration information. Staff explained that the Board's entire website will eventually be redone. The committee voted to have staff include a link to the Waiver Request form on the bottom of the registration page. The committee will further review the website's registration information, as well as that of West Hollywood, which is more user-friendly, for future discussion.
 - c. Feasibility of having staff review waiver discussions at Board meetings – JAY
 - d. The committee tabled the update on communications with owners of foreclosed properties.
 - e. The committee prepared for their discussion with landlords. Staff distributed emails from two landlords who were unable to attend.
6. Dialogue with owners of small properties. Two landlords came and told the commissioners about their experiences with the discretionary waiver process.
7. Adjournment. 7:10 p.m.