Police Review Commission (PRC)

LATE-FILE FORM

PRC CASE #: _____

COMPLAINANT NAME (Print): _____

PRC rules regarding filing deadlines:

In most cases, a complaint must be filed within 90 calendar days of the alleged misconduct. A complaint filed between 91 and 180 days of the alleged misconduct must include this Late-File Form. PRC staff will submit the Complaint and Late-File Forms to the Police Review Commission to consider during a closed session at their next regularly scheduled meeting. For the late-filed complaint to be accepted, at least six Commissioners must find, by clear and convincing evidence, that there was good cause for the failure to file on time.

Complaints filed after 180 calendar days of the alleged misconduct will not be accepted.

These rules can be found in the PRC Regulations for Handling Complaints Against Members of the Police Department, Section II.a.2.

Describe the reasons for your late-filing of a PRC complaint here:

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Attach additional sheets or documents to support your claim, if needed.

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Signature of Complainant Date signed

Revised 4-21-16

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