



# Rental Housing Safety Program/ Housing Code Enforcement **FEE SCHEDULE**

The following represents the fee schedule for habitability inspections and the administration of the Rental Housing Safety Program (RHSP). The fees were established by Resolution No. 68,940-N.S.

<b>INSPECTION SERVICE FEES</b>		
TYPE OF INSPECTION	HOUSING CODE STATUS	AMOUNT OF FEE
Initial Inspection	With or Without Cited Code Violations	None
1st Reinspection	All Cited Violations Corrected	None
	All Cited Violations Not Corrected	\$400
2nd Reinspection	Whether or Not All Cited Code Violations Corrected	\$600
All Other Reinspections	Whether or Not All Cited Code Violations Corrected	\$800

This fee schedule applies to each case being inspected. Individual units, exterior/common areas in buildings and individual rooms in hotels are considered “cases”.

**PLEASE NOTE:** It is the owner’s responsibility to inform the tenant(s) of the scheduled inspection and arrange access to each unit to be inspected. The owner is charged whether or not he/she is present at the site during the scheduled inspection. However, owners may not be charged if the tenant refuses the inspector entry to the unit.

<b>PENALTY FEES</b>		
FEE TYPE	FEE DESCRIPTION	AMOUNT OF FEE
Late Payment Fee	Penalty fees will be assessed for every reinspection or annual flat fee delinquent 1-30 days.	10% of the delinquent amount when 1-30 days late
	Additional penalty fees will be assessed for every reinspection or annual flat fee delinquent 31+ days.	40% of the delinquent amount when 31+ days late
Administration Lien Fee	A lien shall be filed with Alameda County for unpaid balances outstanding 60 days from the initial billing date, which shall include a processing fee.	\$250 per account

<b>ANNUAL FLAT PER UNIT/ROOM FEES</b>		
FEE TYPE	RESIDENTIAL STRUCTURE	AMOUNT OF FEE
Annual Per Unit Fee	Residential rental buildings	\$56 Per Unit
Annual Per Room Fee	Residential hotels and boarding house (with five or more rooms)	\$28 Per Room