



Planning & Development Department  
Building & Safety Division

### Submittal of Engineering Report Required by Soft Story Ordinance

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ Case Number: SS \_\_\_\_\_

Submitted by: \_\_\_\_\_  
Name No. and Street City & Zip Code

Engineer: \_\_\_\_\_  
Name No. and Street City & Zip Code

- \$612.00 Fee paid
- 2 Originals with engineer's wet stamp and 1 Copy of report.
- Electronic version enclosed

(Staff use only)

*All fees are to be entered into account EQ.  
Place reports and transmittal sheet in office  
in-box of building & safety manager for  
completion and preparation for transmittal.*

*Validate this form in the space below.*



For further information:  
Christina Franco, Office Specialist III  
Building & Safety Division  
Planning and Development Department  
2120 Milvia Street, Berkeley, CA 94704  
Tel: 510 981-7440; Fax: 510 981-7450  
e-mail: [BuildingandSafety@CityofBerkeley.info](mailto:BuildingandSafety@CityofBerkeley.info)

#### Transmittal to Reviewer

Interwest Consulting Group  Telesis Engineers

Date : \_\_\_\_\_

From: Christina Franco, Office Specialist III  
[One copy retained in case file]

PLANNING A SAFE AND SUSTAINABLE FUTURE FOR BERKELEY  
2120 Milvia Street, Berkeley, CA 94704  
Tel: 510.981.7440 Fax: 510.981.7444 TDD: 510.981.6903  
e-mail: [planning@ci.berkeley.ca.us](mailto:planning@ci.berkeley.ca.us)