

## MINUTES

The meeting was convened at 7:00 p.m. with Chrise de Tournay, Chair, presiding.

### ROLL CALL

Present: Chrise de Tournay, Alfred Twu, Ilana Golin (7:02 p.m. arrival), Marilyn McCartney, Antoinette Stein (7:10 p.m. arrival), Margo Schueler, Jennifer Lombardi, David Grubb  
LOA: Annette Poliwka  
Absent: None

**STAFF PRESENT:** Greg Apa, Heidi Obermeit

**MEMBERS OF THE PUBLIC PRESENT:** 4

**PUBLIC COMMENT:** 1

### ACTIONS TAKEN:

- 1. Approval of the January 27, 2020 Regular Meeting Agenda**  
M/S/C (Twu/de Tournay) to approve the agenda for the January 27, 2020 regular meeting.  
Ayes: Unanimous; Abstain: None; Absent: Poliwka, Golin, Stein
- 2. Approval of the November 25, 2019 Meeting Minutes**  
M/S/C (de Tournay, Schueler) to approve the November 25, 2019 regular meeting minutes.  
Ayes: Unanimous; Abstain: None; Absent: Poliwka
- 3. Approval to create a Zero Waste Design Guidelines for New Construction Subcommittee**  
M/SC/ (de Tournay/Stein) to approve the creation of a Zero Waste Design Guidelines for New Construction Subcommittee with the following three (3) subcommittee members: Antoinette Stein, Alfred Twu, and David Grubb.  
Ayes: Unanimous; Abstain: None; Absent: Poliwka
- 4. Approval to extend the meeting by five minutes**  
M/S/C (de Tournay/Stein) to extend the meeting by five minutes.  
Ayes: Unanimous; Abstain: None; Absent: Poliwka
- 5. Adjournment at 9:09 p.m.**  
M/S/C (de Tournay/Stein) to adjourn the meeting at 9:09 p.m.  
Ayes: Unanimous; Abstain: None; Absent: Poliwka

The next regular meeting of the Zero Waste Commission will be held on Monday, February 24, 2020 at 7:00 p.m. at the City of Berkeley Corporation Yard (Ratcliff Bldg, Willow Rm), 1326 Allston Way.

Respectfully Submitted:

  
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Heidi Obermeit, Secretary