



Parks, Recreation & Waterfront  
Recreation & Camps Programs

# CITY OF BERKELEY

## PARKS RECREATION & WATERFRONT DEPARTMENT RECREATION DIVISION

### APPLICATION FOR SCHOLARSHIP (LOW INCOME FEE SUPPORT)

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Application

Parks Recreation & Waterfront Department, Recreation Division, 2701 Telegraph Ave, Berkeley, CA 94705 (510)  
981-5150 Fax: 981-5160 [recreation@cityofberkeley.info](mailto:recreation@cityofberkeley.info)

# What Recreation Programs Are Available For Scholarship? How Much of a Discount Do They Offer?

**SCHOLARSHIPS** - refers to low income fee support for the following recreation and camp programs:

**a. *Citywide Fun Camps (Exception: 1-day Fun Camps), Swim Lessons, Youth Baseball, Youth Tennis Lessons, Skate Park ½ Day Camp and Skate Park Group Lessons***

Availability – No limitations. All applicants meeting eligibility requirements will receive a fee reduction up to a session's capacity.

Amount – 50% discount from the standard/core fee for each child registered.

Eligibility:

- Must provide proof of Berkeley residency.
- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

**b. *Day Camp, Echo Lake Camp***

Youth Camp fees will be reduced by 50% from the standard/core fee for a limited number of youth, as determined by the Director of Parks Recreation & Waterfront or his/her designee. Participant is allowed a discount for one session of Day Camp and one session of Echo Youth Camp.

Family Camp fees will be reduced by 50% from the standard/core fee for a limited number of participants, as determined by the Director of Parks, Recreation & Waterfront or his/her designee. Families are allowed a discount for one (weekend or 5-day) session of Echo.

Eligibility:

- Must provide proof of Berkeley residency.
- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

**c. *Marine Biology and Boating Classes***

Amount - 50% discount from the standard/core fee for a limited number of youth, as determined by the Director of Parks Recreation & Waterfront or his/her designee. Participants may receive one discount per class per year.

Eligibility:

- Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

**d. Docent Training Programs**

Amount - 50% discount from the standard/core fee. Eligible program participants will receive one discount per class per year.

Eligibility:

- o Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.

**e. Classroom Field Trips to the Nature Center**

Amount - 50% discount from the standard/core fee will be allowed for qualifying classrooms. To qualify, teachers must first send a letter with proof that a minimum of 50% of the class qualifies for the school's free lunch program. Letter must be directed to:

Recreation and Youth Services Manager  
2701 Telegraph Ave.  
Berkeley, CA 94704

*Note: The Marina Programs do not require Berkeley residency.*

**FEE WAIVERS**

In a limited number of cases, fees may be waived altogether for youth who would otherwise not be able to participate in the program due to extreme financial, familial, or other hardship. Fee waivers will be at the discretion of the Director of Parks Recreation or Waterfront or his/her designee.

**Eligibility:**

Must provide proof of Berkeley residency

Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines

Must submit a written request for a Fee Waiver, explaining the extreme financial, familial, or other hardship.

# Who Qualifies For Fee Support HUD Limits\*

## April 2018

Area Median \$104,400		Number of Persons in Household							
Income Group	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person	
<b>Berkeley</b>	<b>Very Low Income</b>	\$40,700	\$46,500	\$52,300	<b>\$58,100</b>	\$62,750	\$67,400	\$72,050	\$76,700

**\*Gross Income**

Updated 4/13/2018

## Low Income Fee Support Guidelines (Scholarships)

The Parks Recreation & Waterfront Department established guidelines to determine if Berkeley residents qualify for a reduction of fees for specific programs. **Applicant must provide proof of eligibility for all conditions, as noted in verification requirements, at the time of registration.**

### Eligibility Requirements

1. Applicant must be a **Berkeley resident (except for Marina Programs)**.
2. Applicant must be either a **parent or legal guardian** of the child/children participating in program.
3. Applicant's household is **very low income** as determined by the U.S. Department of Housing and Urban Development (HUD) guidelines for California and the Bay Area (see attached).

### Verification Requirements

1. **Residency:**
  - a. Utility Bill (PG&E, EBMUD, Cable/Dish TV, phone); or
  - b. Driver's license
2. **Parent/Legal Guardian:**
  - a. Parent: birth certificate showing relationship to participant(s) under 18.
  - b. Guardian: court document stipulating guardianship, custody, or other form of appointment.
3. **Low Income Determination: Note: include current (within 60 days) income verification for all persons residing at home address.**
  - a. Federal W-2 or Schedule C or two most recent consecutive paystubs;
  - b. Current tax return (Form 1040) if submitted by a Paid Preparer;
  - c. Award letter from Social Security or Social Services with current benefit amount (including Foster Child Payments);
  - d. Copies of profit and loss statements;
  - e. Student loans or grants;
  - f. Affidavit of irregular or temporary income that cannot otherwise be verified.



**Parks Recreation & Waterfront Department  
Application for Low Income Fee Support  
CONFIDENTIAL**

**Please Note: Awards are valid only through the season you apply.**

Please list the program(s) or class(es) you wish to use a discount for:

\_\_\_\_\_

\*Please attach registration form(s).

Name of Applicant (Parent/Guardian) \_\_\_\_\_

Name of Spouse or Other Parent of Children \_\_\_\_\_

Child's Name \_\_\_\_\_ Age \_\_\_\_\_

Child's Name \_\_\_\_\_ Age \_\_\_\_\_

Child's Name \_\_\_\_\_ Age \_\_\_\_\_

Child's Name \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Employer \_\_\_\_\_

Work Address \_\_\_\_\_ Work Phone \_\_\_\_\_

How many adults (age 18 or older) in the household? \_\_\_\_\_

What is their source of income? \_\_\_\_\_

How many children (age 17 or younger) in the household? \_\_\_\_\_

