



Public Works Commission

Regular Meeting  
**PUBLIC WORKS COMMISSION**  
Action Minutes  
Thursday, September 7, 2017  
Corporation Yard, 1326 Allston Way, Berkeley, CA  
Willow Room

**CALL TO ORDER:** 7:00 PM

Present: Schueler, Freiberg, Smith, Yep, Henry, Hitchen, Dominguez, Coates

Absent: Kelley (excused)

Staff: Nisha Patel (City Engineer/ PWC Secretary), Joe Enke (Supervising Engineer), Andrew Brozyna (Deputy Director of Public Works)

**PUBLIC COMMENT:**

1. Dave Campbell from Bike East Bay commented on the Paving Plan

**APPROVAL OF MINUTES:**

Action: Minutes of the Regular Meeting of July 6, 2017, not yet available

**STAFF REPORT:** Nisha Patel and Joe Enke provided descriptions of projects currently underway by Public Works Engineering

**CHAIR REPORT:** Introduction of Commissioners including the District they preside, years on the Commission, and subcommittee(s) they are on. Trent Coates was introduced as a Commissioner.

**ACTION/ PRESENTATION ITEMS:**

Paving Plan

1. Paving Plan- Nisha Patel and Joe Enke provided a presentation of the 5-year Paving Plan, and the Commission requested we present the Paving Plan in a spreadsheet with the same fields as Wendy Wong prepared for the previous 5-year Paving Plan
2. December Special 2018 Workplan Meeting- Margo Schueler passed out the 2017 calendar year workplan, and proposed December 2nd from 10 am-12 pm to meet and have a potluck to discuss the next calendar year work plan.

**INFORMATION ITEMS:**

1. Commission Rules for Public Participation
2. Standing Information Item: Subcommittee Reports
  - a. Utility Undergrounding- Ray Yep discussed how the Undergrounding Subcommittee came about and provided a written status report on the undergrounding study. The plan

is to have the three commissioners review on the undergrounding subcommittee approve the report in October and bring it to Council in early 2018. Ray relayed is hinterest in meeting with Ken Emeziem and Phil Harrington.

- b. Paving
- c. Watershed- Margo Schueler said the subcommittee is continuing to meet with Mitch Buttress and EBMUD, and West Berkeley to discuss what will happen with green infrastructure with the Watershed Master Plan. She also relayed that the PW Commission was mandated by Council to update the Watershed Management Plan. Mission Statement- Matthew and Kyle provided a proposal to revise the Mission statement.

**FUTURE AGENDAS:** Items for October

- 1. Undergrounding recommendations
- 2. 2018-2022 Paving Plan

**Motion to ADJOURN** - (Freiberg/ Yep 8/0/0) 9:45 pm

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**Commission Secretary:**

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