## ESTIMATED PLAN CHECK TURNAROUND TIMES *

<table>
<thead>
<tr>
<th>PERMIT TYPE</th>
<th>INITIAL PLAN CHECK TURNAROUND TIME IN WORKING DAYS</th>
<th>RESUBMITTALS TURNAROUND TIME IN WORKING DAYS</th>
<th>BRIEF DESCRIPTIONS OF PROJECTS REVIEWED UNDER THESE PERMIT TYPES</th>
</tr>
</thead>
</table>
| **BP-0**    | OVER THE COUNTER                                  | N/A                                         | Projects that can be reviewed (including providing comments) and/or approved within **30 minutes** or less. Examples:  
- Residential kitchen remodels  
- Residential bathroom remodels  
- Dry-rot/pest control damage repairs  
- Deck/porch repair/alteration  
- Residential voluntary seismic retrofits  
- Window replacements  
- Residential Solar PV installations  
- Residential Electric Vehicle plug-in modules  
- Other similar projects of minor nature if, per plan checker’s discretion, the plan review could be accomplished within 30 minutes |
| **BP-1**    | 5 WORKING DAYS                                    | 5 WORKING DAYS                              | Projects where plan reviews can be completed within 3 hours. Examples:  
- Residential remodels and/or alterations (excluding attic and/or basement conversions) that may also include some structural calculations  
- Small residential additions (i.e., porch enclosures, bay additions, room extensions, other similar add-ons) that may also include some structural calculations  
- Demolitions  
- Signs/awnings/canopies/fences  
- Nonresidential Solar PV / EV system installations  
- Stand-alone Mechanical or Electrical or Plumbing installations not associated with a BP-3, BP-4, or BP-6 |
| BP-3 (3 WEEKS) | 15 WORKING DAYS | 10 WORKING DAYS | Projects where plan reviews can be completed within 8 hours  
Examples:  
• Nonresidential tenant improvements  
• Nonresidential additions  
• Residential additions, attic/basement conversions, major remodels  
• New single family residences and accessory structures  
• Structural alteration projects  
• Engineered seismic retrofits  
• Code Enforcement cases |
|----------------|----------------|----------------|--------------------------------------------------------------------------------------------------|
| BP-3A (ACCELERATED) | 8 WORKING DAYS | 5 WORKING DAYS | Same as BP-3 and BP-4  
Notes:  
➢ Requires upfront supervisor’s approval as accelerated reviews are performed outside of regular working hours;  
➢ Requires additional 80% of regular plan check fee;  
➢ Regular plan check turnaround time reduced by 50% |
| BP-4 (4 WEEKS) | 20 WORKING DAYS | 10 WORKING DAYS | Projects where plan reviews can be completed within 8 hours  
Same as BP-3, but during periods of high permitting activity.  
Examples:  
• Nonresidential tenant improvements  
• Nonresidential additions  
• Residential additions, attic/basement conversions, major remodels  
• New single family residences and accessory structures  
• Structural alteration projects  
• Engineered seismic retrofits  
• Code Enforcement cases |
| BP-6 (6 WEEKS) | 30 WORKING DAYS | 15 WORKING DAYS | Projects where plan reviews may take more than one working day to complete.  
Examples:  
• Large projects of any kind over $1 million in valuation  
• New multi-unit residential (3+ units) building  
• New commercial, industrial, or mixed use buildings |
| BP-6A (ACCELERATED) | 15 WORKING DAYS | 10 WORKING DAYS | Same as BP-6  
Notes:  
➢ Requires upfront supervisor’s approval as accelerated reviews are performed outside of regular working hours;  
➢ Requires additional 80% of regular plan check fee;  
➢ Regular plan check turnaround time reduced by 50% |

* INCOMPLETE OR INADEQUATE PLANS MAY SUBSTANTIALLY IMPACT ESTIMATED PLAN CHECK TURNAROUND TIMES