



Public Works Commission

**Regular Meeting
PUBLIC WORKS COMMISSION
Action Minutes
Thursday, November 5, 2015
1326 Allston Way, Ratcliff Building**

CALL TO ORDER: 7:03 PM

Present: Neal, Elgstrand, Schueler, Kelley, Yep, Swift, Freiberg, Dominguez

Absent: Roland

Staff: Sean Rose (PWC Secretary)

PUBLIC COMMENT: Mr. Steve Sherman provided public comment on the importance of funding the EBMUD Transfer Station and other infrastructure needs in the City.

Mr. Roger Pritchard asked that staff implement minimum response times for 311 service requests.

APPROVAL OF MINUTES: The minutes for the regular meeting of September 3, 2015 and October 1, 2015 were approved as amended. (M/S/C Schueler/Swift, 8-0-0)

CHAIR REPORT: None.

STAFF REPORT: Rose presided over the Oath of Office for new Commissioner Nicholas Dominguez. Rose and Commissioner Schueler provided a summary of the October 27, 2015 City Council Work Session on Measure M.

PRESENTATION: None.

ACTION ITEMS:

Measure M Outreach Subcommittee: Commissioner Yep provided an update on the activities of the November 2, 2015 subcommittee meeting. Yep recommended that the Committee not meet without further clarification from staff regarding the possibility of a bond measure. Commissioners Swift and Elgstrand will draft a resolution regarding bond measures and report back to the full Commission in January.

Review Recommendations for 2016/2017 Paving Plan: The Commission agreed no further discussion on this topic is required at this time.

Nominations for Chair and Vice-Chair: Yep nominated Commissioner Kelley for Chair. Swift nominated Henry for Chair. Schueler nominated Swift for Chair. The Commission will accept additional nominations at the January meeting.

Undergrounding Subcommittee: Yep provided a summary of the Undergrounding Subcommittee activities. The Committee will review Harris Consulting's scope of work at the next subcommittee meeting. Victoria Legg is developing a Vision Statement for the Subcommittee.

Streetlighting Subcommittee: The subcommittee is still waiting on a map from staff of streetlights in the City.

Retreat: The Commission asked that staff reserve the Willow Room in the event that Council approves the additional meeting on December 12, 2015. The room will be reserved if Council approves the additional meeting.

INFORMATION ITEMS:

None.

FUTURE AGENDA TOPICS:

League of Women Voters Drought Meeting

ADJOURNMENT: 9:17 pm