



Public Works Commission

**Regular Meeting**  
**PUBLIC WORKS COMMISSION**  
**Agenda**  
**Thursday, October 5, 2017 at 7:00 p.m.**  
**Corporation Yard, 1326 Allston Way, Berkeley, CA**  
**Willow Room**

7:00 pm CALL TO ORDER: Chair will call the meeting to order; Secretary will call roll.

7:05 pm PUBLIC COMMENT: Each speaker is limited to three (3) minutes.

7:15 pm APPROVAL OF MINUTES: July 6, 2017 \*; September 7, 2016 \*\*

7:20 pm CHAIR REPORT:

7:25 pm STAFF REPORT:

7:30 pm PRESENTATION:

1. T1 Implementation \*\*

7:50 pm ACTION ITEMS: (Matters for discussion and possible action)

1. Paving Plan

9:30 pm INFORMATION ITEMS: (Action may be taken on any information item at this meeting if a majority of Commissioners votes to move it to an action item. This vote may take place at or before the time the item is scheduled to come up).

1. Standing Information Item: Subcommittee Reports
  - a. Utility undergrounding
  - b. Paving \*\*
  - c. Watershed
  - d. Mission statement
  - e. Sidewalks

9:50 pm FUTURE AGENDAS:

MRP GI Plan, Undergrounding Report

10:00 pm ADJOURNMENT

\* Indicates written material included in packet.

\*\* Indicates material to be delivered at meeting.

**A complete agenda packet is available for public review at the Engineering Division front desk.**

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**Commission Secretary:**

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**To:** Public Works Commission (PWC)  
**From:** Ray Yep, Chair of the Undergrounding sub-committee  
**Subject:** Progress report  
**Date:** September 7, 2017

This report is submitted to bring the commission up to date on activities related to utility undergrounding.

Program Phase	Work Status
<p><b>Phase 1: Prepare Baseline Study</b>                      This phase will develop baseline information for the undergrounding program.</p>	<p>Completed by Harris and Associates.</p>
<p><b>Phase 2: Conceptualize the Undergrounding Program</b></p> <p><b><u>Phase 2A (Goldman School of Public Policy)</u></b>  <u>Study Area 1 – Future Technologies and Social/Geographic Equity</u>                      This component will evaluate how PG&amp;E, service providers, and street lighting may change in the next 50 years. This will help with forecasting the type of undergrounding methods to be used and the type of above ground poles that will remain. Also included shall be considerations for social/geographic equity for implementation.</p> <p><u>Study Area 2 – Benefit/Cost Analysis</u>                      This component will evaluate the benefits and costs of an undergrounding program.</p> <p><b><u>Phase 2B (Public Works Department and Commissions)</u></b>                      This phase will pull together the work done in Phase 1 and Phase 2A into a cohesive Concept Plan for Berkeley. A summary report shall be written for the City Council’s consideration. The schedule for Phase 2B is from June 2017 to March 2018.</p>	<p><b><u>Phase 2A</u></b>                      Goldman School student De En Ni has completed a study on future technologies and Daniel Bradway has completed a study on benefit/cost analyses. Both of them have graduated from the MPA program.</p> <p><b><u>Phase 2B</u></b></p> <ol style="list-style-type: none"> <li>1. A meeting with Comcast was held on March 30, with ATT on April 6, and with PG&amp;E on July 10.</li> <li>2. A meeting was held with the City of Palo Alto on May 4 and with San Diego on August 21.</li> <li>3. Nic and Tony presented a draft community survey to the undergrounding subcommittee on August 24. They will update and review it with Susan Wengraf. The plan is to distribute it through councilmember newsletters.</li> <li>4. The undergrounding subcommittee is working on the phase 2 report. The schedule is:                         <ul style="list-style-type: none"> <li>• Subcommittee completes report by 9/28.</li> <li>• PWC, TC, and DFSC approve the report at their October meetings.</li> <li>• Prepare final report and board agenda in Nov.</li> <li>• Route agenda item by Dec. 1.</li> <li>• On Council agenda in Jan or Feb 2018.</li> </ul> </li> <li>5. A progress report was on the City Council’s agenda on March 28<sup>th</sup>. The Council approved completing Phase 2 and to report back to them. Their intent is to not authorize Phase 3 and 4 and to create a new project that will develop a year 2050 vision for infrastructure in Berkeley.</li> </ol>



Public Works Commission

Regular Meeting  
**PUBLIC WORKS COMMISSION**  
Action Minutes  
Thursday, July 6, 2017  
Corporation Yard, 1326 Allston Way, Berkeley, CA  
Willow Room

**CALL TO ORDER:** 7:00 PM

Present: Schueler, Freiberg, Smith, Yep, Henry, Hitchen, Dominguez, Kelley

Absent: Andy Kelley (excused)

Staff: Andrew Brozyna (PWC Secretary), Elmar Kapfer, Bernadette Lopes

**PUBLIC COMMENT:**

1. Ms. Ritchie Smith- shared many thanks to Public Works for the gardening work in her neighborhood in preparation for the Juneteenth Festival. She expressed concern with the lack of Public Works employees available to keep her neighborhood streets swept especially in the areas of Ellis Street and also shared her concerns with the need for better street clean up service and public trash cans in her area.
2. Mr. Mark Gilligan – commented commission’s work plan discussions should include alternative project delivery.

**APPROVAL OF MINUTES:**

Action: Approve minutes of the Regular Meeting of June 1, 2017, with the following changes:

- a. Public Comment, b: change “Holy” Street to Holly Street.
- b. Staff Report, e: The PWC would like to receive the staff white paper.

M/S/C (Yep/Hitchen 7-0-0)

**STAFF REPORT:** none

**CHAIR REPORT:**

- a. Introductions of COB staff members attending including new Deputy Director of Public Works and Interim PWC Secretary, Andrew Brozyna, Supervising Engineer Elmar Kapfer, and OSIII, Bernadette Lopes.
- b. Council moved T1 staff recommendation on consent. Commission has continued interest for Staff to summarize work done to date on Alston Way Permeable Paver Project and develop a simple check list and schedule of items to monitor going forward as to best learn from this pilot project; Thanked T1 Subcommittee for diligent work for Commission Report Phase I
- c. Work Plan: Need to add 6 meetings as determined in February meeting to make up meetings used for T1 public meetings.

**ACTION ITEMS:**

1. BEAT Project Technical Advisory Committee (TAC) participation  
PRESENTATION: Katy Van Dyke gave a presentation on the BEAT project. Describing projects currently active within COB and expansion for renewable/sustainable independent micro power grids throughout the city. Presentation included importance for the PWC to support the current projects for solar and other renewables. BEAT will be added to the Work Plan of the Undergrounding Subcommittee. Schueler will request Van Dyke send meeting notices to Yep, Henry, Domingues; Henry and Domingues will attend and report back to PWC.
2. Sidewalks Plan Proposal Response to Transportation Commission –  
Action: After discussion of the Sidewalk Subcommittee memo to the Transportation Commission, Forward response memo to Transportation Commission. M/S/C (Henry/Smith 7/0/0)
3. PWC Work Plan - PWC submitted its 2017 Work Plan in March. T1 subcommittee Phase 1 Implementation work complete, reconvene for Phase I monitoring or Phase II project identification.
4. Measure T1 Implementation – Commissioners reviewed previously adopted process concern memo prepared prior to the 6/27/17 Council Consent Calendar approval of the staff recommendations on Phase I T1 projects dated 6/22/17 and a subsequent shortened memo dated 7/6/17 with a view to improving the public process in the future. Commissioners discussed the need for transparency, details of projects, single point of contact with staff, long term vision in spending bond funds, program plans that would provide a basis for managing and communication, including change management. Action: Forward Process Concern Memo dated 7/6/17 to Council. M/S/C (Henry/Dominguez 7/0/0)
5. Naming Referral - South Berkeley Senior Center  
Motion: The PWC recommends renaming the South Berkeley Senior Center the Judge Henry Ramsey Jr. South Berkeley Senior Center in compliance with the Renaming Policy. M/S/C (Smith/Henry 7/0/0)

**INFORMATION ITEMS: (May become action items)**

1. Brief report from Commissioner Yep on the AWWA Conference. Many technical papers on GI. We should discuss adding maintenance issues to GI projects. Asset Management continues to be a dynamic topic. We should add this to our next work plan discussion.
2. Subcommittee reports:
  - a. Five Year Paving Plan – previously approved the recommendation memo including the long term cost of asphalt analysis submitted by the subcommittee. Will be meeting with staff to discuss goals and plan development and take up again in the fall, pending Council authorization of additional meetings.

**FUTURE AGENDAS: Items for September**

- a. Measure T1 Phase II Calendar
- b. Undergrounding recommendations
- c. December PWC Work Plan meeting date

**Motion to ADJOURN - (Freiberg/Hitchen 7/0/0)**

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