



Planning and Development
Building and Safety Division

CITY OF BERKELEY
Planning and Development, Building & Safety Division
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ESTIMATED PLAN CHECK TURNAROUND TIMES*

PERMIT TYPE	INITIAL PLAN CHECK TURNAROUND TIME IN WORKING DAYS	RESUBMITTALS TURNAROUND TIME IN WORKING DAYS	BRIEF DESCRIPTIONS OF PROJECTS REVIEWED UNDER THESE PERMIT TYPES
BP-0	OVER THE COUNTER	N/A	<p>Projects that can be reviewed (including providing comments) and/or approved within <u>30 minutes</u> or less.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Residential kitchen remodels • Residential bathroom remodels • Dry-rot/pest control damage repairs • Deck/porch repair/alteration • Residential voluntary seismic retrofits • Window replacements • Residential Solar PV installations • Residential Electric Vehicle plug-in modules • Other similar projects of minor nature if, per plan checker's discretion, the plan review could be accomplished within 30 minutes
BP-1 (1 WEEK)	5 WORKING DAYS	5 WORKING DAYS	<p>Projects where plan reviews can be completed within 3 hours.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Residential remodels and/or alterations (excluding attic and/or basement conversions) that may also include some structural calculations • Small residential additions (i.e. porch enclosures, bay additions, room extensions, other similar add-ons) that may also include some structural calculations • Demolitions • Signs/awnings/canopies/fences • Nonresidential Solar PV / EV system installations • Stand-alone Mechanical or Electrical or Plumbing installations not associated with a BP-3, BP-4, or BP-6

<p style="text-align: center;">BP-3 (3 WEEKS)</p>	<p style="text-align: center;">15 WORKING DAYS</p>	<p style="text-align: center;">10 WORKING DAYS</p>	<p>Projects where plan reviews can be completed within 8 hours Examples:</p> <ul style="list-style-type: none"> • Nonresidential tenant improvements • Nonresidential additions • Residential additions, attic/basement conversions, major remodels • New single family residences and accessory structures • Structural alteration projects • Engineered seismic retrofits • Code Enforcement cases
<p style="text-align: center;">BP-3A (ACCELERATED)</p>	<p style="text-align: center;">8 WORKING DAYS</p>	<p style="text-align: center;">5 WORKING DAYS</p>	<p style="text-align: center;">Same as BP-3 and BP-4</p> <p>Notes:</p> <ul style="list-style-type: none"> ➤ Requires upfront supervisor’s approval as accelerated reviews are performed outside of regular working hours; ➤ Requires additional 80% of regular plan check fee; ➤ Regular plan check turnaround time reduced by 50%
<p style="text-align: center;">BP-4 (4 WEEKS)</p>	<p style="text-align: center;">20 WORKING DAYS</p>	<p style="text-align: center;">10 WORKING DAYS</p>	<p>Projects where plan reviews can be completed within 8 hours Same as BP-3, but during periods of high permitting activity. Examples:</p> <ul style="list-style-type: none"> • Nonresidential tenant improvements • Nonresidential additions • Residential additions, attic/basement conversions, major remodels • New single family residences and accessory structures • Structural alteration projects • Engineered seismic retrofits • Code Enforcement cases
<p style="text-align: center;">BP-6 (6 WEEKS)</p>	<p style="text-align: center;">30 WORKING DAYS</p>	<p style="text-align: center;">15 WORKING DAYS</p>	<p>Projects where plan reviews may take more than one working day to complete. Examples:</p> <ul style="list-style-type: none"> • Large projects of any kind over \$1 million in valuation • New multi-unit residential (3+ units) building • New commercial, industrial, or mixed use buildings
<p style="text-align: center;">BP-6A (ACCELERATED)</p>	<p style="text-align: center;">15 WORKING DAYS</p>	<p style="text-align: center;">10 WORKING DAYS</p>	<p style="text-align: center;">Same as BP-6</p> <p>Notes:</p> <ul style="list-style-type: none"> ➤ Requires upfront supervisor’s approval as accelerated reviews are performed outside of regular working hours; ➤ Requires additional 80% of regular plan check fee; ➤ Regular plan check turnaround time reduced by 50%

* INCOMPLETE OR INADEQUATE PLANS MAY SUBSTANTIALLY IMPACT ESTIMATED PLAN CHECK TURNAROUND TIMES