

**CHILDREN, YOUTH, AND RECREATION COMMISSION
REGULAR MEETING**

Monday, September 25, 2017, 7:00 P.M.

Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640

AGENDA

The Commission may discuss any item listed on the agenda, but may take action only on items identified as Action.

Preliminary Matters

1. **CALL TO ORDER** (Chair)
2. **ROLL CALL** (Secretary)
3. **ANNOUNCEMENTS** (Chair)
4. **APPROVAL OF THE MINUTES** from 8-28-17*
5. **APPROVAL OF THE AGENDA** (Chair)
6. **PUBLIC COMMENT** (Chair)
7. **DIRECTOR'S REPORT**
 - Special Event Update
 - Personnel Update

Discussion Items

8. **PHIL HARPER COTTON RECOGNITION** (Chair)
9. **ECHO LAKE PRESENTATION** (Staff)
10. **BERKELEY DAY CAMP PRESENTATION** (Staff)

Action Items

11. **RESPONSE TO CITY COUNCIL REFERRAL ON BERKELEY YOUTH SUMMER LEARNING LOSS**** (Chair)

Information Items

12. **RECENT COUNCIL REPORTS***
13. **UPCOMING AGENDA ITEMS**
 - Commission Discussion on Program Discussion Items
14. **ADJOURNMENT**

An asterisk “*” indicates that written material is attached.

A double asterisk “**” indicates that written material will be provided at the meeting.

CHILDREN, YOUTH, AND RECREATION COMMISSION

MISSION STATEMENT

The Children, Youth, and Recreation Commission shall be an advisory board and shall seek to achieve equity in policies, programs, planning efforts, activities, and funding associated with youth, families, early childhood education, recreation, and other related City-sponsored activities. The Commission shall advise the City Council on these matters.

COMMISSION MEMBERS

Mayor -	Vacant	District 3 -	Shoshana O'Keefe	District 6 -	Julie Sinai
District 1 -	Elizabeth Echols	District 4 -	Erica Freeman	District 7 -	Celine Tseng
District 2 -	Kinchasa Taylor	District 5 -	Robert Shireman	District 8 -	Elisa Batista

Commission Information: The Children, Youth, and Recreation Commission packet is available for review at www.cityofberkeley.info/commissions; the Berkeley Main Library and the Parks Recreation & Waterfront Department Office at 2180 Milvia Street –3rd Floor, during their normal business hours. If you have questions, call Commission Secretary, Steph Chu, at 981-6651 at 1720 – 8th Street, Berkeley, CA 94710 or by email at schu@cityofberkeley.info.

ADA Disclaimer: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services Specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB343 Disclaimer: *Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Parks Recreation & Waterfront Department Office at 2180 Milvia Street, Berkeley, CA.*

Communications Disclaimer: Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. All communications to the Commission should be received at least 10 days before the meeting date.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the commission or committee for further information.

2017 Commission Meeting Dates

Name of Commission: Children, Youth, and Recreation Commission (CYRC)
Commission Secretary: Steph Chu

Month	Day, Date (2017)	Time
January	4 th Monday – January 23 rd	6:00pm
February	4 th Monday – February 27 th	6:00pm
March	4 th Monday – March 27 th	7:00pm
April	4 th Monday – April 24 th	7:00pm
May	4 th Monday – May 22 nd	7:00pm
June	4 th Monday – June 26 th	7:00pm
July	* <i>No Meeting</i> *	
August	4 th Monday – August 28 th	7:00pm
September	4 th Monday – September 25 th	7:00pm
October	4 th Monday – October 23 rd	7:00pm
November	4 th Monday – November 27 th	7:00pm
December	* <i>No Meeting</i> *	

**CHILDREN, YOUTH, AND RECREATION COMMISSION
REGULAR MEETING**

Monday, August 28, 2017, 7:00 P.M.

Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640

DRAFT MINUTES

The Commission may discuss any item listed on the agenda, but may take action only on items identified as Action.

Preliminary Matters

15. **CALL TO ORDER** (Chair): 7:06PM
16. **ROLL CALL** (Secretary) Present: Batista, Echols, O'Keefe, Taylor (arr.7:10PM), Shireman, Sinai, Tseng, Freeman
17. **ANNOUNCEMENTS** (Chair)
18. **APPROVAL OF THE MINUTES** from 6-26-17* M/S: Echols/O'Keefe. Ayes: Freeman, Sinai, Taylor. Noes: None. Abstain: Shireman, Tseng, Batista.
*Motion to approve minutes with following correction: "Approval of Minutes from 5-22-17: Abstain: Freeman"
19. **APPROVAL OF THE AGENDA** (Chair)
20. **PUBLIC COMMENT** (Chair)
21. **DIRECTOR'S REPORT**
 - Summer Program Update
 - Special Event Update
 - Virginia McGee Totland Classes/0-2 Program
 - New Recreation Online Registration Software
 - Personnel Update

Discussion Items

22. PARKS, RECREATION, AND WATERFRONT CAPITAL IMPROVEMENTS*

Action Items

23. **ELECTION OF COMMISSION VICE-CHAIR** (Chair) M/S: Shireman/O'Keefe. Ayes: Batista, Echols, Taylor, Sinai, Tseng, Freeman. Noes: None. Abstain: None.
24. **RESPONSE TO CITY COUNCIL REFERRAL ON BERKELEY YOUTH SUMMER LEARNING LOSS**** (Chair): No Action taken. Item deferred to September meeting agenda.

Information Items

25. **RECENT COUNCIL REPORTS***
26. **UPCOMING AGENDA ITEMS**
 - Summer 2017 Camps Presentation (Berkeley Day Camp/Echo Lake Camp)
27. **COMMUNICATIONS**
 - Information only: CYRC FY18 Work Plan*
28. **ADJOURNMENT:** 8:28PM M/S: O'Keefe/Shireman. Ayes: Batista, Echols, Taylor, Sinai, Tseng, Freeman. Noes: None. Abstain: None.

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AGENDA ITEM 12

RECENT COUNCIL REPORTS

The following recent council reports are available for review at the Parks Recreation & Waterfront Department administrative desk, 2180 Milvia Street, 3rd floor, or can be accessed from the City Council Website by using the following URL's:

September 12, 2017 – Consent – Referral Response: Berkeley Municipal Code Section 2.04.145 Amendment Related to Commissioners

URL: https://www.cityofberkeley.info/Clerk/City_Council/2017/09_Sep/Documents/2017-09-12_Item_05_Referral_Response_BMC_Section_2_04_145.aspx

September 12, 2017 – Consent – Donation: Berkeley Echo Lake Camp Association (BELCA) Gift to Echo Lake Camp

URL: https://www.cityofberkeley.info/Clerk/City_Council/2017/09_Sep/Documents/2017-09-12_Item_17_Donation_Berkeley_Echo_Lake_Camp_Association.aspx

September 12, 2017 – Consent – Donation: Memorial Bench in the Rose Garden in Memory of Mark and Mina Hornor

URL: https://www.cityofberkeley.info/Clerk/City_Council/2017/09_Sep/Documents/2017-09-12_Item_18_Donation_Memorial_Bench_in_the_Rose_Garden.aspx

September 12, 2017 – Consent – Contract: Team Ghilotti Inc. for South Cove East Parking Lot and Restroom Project

URL: https://www.cityofberkeley.info/Clerk/City_Council/2017/09_Sep/Documents/2017-09-12_Item_22_Contract_Team_Ghilotti_Inc.aspx

September 12, 2017 – Recess – Reject All Bids and Negotiate in the Open Market for the South Cove Parking Lot and Restroom Project Specification No. 17-11127-C

URL: https://www.cityofberkeley.info/Clerk/City_Council/2017/09_Sep/Documents/2017-09-12_Item_02_Reject_All_Bids.aspx