



DEPARTMENT OF PUBLIC WORKS  
Zero Waste Division

**MINUTES**  
**ZERO WASTE COMMISSION**  
**Monday, November 24, 2014**  
**City of Berkeley Corporation Yard - 1326 Allston Way**  
**Ratcliff Building, Willow Room**

Chair Halperin called the meeting to order with a quorum at 7:01 PM

**1. Roll Call:**

**Commissioners present:** Halperin, Schultze-Allen, Twu, Davis, Frink, Cowles, Sherman, Watson (7:04), Wenning (7:35)

**Commissioners absent:** None

**Staff:** Andrew Clough - Public Works Director, Andy Schneider – Recycling Program Manager, Manuel Hector – Senior Management Analyst

**Presenters:** Rob Hilton & Lauren Barbieri from HF &H Consultants

**Members of the Public:** Martin Bourque & Daniel Maher of Ecology Center; Jeff Belchamber of CCC; Dan Knapp & Mary Lou Van Deventer from Urban Ore; Carolyn Dean, Earl Pryor, Miguel Martinez, Anthony Pippins

**2. Approve Agenda: Staff requested to postpone the Commercial Franchise Discussion until SEIU had an opportunity to review the proposed options. Commission discussed and voted to continue with the presentation. M/S/C Schultze-Allen/Watson to approve agenda 7/0/1 (Twu abstain)**

**3. Comments from the Public: Dan Knapp announced a transfer station redesign workshop in Burbank on December 5<sup>th</sup>.**

**4. Announcements and Commissioner Comments: Davis announced that this will be her last meeting, as she is beginning work in Copenhagen. She introduced Anna Yip who is being referred as a possible ZWC appointee. Schultze-Allen reported that he went on a sustainable food tour put on by the Ecology Center.**

**5. Approve Meeting Minutes of October 27, 2014: M/S/C to approve the Oct. 27, 2014 minutes Schultze-Allen/Sherman 8/0/0**

**6. Discussion of the Public Works Department's plan to draft a strategic plan to reach Zero Waste: The Public Works Director outlined the current and proposed actions needed to reach the City's zero waste goal. These actions include reviewing the 2005 Solid Waste Management Plan, Climate Action Plan, and recent Zero Waste Division Audit; possibly redefining the goal itself; improving our operational efficiencies; and various Transfer Station rebuild options. A waste stream analysis and an RFP for a strategic plan consultant will occur in early 2015. The Commission, and the Strategic Plan Subcommittee, stated that they are very interested in the scope of the plan; clarifying their role in the strategic planning process; and including public**

input. The Director confirmed that funding for creation of the strategic plan is provided for in the current rate structure.

**7. Commercial Franchise discussion and Presentation by HF&H Consulting:** Rob Hilton and Lauren Barbeiri from HF&H Consulting gave a PowerPoint presentation on the commercial franchise study and the options under consideration. They shared their process and the interviews conducted to inform their study. Five options were considered for impacts on: Zero Waste Fund; General Fund; Staffing; Zero Waste Goal; Customer Service; Cost of Services; and Streets and Traffic. The Commission asked questions throughout the presentation.

**Motion to extend the meeting 20 minutes: M/S/C Sherman/Watson 9/0/0**

**8. Create a Subcommittee to evaluate and redefine the City's Zero Waste Goal:** A motion was made to create a separate subcommittee to review and possibly redefine the city's current zero waste goal. **M/S/C Sherman/Cowles 9/0/0.** Subcommittee members: Sherman (Chair), Watson, Cowles, Davis.

**9. Future Agenda Items:** Commercial Franchise union input and commission recommendation; Warewashing code amendment; meeting schedule; ZWC role in strategic planning process.

**10. Adjourn:** M/S/C Schultze-Allen/Davis to adjourn at 9:20 9/0/0