



Parks, Recreation & Waterfront
Recreation & Camps Programs

City of Berkeley

Parks Recreation & Waterfront
Department
Recreation
Division

Application for scholarship (Low Income Fee Support)

Inside

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Application

Parks Recreation & Waterfront Department, Recreation Division, 1720 8th Street, Berkeley, CA 94710

Ph: (510) 981-5150 Fax: 981-5160 E-Mail: recreation@cityofberkeley.info

Website: www.cityofberkeley.info/recreation

What Recreation Programs Are Available For Scholarship? How Much of a Discount Do They Offer?

SCHOLARSHIPS - refers to low income fee support for the following recreation and camp programs:

a) *Citywide Fun Camps* (Exception: 1-day Fun Camps), *Swim Lessons, Youth Baseball, Youth Tennis Lessons, Skate Park ½ Day Camp, and Skate Park Group Lessons*

- Availability – No limitations. All applicants meeting eligibility requirements will receive a fee reduction up to a session's capacity.
- Amount – 50% discount from the standard/core fee for each child registered.

Eligibility

- Must provide proof of Berkeley residency
- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

b) *Day Camp and Echo Lake Camp*

- **Youth Camp** fees will be reduced by 50% from the standard/core fee for a limited number of youth, as determined by the Director of Parks, Recreation, and Waterfront or his/her designee.
- Participant is allowed a discount for one session of Day Camp and one session of Echo Lake Youth Camp.
- **Family Camp** fees will be reduced by 50% from the standard/core fee for a limited number of participants, as determined by the Director of Parks, Recreation, and Waterfront or his/her designee.
- Families are allowed a discount for one (weekend or 5-day) session of Echo Lake Family camp

Eligibility

- Must provide proof of Berkeley residency
- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

c) *Marine Biology and Boating Classes*

- Amount – 50% discount from the standard/core fee for a limited number of youth, as determined by the Director of Parks, Recreation, and Waterfront or his/her designee.
- Participants may receive one discount per class per year.

Eligibility

- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

d) Docent Training Programs

- Amount – 50% discount from the standard/core fee.
- Eligible program participants will receive one discount per class per year.

Eligibility

- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

e) Classroom Field Trips to the Nature Center

- Amount – 50% discount from the standard/core fee will be allowed for qualifying classrooms. To qualify, teachers must first send a letter with proof that a minimum of 50% of the class qualifies for the school's free lunch program.
- Letter must be directed to:
Recreation and Youth Services Manager
1720 8th Street.
Berkeley, CA 94710

NOTE: The Marina Programs do not require Berkeley residency

FEE WAIVERS

In a limited number of cases, fees may be waived altogether for youth who would otherwise not be able to participate in the program due to extreme financial, familial, or other hardship. Fee waivers will be at the discretion of the Director of Parks, Recreation, and Waterfront or his/her designee.

Eligibility

- Must provide proof of Berkeley residency
- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines
- Must submit a written request for a Fee Waiver, explaining the extreme financial, familial, or other hardship.

Who Qualifies For Fee Support HUD Limits*

April 2021

Area Median \$125,600		Number of Persons in Household							
Income Group	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person	
Berkeley	45,950	54,800	61,650	68,500	74,000	79,500	84,950	90,450	

***Gross Income**

Updated 4/21/2021

Low Income Fee Support Guidelines (Scholarships)

The Parks Recreation & Waterfront Department established guidelines to determine if Berkeley residents qualify for a reduction of fees for specific programs. **Applicant must provide proof of eligibility for all conditions, as noted in verification requirements, at the time of registration.**

Eligibility Requirements

1. Applicant must be a **Berkeley resident (except for Marina Programs)**.
2. Applicant must be either a **parent or legal guardian** of the child/children participating in program.
3. Applicant's household is **very low income** as determined by the U.S. Department of Housing and Urban Development (HUD) guidelines for California and the Bay Area (see attached).

Verification Requirements

1. **Residency:**
 - a. Utility Bill (PG&E, EBMUD, Cable/Dish TV, phone); or
 - b. Driver license
2. **Parent/Legal Guardian:**
 - a. Parent: birth certificate showing relationship to participant(s) under 18.
 - b. Guardian: court document stipulating guardianship, custody, or other form of appointment.
3. **Low Income Determination: Note: include current (within 60 days) income verification for all persons residing at home address.**
 - a. Federal W-2 or Schedule C or two most recent consecutive paystubs;
 - b. Current tax return (Form 1040) if submitted by a Paid Preparer;
 - c. Award letter from Social Security or Social Services with current benefit amount (including Foster Child Payments);
 - d. Copies of profit and loss statements;
 - e. Student loans or grants;
 - f. Affidavit of irregular or temporary income that cannot otherwise be verified.

Parks Recreation & Waterfront Department
Application for Low Income Fee Support
CONFIDENTIAL

Please Note: Awards are valid only through the season you apply.

Please mark the program(s) or class(es) you wish to use a discount for:

- | | |
|--|--|
| <input type="checkbox"/> Frances Albrier | <input type="checkbox"/> Berkeley Day Camp* |
| <input type="checkbox"/> Live Oak | <input type="checkbox"/> Berkeley Day Camp Counselor in Training* |
| <input type="checkbox"/> James Kenney | <input type="checkbox"/> Echo Lake Youth Camp* |
| <input type="checkbox"/> Sports Central (only 1 session) | <input type="checkbox"/> Echo Lake Youth Camp Counselor in Training* |
| <input type="checkbox"/> Swim Lessons | <input type="checkbox"/> Echo Lake Family Camp* |
| <input type="checkbox"/> Youth Baseball | <input type="checkbox"/> Marine Biology and Boating Classes |
| <input type="checkbox"/> Youth Tennis Lessons | <input type="checkbox"/> Docent Training Programs |
| <input type="checkbox"/> Skate Park ½ Day Camp | <input type="checkbox"/> Classroom Field Trips to the Nature Center |
| <input type="checkbox"/> Skate Park Group Lessons | |

★ *Please attach completed registration form for above programs*

* *Please complete each individual registration form for programs marked above*

Name of Applicant (Parent/Guardian) _____

Name of Spouse or Other Parent of Children _____

Child's Name _____ Birth Date: _____

Child's Name _____ Birth Date: _____

Child's Name _____ Birth Date: _____

Child's Name _____ Birth Date: _____

Address: _____ City/Zip _____

Email Address _____

Daytime Phone _____ Evening Phone _____

Employer _____

Work Address _____ Work Phone _____

How many adults (age 18 or older) in the household? _____

What is their source of income? _____

How many children (age 17 or younger) in the household? _____

Please answer the following questions by placing an "X" in the appropriate box.

1. Berkeley Resident status (not required for Marina Programs)

I have attached a: Utility Bill Driver's License

2. Parent/Legal Guardian (for participants under 18)

I am the parent/legal guardian of the participant(s): Yes No

I have attached a copy of participant(s): Birth Certificate
 Other Court Document

3. Low Income

Our **gross household income** is low income as determined by the U.S. Department of Housing and Urban Development (HUD) guidelines for California and the Bay Area and established by Berkeley City Council through resolution (refer to HUD income limits on Page 4).

I have attached proof of income of one or more of the following: (check all that apply)

- Most recent Federal W-2 or Schedule C
- Current tax return (Form 1040) if submitted by a paid preparer
- Award letter from Social Security or Social Services with current benefit amount
- Copies of profit and loss statements
- Copies of student loans or grants
- Two consecutive paystubs
- Affidavit of irregular or temporary income that cannot otherwise be verified

Additional Comments: (Please use separate piece of paper to explain financial hardship)

Certification

I certify that the above information is true and complete as of the date of this application. I understand that all fees and proof of eligibility are required and due at the time of registration. I understand that any misstatement in regards to my familial status and/or income is considered perjury and punishable under law.

Signature of Applicant

Date



PARKS RECREATION & WATERFRONT
1720 8th Street
BERKELEY, CA 94710

LOW INCOME-AFFIDAVIT

I, _____, hereby certify the following:

I currently earn _____ dollars per month from all of my sources of income including all supplemental income from any public or private sources, ongoing payments from rents, royalties, recurring gifts, hobby income, insurance payments, disability or unemployment benefits, child/spousal support, retirement income, investment income, etc....

This affidavit is made under penalty of perjury. Any fraudulent or untrue statements made in this affidavit will result in denial of the scholarship application and/or possible legal action.

Print Name

Signature

Date