



PUBLIC WORKS DEPARTMENT
Zero Waste Division

Multi-Family Property Owner/Manager Recycling Guidelines for Berkeley

Service Parameters:

- The City of Berkeley provides all residential refuse service within Berkeley.
- Recycling service is included free with any refuse account.
- The Ecology Center collects recycling from all 1-9 unit residential buildings.
- The City collects recycling from all 10 or more unit residential buildings.
- Any plant debris or food waste separated for composting is serviced by the City. This organics collection service is provided on request at 80% of the refuse collection rate.

Mandatory Recycling Requirements:

- The Countywide Mandatory Recycling Ordinance requires that every 5 or more unit residential building has adequate recycling service for basic covered materials: Paper, Cardboard, Bottles, Cans and Plastic Containers. For more information visit: www.recyclingrulesac.org/
- Property Managers are required to insure that recycling carts are properly labeled and to provide tenant recycling information annually and at move-in and move-out. See www.ci.berkeley.ca.us/Public_Works/Zero_Waste/Residential_Recycling_Services.aspx for printable outreach materials that will assist in your compliance requirements.

Recycling Service:

1-9 Unit Buildings: Ecology Center provides free recycling rollcarts and curbside recycling service on a specified weekday. Individual Paper/Cardboard and Container rollcarts are available in 64 and 96 gallon sizes. Property Managers can call the Ecology Center at 510-527-5555 to order the carts and obtain the service day for their address.

10+ Unit Buildings: The City of Berkeley provides free recycling rollcarts and curbside service on a specified weekday. Individual 96 gallon Paper/Cardboard and Container rollcarts are provided. Property Managers can call 311 (510-981-7270) to request recycling service and a site inspection to verify service needs, set-out locations and service day.

All rollcart recycling is collected at the curb. Distance service is available for a fee. Property Managers are expected to arrange for carts to be set at the curb by 7:00 AM on their service day and to have the carts removed from the curb within 24 hours of service. Some large apartments may warrant large metal bin service for paper & cardboard. This bin service is only provided upon approval by a Supervisor.

Property Managers should make recycling convenient and ideally in the same location as the refuse bin. Property Managers should make sure they have adequate refuse service and also address recycling contamination issues in order to prevent a lapse or discontinuance of recycling service.

Outreach Materials:

Instructional Recycling Posters for recycling areas and Cart Stickers are available for Paper/Cardboard, Containers, and Organics by calling 311 (510-981-7270).

These Instructional Posters and Tenant Recycling Guides can also be self printed from Berkeley's residential recycling webpage:

www.ci.berkeley.ca.us/Public_Works/Zero_Waste/Residential_Recycling_Services.aspx