

**CHILDREN, YOUTH, AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**Monday, January 23, 2017, 6:00 P.M.**  
**Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640**

**AGENDA**

The Commission may discuss any item listed on the agenda, but may take action only on items identified as Action.

**Preliminary Matters**

1. **CALL TO ORDER** (Chair)
2. **ROLL CALL** (Secretary)
3. **ANNOUNCEMENTS** (Chair)
4. **APPROVAL OF THE MINUTES** from 11-28-16\*
5. **APPROVAL OF THE AGENDA** (Chair)
6. **PUBLIC COMMENT** (Chair)
7. **DIRECTOR'S REPORT**
  - T1 Infrastructure Bond Discussion: presentation scheduled for February meeting (Erickson/Brown)

**Discussion Items**

8. **YOUTH-SERVING COMMUNITY AGENCY PROPOSAL REVIEW - PROCESS AND TIMELINE** (Johnson/Torres)
9. **YOUTH-SERVING COMMUNITY AGENCY PROPOSAL - REVIEW AND DISCUSSION** (Johnson/Torres)

**Action Items**

**No action items.**

**Information Items**

10. **RECENT COUNCIL REPORTS\***
11. **UPCOMING AGENDA ITEMS:** T1 Infrastructure Bond Presentation and possible Action
12. **COMMUNICATIONS**
13. **ADJOURNMENT**

An asterisk “\*” indicates that written material is attached.

A double asterisk “\*\*” indicates that written material will be provided at the meeting.

## CHILDREN, YOUTH, AND RECREATION COMMISSION

### MISSION STATEMENT

The Children, Youth, and Recreation Commission shall be an advisory board and shall review policies, programs, planning efforts, activities, and funding associated with recreation, youth, families, early childhood education, and other related City-sponsored activities, and shall advise the City Council on these matters.

### COMMISSION MEMBERS

<b>Mayor -</b>	Vacant	<b>District 3 -</b>	Shoshana O'Keefe	<b>District 6 -</b>	Julie Sinai
<b>District 1 -</b>	Elizabeth Echols	<b>District 4 -</b>	Vacant	<b>District 7 -</b>	Brianna Rogers
<b>District 2 -</b>	Vacant	<b>District 5 -</b>	Robert Shireman	<b>District 8 -</b>	Elisa Batista

**Commission Information:** The Children, Youth, and Recreation Commission packet is available for review at [www.cityofberkeley.info/commissions](http://www.cityofberkeley.info/commissions); the Berkeley Main Library and the Parks Recreation & Waterfront Department Office at 2180 Milvia Street –3<sup>rd</sup> Floor, during their normal business hours. If you have questions, call Commission Secretary, Kim LeMay at 981-5147 at 1326 Allston Way, Berkeley, CA 94702 or by email at [klemay@cityofberkeley.info](mailto:klemay@cityofberkeley.info).

**ADA Disclaimer:** This meeting is being held in a wheelchair accessible location. To request disability-related accommodations to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

**SB343 Disclaimer:** *Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Parks Recreation & Waterfront Department Office at 2180 Milvia Street, Berkeley, CA.*

**Communications Disclaimer:** Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** All communications to the Commission should be received at least 10 days before the meeting date. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the commission or committee for further information.

## 2017 Commission Meeting Dates

Name of Commission: Children, Youth, and Recreation Commission (CYRC)  
Commission Secretary: Kim LeMay

<b>Month</b>	<b>Day, Date (2017)</b>	<b>Time</b>
January	4 <sup>th</sup> Monday – January 23 <sup>rd</sup>	6:00pm
February	4 <sup>th</sup> Monday – February 27 <sup>th</sup>	6:00pm
March	4 <sup>th</sup> Monday – March 27 <sup>th</sup>	7:00pm
April	4 <sup>th</sup> Monday – April 24 <sup>th</sup>	7:00pm
May	4 <sup>th</sup> Monday – May 22 <sup>nd</sup>	7:00pm
June	4 <sup>th</sup> Monday – June 26 <sup>th</sup>	7:00pm
July	* <i>No Meeting</i> *	
August	4 <sup>th</sup> Monday – August 28 <sup>th</sup>	7:00pm
September	4 <sup>th</sup> Monday – September 25 <sup>th</sup>	7:00pm
October	4 <sup>th</sup> Monday – October 23 <sup>rd</sup>	7:00pm
November	4 <sup>th</sup> Monday – November 27 <sup>th</sup>	7:00pm
December	* <i>No Meeting</i> *	

**CHILDREN, YOUTH, AND RECREATION COMMISSION  
REGULAR MEETING  
Monday, November 28, 2016, 7:00 P.M.  
Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640**

**DRAFT MINUTES**

The Commission may discuss any item listed on the agenda, but may take action only on items identified as Action.

**Preliminary Matters**

14. **CALL TO ORDER** (Chair); 7:02pm
15. **ROLL CALL** (Secretary): Present: Batista, Echols, Gallegos-Diaz (left early at 8:30pm), Rogers, Shireman, Sinai. Absent: O'Keefe.
16. **ANNOUNCEMENTS** (Chair): Member Gallegos will recuse for item #10 and will be leaving Commission from January-April; a replacement member may be appointed.
17. **APPROVAL OF THE MINUTES** from 10-24-2016\* M/S: Echols/Shireman; Aye's: Batista; No's: None; Abstain: Gallegos-Diaz, Rogers, Sinai.
18. **APPROVAL OF THE AGENDA** (Chair)
19. **PUBLIC COMMENT** (Chair)
20. **DIRECTOR'S REPORT** (Brown/Johnson/Torres)
  - Cazadero Camp Update – Denise Brown
  - Special Event Summary – Denise Brown
  - Capital Projects Summary – Christina Erickson
  - James Kenney/Bahia Construction Update – Denise Brown
  - Healthy Black Families Forum – Cheryl Johnson
  - 2020 Vision – Youth Serving Agency Workshop – Cheryl Johnson/Jonathan Torres

**Discussion Items**

21. **ELECTION UPDATE** (Erickson)
22. **2020 VISION: INDICATOR UPDATES\*** (Johnson/Torres)
23. **YOUTH-SERVING COMMUNITY AGENCY RFP PROCESS** (Torres)

**Action Items**

24. **2017 REGULAR MEETING SCHEDULE\*** M/S: Batista/Gallegos-Diaz; Aye's: Echols, Rogers, Shireman, Sinai; No's: None; Abstain: None.  
**Motion to Amend:** To change regular meeting times on January 23, 2017 and February 27, 2017 to start at 6pm to allow time for Community Agency Contract Review.

M/S: Batista/Rogers; Aye's: Echols, Shireman, Sinai; No's: None; Abstain: None.

**25. 2017 SPECIAL MEETING SCHEDULE FOR COMMUNITY AGENCY FUNDING PROCESS**

**Action:** Motion included adding the following special meeting dates and times for purpose of proposal review for Community Agency Grant process: Saturday, February 4 (1pm-5pm) and Monday, March 13 (7pm-9pm). Location to be determined and posted in accordance to guidelines.

M/S: Echols/Batista; Aye's: Shireman, Sinai, Rogers; No's: None; Abstain: None.

**26. BERKELEY ECHO LAKE YOUTH CAMP FEE INCREASE\*** (moved to be presented earlier in the agenda for full Commission participation)

**Action:** Motion to approve includes amendment of required discussion and strategy development to increase low income youth/family participation, including exploring viability of adding a scholarship donation option box to applications for 2017 as well as developing a sliding fee scale for future use.

M/S: Shireman/Rogers; Aye's: Batista, Echols, Gallegos-Diaz, Sinai; No's: None; Abstain: None.

**Information Items**

**27. RECENT COUNCIL REPORTS\***

**28. UPCOMING AGENDA ITEMS**

**29. COMMUNICATIONS**

**30. ADJOURNMENT** at 8:56pm. M/S: Rogers/Shireman; Aye's: Batista, Echols, Sinai; No's: None; Abstain: None

An asterisk "\*" indicates that written material is attached.

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**RECENT COUNCIL REPORTS**

The following recent council reports are available for review at the Parks Recreation & Waterfront Department administrative desk, 2180 Milvia Street, 3<sup>rd</sup> floor, or can be accessed from the City Council Website by using the following URL's:

**January 24, 2017 – Consent** – Contract No. 9535 Amendment: Carducci and Associates for Landscape Architectural Services for the Artificial Turf Replacement Project at the Tom Bates Regional Sports Complex

**URL:** [http://cityofberkeley.info/Clerk/City\\_Council/2017/01\\_Jan/Documents/2017-01-24\\_Item\\_18\\_Contract\\_No\\_9535\\_Amendment.aspx](http://cityofberkeley.info/Clerk/City_Council/2017/01_Jan/Documents/2017-01-24_Item_18_Contract_No_9535_Amendment.aspx)

**January 24, 2017 – Consent** - Contract No. 10258 Amendment: Redwood Engineering Construction for Ohlone Dog Park Renovation

**URL:** [http://cityofberkeley.info/Clerk/City\\_Council/2017/01\\_Jan/Documents/2017-01-24\\_Item\\_19\\_Contract\\_No\\_10258\\_Amendment.aspx](http://cityofberkeley.info/Clerk/City_Council/2017/01_Jan/Documents/2017-01-24_Item_19_Contract_No_10258_Amendment.aspx)

**January 24, 2017 – Consent** – Contract: Redwood Engineering Construction for Willard Park Play Area and Pathway Renovation

**URL:** [http://cityofberkeley.info/Clerk/City\\_Council/2017/01\\_Jan/Documents/2017-01-24\\_Item\\_20\\_Contract\\_Redwood\\_Engineering.aspx](http://cityofberkeley.info/Clerk/City_Council/2017/01_Jan/Documents/2017-01-24_Item_20_Contract_Redwood_Engineering.aspx)

**January 24, 2017 – Consent** – Reject All Bids and Re-bid the South Cove Parking Lot and Restroom Project Specification No. 16-11056-C

**URL:** [http://cityofberkeley.info/Clerk/City\\_Council/2017/01\\_Jan/Documents/2017-01-24\\_Item\\_21\\_Reject\\_All\\_Bids\\_and\\_Re-bid\\_the\\_South.aspx](http://cityofberkeley.info/Clerk/City_Council/2017/01_Jan/Documents/2017-01-24_Item_21_Reject_All_Bids_and_Re-bid_the_South.aspx)

**January 24, 2017 – Public Hearing** – Echo Lake Youth Camp Fee Increase in FY2017

**URL:** [http://cityofberkeley.info/Clerk/City\\_Council/2017/01\\_Jan/Documents/2017-01-24\\_Item\\_39\\_Echo\\_Lake\\_Youth\\_Camp\\_Fee.aspx](http://cityofberkeley.info/Clerk/City_Council/2017/01_Jan/Documents/2017-01-24_Item_39_Echo_Lake_Youth_Camp_Fee.aspx)

**December 13, 2016 – Consent** – Reimbursement: Parks Infrastructure Project Pre-Development Expenditures

**URL:** [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/12\\_Dec/Documents/2016-12-13\\_Item\\_17\\_Reimbursement\\_Parks\\_Infrastructure.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/12_Dec/Documents/2016-12-13_Item_17_Reimbursement_Parks_Infrastructure.aspx)

**November 29, 2016 – Special Meeting** – Berkeley Resident Camps Update

**URL:** [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_WS\\_Item\\_02\\_Berkeley\\_Resident\\_Camps\\_Update.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_WS_Item_02_Berkeley_Resident_Camps_Update.aspx)

**November 29, 2016 – Consent** – Donation: Friends of Berkeley Rose Garden for Improvements at the Berkeley Rose Garden

**URL:** [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_09\\_Donation\\_Friends\\_of\\_Berkeley\\_Rose\\_Garden.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_09_Donation_Friends_of_Berkeley_Rose_Garden.aspx)

**November 29, 2016 – Consent – Donation: Memorial Bench in Cesar Chavez Park from the Brown Family**

**URL: [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_10\\_Donation\\_Memorial\\_Bench\\_in\\_Cesar\\_Chavez\\_Park.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_10_Donation_Memorial_Bench_in_Cesar_Chavez_Park.aspx)**

**November 29, 2016 – Consent – Donation: Berkeley Echo Lake Camp Association (BELCA) Gift to Echo Lake Camp**

**URL: [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_11\\_Donation\\_Berkeley\\_Echo\\_Lake\\_Camp\\_Association.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_11_Donation_Berkeley_Echo_Lake_Camp_Association.aspx)**

**November 29, 2016 – Consent – Donation: Memorial Bench in Cesar Chavez Park from the Keilch Family**

**URL: [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_12\\_Donation\\_Memorial\\_Bench\\_in\\_Cesar\\_Chavez\\_Park.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_12_Donation_Memorial_Bench_in_Cesar_Chavez_Park.aspx)**

**November 29, 2016 – Consent – Contract No. 9088D Amendment: Structural System Solutions, Inc. for Additional Design and Construction Administration Services for the Echo Lake Camp Commercial Kitchen Hood/Ventilation Upgrade**

**URL: [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_13\\_Contract\\_No\\_9088D\\_Amendment\\_Structural\\_System.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_13_Contract_No_9088D_Amendment_Structural_System.aspx)**

**November 29, 2016 – Consent – Contract No. 9046 Amendment: Association of Sports Field Users (ASFU) for Additional Maintenance Services**

**URL: [http://www.cityofberkeley.info/Clerk/City\\_Council/2016/11\\_Nov/Documents/2016-11-29\\_Item\\_14\\_Contract\\_No\\_9046\\_Amendment\\_Association\\_of\\_Sports.aspx](http://www.cityofberkeley.info/Clerk/City_Council/2016/11_Nov/Documents/2016-11-29_Item_14_Contract_No_9046_Amendment_Association_of_Sports.aspx)**