



Public Works Commission

**Regular Meeting**  
**PUBLIC WORKS COMMISSION**  
**Agenda**  
**Thursday, January 4, 2018, 7:00 p.m.**  
**Corporation Yard, 1326 Allston Way, Berkeley, CA**  
**Willow Room**

7:00 pm CALL TO ORDER: Chair will call the meeting to order; Secretary will call roll.

7:05 pm PUBLIC COMMENT: Each speaker is limited to three (3) minutes.

7:15 pm APPROVAL OF MINUTES: November 2, 2017 Meeting Minutes\*\*

7:20 pm CHAIR REPORT:

7:25 pm STAFF REPORT:

8:15 pm ACTION ITEMS: (Matters for discussion and possible action)

1. 2018 Work Plan and Subcommittees\*
2. Meeting Schedule\*
3. Nominations for 2018 Chair and Vice Chair
4. Undergrounding Report
5. Proposition 218 Voter Approval for Increased Fees Community Meeting

9:00 pm INFORMATION ITEMS: (Action may be taken on any information item at this meeting if a majority of Commissioners votes to move it to an action item. This vote may take place at or before the time the item is scheduled to come up).

1. Standing Information Item: Subcommittee Reports
  - a. Utility undergrounding
  - b. Paving Plan and Policy
  - c. Asset Management
  - d. Street Lighting
  - e. Watershed
  - f. Mission statement
  - g. Sidewalks

2. ANNOUNCEMENTS:

9:30 pm FUTURE AGENDAS:

10:00 pm ADJOURNMENT

\* Indicates written material included in packet.

\*\* Indicates material to be delivered at meeting.

**A complete agenda packet is available for public review at the Engineering Division front desk.**

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## **ADA Disclaimer:**

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

## **SB 343 Disclaimer:**

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the Public Works Department located at the address below.

## **Communications Disclaimer:**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the Secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the Secretary of the relevant board, commission or committee for further information.

## **Commission Secretary:**

Nisha Patel, Public Works - Manager of Engineering/ City Engineer  
Public Works Department/Engineering Division, 1947 Center Street, 4th Floor,  
Berkeley, CA, 94704, Telephone (510) 981-6406, Fax: (510) 981-7060  
TDD: (510) 981-6347, Email: [NPatel@cityofberkeley.info](mailto:NPatel@cityofberkeley.info)

## 2018 Commission Meeting Dates

Please complete this form and email it to the  
[Commission Inbox](#) by: **Friday, January 5, 2018**

Name of Commission: Public Works

Commission Secretary: Nisha Patel

### Please Note the Commission Meeting Dates for 2018 Below

Please fill in meeting date below. If no meeting for the month is scheduled please note as "No Meeting."

*"Example"*

Month	Meeting Day and Date	Time
January 2018	Tuesday 1/09/18	7:00 pm

Month	Meeting Day and Date	Time
July 2018	No Meeting	

## 2018 Meeting Dates

Month	Meeting Day and Date	Time
January 2018	Thursday, 1/4/18	7:00 pm
February 2018	Thursday, 2/1/18	7:00 pm
March 2018	Thursday, 3/1/18	7:00 pm
April 2018	Thursday, 4/5/17	7:00 pm
May 2018	Thursday, 5/3/18	7:00 pm
June 2018	Thursday, 6/7/18	7:00 pm

Month	Meeting Day and Date	Time
July 2018	Thursday, 7/5/18	7:00 pm
August 2018	No Meeting	
September 2018	Thursday, 9/6/18	7:00 pm
October 2018	Thursday, 10/4/18	7:00 pm
November 2018	Thursday, 11/1/18	7:00 pm
December 2018	No Meeting	

[commission@cityofberkeley.info](mailto:commission@cityofberkeley.info)

City Clerk Department

Please contact Leslie Rome at (510) 981-6908 with any questions.

## Berkeley Public Works Commission – 2018 Work Plan

January 2018

**Mission: The PWC advises the Council on maintenance, repair, and capital improvements of streets, sidewalks, sanitary sewers, storm drains, City buildings, communications systems, vehicles, and undergrounding of utilities.**

Activity	Resources	Outputs	Outcome objective	Impacts	Schedule	Subcommittee (interest/tbd)
Paving Plan and Policy	Transportation Commission; Staff time to update and present Plan and other related projects;	<ol style="list-style-type: none"> <li>1. Develop goals, metrics, and timeline</li> <li>2. Review technologies and innovations</li> <li>3. Update policy</li> <li>4. Recommendation to Council on Plan</li> <li>5. Recommendation to Council on Policy</li> </ol>	Able to better prioritize and evaluate plan elements; Learn with staff; Comply with review mandate; Encourage equitable stakeholder involvement;	Public participation, transparency, and accountability; Policy guidance on technical decisions; Sustainable streets; Reduce toxicity; Improve quality, PCI; Public support of paving priorities, funding, outcomes		John, Nic, Margo, Matt
Asset Management, Future Infrastructure Plan, Master Plan	Staff time to provide data, collaboration and feedback	<ol style="list-style-type: none"> <li>1. Assess City Assets</li> <li>2. Systematic prioritization for funding</li> <li>3. Asset Management Plan framework</li> </ol>	Clarify mandates, statutes, plans; Policy Guidance on technical decisions;	Sustainable infrastructure Transparent project prioritization Community knowledge and support of investment		Nic, Andy, Kyle, John
Sidewalks	Transportation Commission; Staff updates	<ol style="list-style-type: none"> <li>1. Citywide condition assessment</li> <li>2. Systematic prioritization for funding</li> <li>3. Implementation Plan</li> </ol>	Review and update sidewalk policy, as needed			John, Nic, Margo, Andy
Street lighting	Staff updates		Review follow-up needs on LED street lighting			Andy, John, Matt, Margo, Nic
Utility undergrounding	Disaster & Fire Safety and Transportation Commissions	<ol style="list-style-type: none"> <li>1. Delivery of Phase 3 Program Recommendations to Council</li> </ol>	Preparation of a comprehensive utility undergrounding funding plan in response to Council request; Encourage equitable stakeholder involvement;			Matt, Ray, Larry

Activity	Resources	Outputs	Outcome objective	Impacts	Schedule	Subcommittee (interest/tbd)
Watershed management plan	EBMUD LBNL CEAC Staff updates	1. Recommendation to Council Update Berkeley's WMP	Respond to Council request	Understand basin infrastructure impacts Collaboration with EBMUD and LBNL on Green infrastructure plan framework Update of Watershed Management Plan		Margo, Nic, Matt
Mission statement		1. Recommendation to Council	Update the PWC's mission statement			Matt, Kyle, Larry
T-1 Implementation	Staff updates	1. Citizen Oversight Committee	Transparency Community support for future infrastructure initiatives; Encourage equitable stakeholder involvement;	Accountability Public support		Ray
Staff Collaboration	Staff time to provide data, collaboration and feedback	1. Collaborative Work Plans 2. Coordinate PWC efforts with Department Work Plan	Be on the same page; Encourage equitable stakeholder involvement;	Empowered community; Staff understands community perspectives		Ray
Citywide infrastructure funding			Advise Council on infrastructure funding needs and the need to develop options; Encourage equitable stakeholder involvement;			
Sanitary sewers			Monitor progress with consent decree			
Customer service improvements		Evaluate options to improve customer interface;	Encourage equitable stakeholder involvement; Improve web interface; Improve call center interface			
Sustainable infrastructure		On-site water systems	Recommendations to Council			
Citywide perspectives		Use of the triple bottom line Use of Envision	Recommendations to Council			

