



Public Works Commission

**Regular Meeting
PUBLIC WORKS COMMISSION
Action Minutes
Thursday, February 4, 2016
1326 Allston Way, Ratcliff Building, Willow Room**

CALL TO ORDER: 7:03 PM

Present: Henry, Elgstrand, Schueler, Kelley, Roland, Dominguez, Freiberg

Absent: Yep, Swift (Excused)

Staff: Sean Rose (PWC Secretary)

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: The minutes of the January 7, 2016 PWC meeting was approved with no amendments. (M/S/C Kelley/Dominguez, 7-0-0)

CHAIR REPORT: None.

STAFF REPORT: Rose stated the 5-year Paving Plan item is scheduled to go to Council at the Council Meeting on 2/9/16. Rose also notified the Commission that the Allston Way Permeable Paver Demonstration Project won a 2015 APWA Project of the Year Award, and invited Commissioners to attend the awards ceremony.

PRESENTATION: None.

ACTION ITEMS:

1. **Elections:** The following two motions were passed:
 - “Elect Andy Kelley as Chair (7-0-0, M/S/C Henry/Freiberg)
 - “Elect Diz Swift as Vice-Chair (7-0-0, Kelley, Henry)
2. **Undergrounding Subcommittee:** Henry and Dominguez summarized the results of the January 28, 2016 Utility Undergrounding Subcommittee Meeting. The discussion focused on changes to the City consultant’s scope of work. No action was taken.
3. **PW Funding Needs:** Elgstrand and Freiberg presented and other Commissioners discussed the draft Public Works Funding memorandum prepared by the PW Funding Subcommittee. No action was taken.
4. **Subcommittee Objectives Statements and Target Completion Dates:** The item was briefly discussed and it was agreed to agendize the discussion for the March meeting and attach draft statements for all subcommittees to the March meeting agenda packet.

INFORMATION ITEMS:

1. **Standing Information Item - Subcommittee Reports:**
 - a. No other subcommittee reports, other than those listed above under Action Items, were taken up.

FUTURE AGENDAS:

1. Portland’s Experience with Green Infrastructure by Swift and Clay (March)
2. City Resiliency Update by Timothy Burroughs (April)
3. Award letter of appreciation to City staff for Allston Way Permeable Paver Project (March)
4. Report back on 5-Year Paving Plan Council Meeting (TBD)

ADJOURN: 8:35 pm