



DEPARTMENT OF PUBLIC WORKS  
Zero Waste Division

**MINUTES**  
**ZERO WASTE COMMISSION**  
**Monday, November 30, 2015**  
**City of Berkeley Corporation Yard - 1326 Allston Way**  
**Ratcliff Building, Willow Room**

Chair Cowles called the meeting to order with a quorum at 7:00 PM

**1. Roll Call:** John Hitchen Oath of Office.

**Commissioners present:** Cowles, Twu, Noonan, Sutherland, Halperin, Watson, Hitchen, Wenning (7:05)

**Commissioners absent:** None

**Staff:** Andy Schneider – Recycling Program Manager, Manuel Hector – Acting Zero Waste Division Manager

**Members of the Public:** Jeff Belchamber & Sara MacKusick-CCC; Dan Knapp & Mary Lou Van Deventer - Urban Ore; Daniel Maher-Ecology Center; Nancy Gorrell; Ruth Abbe (Guest presenter)

**2. Approve Agenda:** M/S/C to approve agenda Watson/Sutherland 7/0/0

**3. Comments from the Public:** None

**4. Announcements and Commissioner Comments:** None

**5. Approve Meeting Minutes of Oct. 26, 2015:** M/S/C to approve the Oct. 26, 2015 Minutes: Sutherland/Halperin 8/0/0

**6. Zero Waste Goals and Strategic Planning Presentation - Ruth Abbe:** Ruth Abbe, President of Zero Waste USA, gave a PowerPoint presentation on zero waste planning & programs in the US. The presentation outlined zero waste goals & policies and gave some great examples of how other cities have implemented zero waste planning in their programs and infrastructure.

**7. Commission Meeting Schedule for 2016:** M/S/C to Approve of the 2016 Meeting Schedule Sutherland/Noonan 8/0/0

**8. Commission Info Report - Redesign/Rebuild of the Berkeley Transfer Station:** Discussion and approved edits of Commission Information Report recommending rebuilding the transfer station into a state-of-the-art zero waste facility. M/S/C to approve revised report Halperin/Sutherland 8/0/0

**9. Subcommittee Process – (Hector):** Staff clarified Subcommittee guidelines regarding process & timeline.

**10. Strategic Plan Recommendation – (Hector):** Staff explained how the Strategic Plan recommendation and recent Council referrals are part of a Council prioritization process. Once the priority projects are identified funding and staff resources will be provided as needed.

**11. Future Agenda Items:** Commission Work Plan, Strategic Planning, CEAC signage referral, Commercial Franchise, Public space recycling.

**12. Adjourn:** M/S/C Cowles/Twu to adjourn at 8:55 8/0/0