



Public Works Commission

**Regular Meeting
PUBLIC WORKS COMMISSION
Minutes**

Thursday, May 3, 2012

North Berkeley Senior Center, 1901 Hearst Avenue

CALL TO ORDER: 7:05 pm

Present: Alward, Haramati, Henry, Holland, Neal, Schueler, Yep

Absent: Diaz, Kidd (Leave of Absence)

Vacant: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The minutes of the Regular Meeting of April 5, 2012 were adopted as submitted (MSC Neal/Yep with a vote of 5-0-1, Schueler arriving late, Haramati abstaining).

CHAIR REPORT: None

STAFF REPORT: None

ANNOUNCEMENTS: Potential Upcoming Tour of Corporation Yard – Tuesday and Wednesday mornings are the best times of the week for most commissioners. The secretary will arrange a date.

ACTION ITEMS:

1. 5-Year Paving Plan, including Permeable Paver Trial: Commissioners would like the following to be added to the report: the selection process, the official Street Repair Policy, and the overall funding scenarios, based on PCI values, as presented in the Auditor's report last Fall. In addition, they would like to have the periodic presentation by engineering staff describing the entire system including *Streetsaver* at their next meeting. They would also like the PCI added for each street on the list. The 5-Year plan portion was then separated from the permeable paving part and held over to the next meeting.

After discussion, it was decided that the permeable paving portion of the report should move forward now since, during the Council presentation in November 2011, a commitment was made to come back with trial sites in the Spring of 2012. The Commission supports staff's plan is to identify several finalist sites and put out an RFP for an expert consultant to develop detailed

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1947 Center Street, 4th Floor, Berkeley, CA 94704-1155 Tel: 510.981-6400 TDD: 510.981.6903 Fax: 510.981.6390
E-mail: publicworks@ci.berkeley.ca.us

criteria (such as performing soil borings) and do the final selection. There was further discussion about the sites proposed by staff, which were based on (1) being in the last two years of the 5-Year Plan (since engineering work has already started on the earlier years) and (2) streets scheduled for reconstruction (since the higher costs might be comparable to the higher cost of permeable pavers). It was finally decided that more sites should be considered from the 5-Year Plan, and staff will plan to review those before issuing the RFP.

The following motion was made: “The Public Works Commission supports the work done by staff to identify four candidates and staff’s plan to issue a Request for Proposals (RFP) that asks for the consultant to develop detailed criteria for site evaluation and to consider several appropriate sites, including, but not limited, to the initial four sites selected by staff. The Secretary is authorized to finalize a Council Report providing this status for the originally planned date of June 12, 2012.” The motion was adopted (MSC Yep/Henry with a vote of 6-0-0, Neal leaving early).

2. Commission Consolidation: The Draft Council Report was discussed, and it was decided that the quotes from the Commissioners’ Manual should be added to the report. The Secretary was authorized to submit the report, as amended, (MSC Schueler/Holland with a vote of 6-0-0, Neal leaving early).

INFORMATION ITEMS: None.

FUTURE AGENDAS

1. Rule 20A Undergrounding: Review of Past Recommendations to Council
2. San Pablo Green Spine Project: Staff Update
3. Work Plan for Second Half of 2012

ADJOURNMENT: 9:30 pm