



Berkeley Public Works  
Commission

**Regular Meeting  
PUBLIC WORKS COMMISSION  
Agenda**

**Thursday, November 2, 2017 at 7:00 p.m.  
Corporation Yard, 1326 Allston Way, Berkeley, CA  
Willow Room**

7:00 pm CALL TO ORDER: Chair will call the meeting to order; Secretary will call roll.

7:05 pm PUBLIC COMMENT: Each speaker is limited to three (3) minutes.

7:15 pm APPROVAL OF MINUTES: September 7, 2017\*\*, October 5, 2017\*\*

7:20 pm CHAIR REPORT:

7:25 pm STAFF REPORT:

8:00 pm ACTION ITEMS: (Matters for discussion and possible action)

1. 2018-2022 Paving Plan Recommendation – Revised final memo\*
2. 2017 Undergrounding Report Status
3. December Retreat 2018 Work Plan Agenda
  - a. Council subcommittee and work plan requirements\*

9:00 pm INFORMATION ITEMS: (Action may be taken on any information item at this meeting if a majority of Commissioners votes to move it to an action item. This vote may take place at or before the time the item is scheduled to come up).

1. Standing Information Item: Subcommittee Reports
  - a. Utility undergrounding
  - b. Paving
  - c. Watershed
  - d. Mission statement
  - e. Sidewalks
2. ANNOUNCEMENTS:
  - a. Bay Currents GI Talk Tues., Nov. 14: Greening the Gray: This year's hurricanes have vividly shown the dangers of cities' vast sheets of impermeable roofs, streets, and parking lots. But here in the Bay Area, paved-over cities are being slowly converted to green spongy habitats. How do rain gardens, trees, and soils benefit water, wildlife, and people? Hear about the history and potential from Peter Schultze-Allen, who brought "low impact development" to Emeryville's legacy of heavy industry and pollution. Refreshments 7 PM, talks 7:30 - 9 PM at St. Alban's Parish Hall, 1501 Washington Ave. (one block north of Solano), Albany. Free, but seating is limited.
  - b. APWA regional conference in Richmond
  - c. Other

9:30 pm FUTURE AGENDAS:

MRP GI Plan, Undergrounding Report, Measure M Status Update, Election of 2018 Officers, Mission

10:00 pm ADJOURNMENT

- \* Indicates written material included in packet.
- \*\* Indicates material to be delivered at meeting.

**A complete agenda packet is available for public review at the Engineering Division front desk.**

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## **ADA Disclaimer:**

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

## **SB 343 Disclaimer:**

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the Public Works Department located at the address below.

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## **Commission Secretary:**

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## **A. WORK PROGRAM**

### **1) Development of a Work Program**

Many commissions find it effective to establish a yearly work program or statement of goals. A work program is a planning document that specifies how and when the objectives (outcomes) which the commission expects to accomplish during the fiscal year will be achieved. Goal statements explain the nature and scope of the work to be performed and the time needed to accomplish the goal. The nature of the duties of specific commissions may determine which method is most suitable. Designing yearly work programs or goal statements may be done in conjunction with the development of the relevant departmental work plan so that the department and commission's work will complement each other throughout the year.

When developing a work plan Commissions should take special care to ensure that they remain within their subject area purview and the constraints of their enabling legislation.

#### **Mission:**

Advises the Council on maintenance, repair, and capital improvement of streets, sidewalks, sanitary sewers, storm drains, City buildings, communication systems, vehicles and equipment, and undergrounding of utilities.