

**CHILDREN, YOUTH, AND RECREATION COMMISSION
SUBCOMMITTEE ON COMMUNITY AGENCY RFP PROCESS**

Wednesday, May 15, 6:00 P.M.

Redwood Conference Room, 6th Floor, 2180 Milvia St., Berkeley, CA, 510-981-6640

AGENDA

The Commission may discuss any item listed on the agenda, but may take action only on items identified as Action. An asterisk "*" indicates that written material will be provided or is attached.

Preliminary Matters

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**

Discussion Item

- 4. DISCUSSION ON COMMUNITY AGENCY RFP**
- 5. ADJOURNMENT**

CHILDREN, YOUTH, AND RECREATION COMMISSION

MISSION STATEMENT

The Children, Youth, and Recreation Commission shall be an advisory board and shall review policies, programs, planning efforts, activities, and funding associated with recreation, youth, families, early childhood education, and other related City-sponsored activities, and shall advise the City Council on these matters.

COMMISSION MEMBERS

Mayor -	Rebecca Gebhart	District 3 -	Michael Smith	District 6 -	Pam Gray
District 1 -	Beth Gerstein	District 4 -	Maria Guadalupe Gallegos-Diaz	District 7 -	Terry Taplin
District 2 -	Moira Kenney	District 5 -	Abby Waldstein	District 8 -	Michele Lawrence

Commission Information: The Children, Youth, and Recreation Commission packet is available for review at www.cityofberkeley.info/commissions; the Berkeley Main Library and the Parks Recreation & Waterfront Department Office at 2180 Milvia Street –3rd Floor, during their normal business hours. If you have questions, call Commission Secretary, Roger Miller at 981-6715 at 2180 Milvia Street, Berkeley, CA 94704 or by email at rmiller@cityofberkeley.info.

ADA Disclaimer: This meeting is being held in a wheelchair accessible location. To request disability-related accommodations to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB343 Disclaimer: *Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Parks Recreation & Waterfront Department Office at 2180 Milvia Street, Berkeley, CA.*

Communications Disclaimer: Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** All communications to the Commission should be received at least 10 days before the meeting date. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the commission or committee for further information.

2013 Commission Meeting Dates

Name of Commission: Children, Youth, and Recreation Commission (CYRC)
Commission Secretary: Roger Miller

Month	Day, Date (2013)	Time
January	Special Mtg – Wednesday, January 23	7:00pm
January	Special Mtg – Wednesday, January 30	7:00pm
February	Special Mtg – Monday, February 4	7:00pm
February	Special Mtg – Saturday, February 9	9:00am
February	Special Mtg – Monday, February 11	7:00pm
February	4 th Monday - February 25	7:00pm
March	4 th Monday - March 25	7:00pm
April	4 th Monday - April 22	7:00pm
May	Special Mtg – Monday, May 13	7:00pm
June	4 th Monday - June 24	7:00pm
July	* No Meeting *	
August	* No Meeting *	
September	4 th Monday - September 23	7:00pm
October	4 th Monday - October 28	7:00pm
November	* No Meeting *	
December	Special Mtg – Monday, December 9	7:00pm

AGENDA ITEM 4

**CHILDREN, YOUTH, AND RECREATION COMMISSION
REGULAR MEETING**

Monday, April 22, 7:00 P.M.

Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640

Minutes - DRAFT

6. **CALL TO ORDER** (Chair): 7:05pm.
7. **ROLL CALL** (Secretary): Present: Gallegos-Diaz; Gebhart; Gerstein; Gray; Kenney; Lawrence; Taplin; Waldstein; Absent: None.
Staff: Brown; Ferris; Miller; Moore.
8. **ANNOUNCEMENTS** (Chair). None
9. **APPROVAL OF THE MINUTES**
 - a. CYRC Minutes 03-25-2013; M/S/C to approve the minutes: (Waldstein/Gerstein): Aye's: Gallegos-Diaz; Gebhart; Gerstein; Gray; Kenney; Lawrence; Taplin; Waldstein; No's: None; Abstain: None; Absent: None.
 - b. Early Childhood Ed Commission minutes 11-08-2012: M/S/C to receive the minutes: M/S/C (Waldstein/Gerstein): Aye's: Gallegos-Diaz; Gebhart; Gerstein; Gray; Kenney; Lawrence; Taplin; Waldstein; No's: None; Abstain: None; Absent: None.
10. **APPROVAL OF THE AGENDA** (Chair)
11. **PUBLIC COMMENT** (Chair). None.
12. **DIRECTORS REPORT**
 - a. **Recreation** (Denise Brown)
 - b. **2020 Vision** (Tanya Moore)
 - c. **Director** (Scott Ferris)

Action Item

13. **COMMUNITY AGENCY CONTRACTS** * (Scott Ferris)
 - a. Work on the commission's recommendations for proposed improvements to the following community agency program quality assurance components:
 - 1) Training and Technical Assistance on indicators of program success;
 - 2) Independent evaluation of program effectiveness; and
 - 3) Changes to the RFP process to advance the City's 2020 Vision goals.

Action: The commission took action to create a subcommittee comprised of Lupe Gallegos-Diaz and Rebecca Gebhart to work with staff to refine the community agency contract RFP process scope of work: M/S/C (Taplin/Lawrence): Aye's: Gallegos-Diaz; Gebhart; Gerstein; Gray; Kenney; Lawrence; Taplin; Waldstein; No's: None; Abstain: None; Absent: None.

Discussion Item

14. **PRW BUDGET PRESENTATION** (Scott Ferris)
URL: http://www.ci.berkeley.ca.us/Clerk/City_Council/2013/03Mar/City_Council_03-05-2013_-_Special_Meeting_Annotated_Agenda.aspx
15. **ANNUAL WORK PLAN DISCUSSION WITH STAFF** * (Chair)

Information Items

16. **RECENT COUNCIL REPORTS**
17. **UPCOMING AGENDA ITEMS**
18. **ADJOURNMENT:** 9:10pm.

Agenda Item 11. RECENT COUNCIL REPORTS

The following recent council reports are available for review at the Parks Recreation & Waterfront Department administrative desk, 2180 Milvia Street, 3rd floor, or can be accessed from the City Council Website by using the following URL's:

- a. **April 30, 2013 – Consent** – Contract Amendment – 2M Associates – Bay Trail Extension Project
URL: http://www.ci.berkeley.ca.us/Clerk/City_Council/City_Council_Agenda_Index.aspx

- b. **April 30, 2013 – Action / Public Hearing** – Community Agency Funding Allocations – CDBG and General Fund
URL: http://www.ci.berkeley.ca.us/Clerk/City_Council/City_Council_Agenda_Index.aspx