

CHILDREN, YOUTH, AND RECREATION COMMISSION
AGENDA - REGULAR MEETING
Wednesday, January 23, 7:00 P.M.
Frances Albrier Community Center, 2800 Park St., Berkeley, CA, 510-981-6640

The Parks and Recreation Commission may discuss any item listed on the agenda, but may take action only on items identified as Action. An asterisk "*" indicates that written material is attached.

Preliminary Matters

1. **CALL TO ORDER** (Chair)
2. **ROLL CALL** (Secretary)
3. **NEW COMMISSION WELCOME AND INTRODUCTIONS** (Scott Ferris, Acting Dir, PRW)
4. **ANNOUNCEMENTS** (Chair)
5. **APPROVAL OF MINUTES**
6. **PUBLIC COMMENT**

Action Items

7. **COMMISSION FUNCTION AND PROCEDURES** (Scott Ferris)
8. **COMMISSION CONSOLIDATION UPDATE*** (Scott Ferris)
 - a. **Action:** Elect Chair and Vice-Chair for calendar year 2013 or portion thereof.
 - b. **Action:** Approve the regular meeting schedule for the CYRC for calendar year 2013.
9. **COMMUNITY AGENCY CONTRACT PROCESS UPDATE*** (Scott Ferris)
 - a. **Action:** Create Community Agency Contract (CAC) subcommittee to develop recommendations on funding for full commission review.
 - b. **Action:** Approve Special Meeting of the CYRC on Feb 4th, 2013 to hear presentations from applicants for City community agency contract funding.

Information Items

10. **OVERVIEW OF DEPARTMENTAL ORGANIZATION AND FUNDING** (Peggy Gibbons, Dep Dir, PRW).
11. **OVERVIEW OF CITY'S RECREATION AND 2020 PROGRAMS** (Scott Ferris)
12. **DIRECTOR'S REPORT:**
 - **Director's Office** (Scott Ferris): Grant opportunities/submittals.
 - **Recreation Division** (Denise Brown): Special Events, Hiring for summer programs; Emergency Shelter Manager Training, Youth Conference, Pre-K Symposiums, Camps, Youth Court
 - **2020 Vision** (Tanya Moore):
13. **RECENT COUNCIL REPORTS:**
 - a. **July 17, 2012 – Information Calendar** - Outcomes of Community Agency Contracts
 - b. **September 18, 2012 – Worksession** - Community Agency Funding in FY 2014;
 - c. **November 13, 2012 – Action Calendar** - Consolidating the Parks and Recreation Commission and the Commission on Early Childhood Education into a new Recreation and Youth Services Commission; Adding BMC Chapter 3.27
 - d. **November 27, 2012 – Consent Calendar** - Lease Agreement: TheatreFIRST, Inc. for the Live Oak Theatre at the Live Oak Community Center
14. **COMMUNICATIONS*:**
15. **UPCOMING AGENDA ITEMS:** Commission Workplan; 2020 Vision; Recreation Division Overview; Fee Increases; Budget Reductions.
16. **ADJOURNMENT**

CHILDREN, YOUTH, AND RECREATION COMMISSION

MISSION STATEMENT

The Children, Youth, and Recreation Commission shall be an advisory board and shall review policies, programs, planning efforts, activities, and funding associated with recreation, youth, families, early childhood education, and other related City-sponsored activities, and shall advise the City Council on these matters.

COMMISSION MEMBERS

Mayor -	Rebecca Gebhart	District 3 -		District 6 -	Pam Gray
District 1 -		District 4 -		District 7 -	
District 2 -		District 5 -	Abby Waldstein	District 8 -	

Commission Information: The Children, Youth, and Recreation Commission packet is available for review at www.cityofberkeley.info/commissions; the Berkeley Main Library and the Parks Recreation & Waterfront Department Office at 2180 Milvia Street –3rd Floor, during their normal business hours. If you have questions, call Commission Secretary, Roger Miller at 981-6715 at 2180 Milvia Street, Berkeley, CA 94704 or by email at rmiller@cityofberkeley.info.

ADA Disclaimer: This meeting is being held in a wheelchair accessible location. To request disability-related accommodations to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB343 Disclaimer: *Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Parks Recreation & Waterfront Department Office at 2180 Milvia Street, Berkeley, CA.*

Communications Disclaimer: Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** All communications to the Commission should be received at least 10 days before the meeting date. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the commission or committee for further information.

8b. COMMISSION CONSOLIDATION UPDATE (Scott Ferris)

2013 Commission Meeting Dates - Proposed

Name of Commission: Children, Youth, and Recreation Commission (CYRC)
Commission Secretary: Roger Miller

Month	Day, Date (2013)	Time
January	Special Mtg – Wednesday, January 23	7:00pm
February	Special Mtg – Monday, February 4	7:00pm
February	4 th Monday - February 25	7:00pm
March	4 th Monday - March 25	7:00pm
April	4 th Monday - April 22	7:00pm
May	Special Mtg – Monday, May 13	7:00pm
June	4 th Monday - June 24	7:00pm
July	<i>* No Meeting *</i>	
<i>August</i>	<i>* No Meeting *</i>	
September	4 th Monday - September 23	7:00pm
October	4 th Monday - October 28	7:00pm
<i>November</i>	<i>* No Meeting *</i>	
December	Special Mtg – Monday, December 9	7:00pm

9. COMMUNITY AGENCY CONTRACT PROCESS UPDATE* (Scott Ferris)

**Children, Youth, and Recreation Commission (CYRC)
 Community Agency Contracts (CAC's)
 "Proposed" Timeline for FY2014-15 funding allocations**

Date	Event	Details
October 17, 2012	Joint Public Hearing on CAC's	
November 13, 2012	CAC RFP released	
December 6, 2012	CAC Applications Due Date	
January 23, 2013	CYRC Special Meeting	First mtg of CYRC. Appoint CAC subcommittee
January 30, 2013*	CAC subcommittee mtg 1	Develop scoring framework; training in CDS.
February 4, 2013	CYRC Special Meeting	Presentations from applicants.
February 6, 2013*	CAC subcommittee mt 2	Finalize recommendations.
February 28, 2013	CYRC Meeting	Vote on subcomm recommendations.
March 25, 2013	CYRC Meeting	Vote on final recommendations to Council.
April 30, 2013	Council Mtg	Presentation of CAC recommendations.
June 25, 2013	Council Mtg	City Budget final adoption

*These are suggested meeting dates that may be changed by the subcommittee.

11. RECENT COUNCIL REPORTS:

The following council reports are available for review at the Parks Recreation & Waterfront Department administrative desk, 2180 Milvia Street, 3rd floor, or can be accessed from the City Council Website by using the following URL's:

- a. **July 17, 2012 – Information Calendar** - Outcomes of Community Agency Contracts
URL: [http://www.ci.berkeley.ca.us/uploadedFiles/Clerk/Level_3 -
City Council/2012/07Jul/2012-07-
17%20Item%2027%20Outcomes%20of%20Community%20Agency%20Contracts.pdf](http://www.ci.berkeley.ca.us/uploadedFiles/Clerk/Level_3_-_City_Council/2012/07Jul/2012-07-17%20Item%2027%20Outcomes%20of%20Community%20Agency%20Contracts.pdf)
- b. **September 18, 2012 – Worksession** - Community Agency Funding in FY 2014;
URL: [http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/09Sep/City_Council_09-18-
2012 - Special Meeting Annotated Agenda.aspx](http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/09Sep/City_Council_09-18-2012_-_Special_Meeting_Annotated_Agenda.aspx)
- c. **November 13, 2012 – Action Calendar** - Consolidating the Parks and Recreation Commission and the Commission on Early Childhood Education into a new Recreation and Youth Services Commission; Adding BMC Chapter 3.27
URL: [http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/11Nov/Documents/2012-11-
13_Item_23b_Consolidating_the_Parks.aspx](http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/11Nov/Documents/2012-11-13_Item_23b_Consolidating_the_Parks.aspx)
- d. **November 27, 2012 – Consent Calendar** - Lease Agreement: TheatreFIRST, Inc. for the Live Oak Theatre at the Live Oak Community Center;
URL: [http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/11Nov/Documents/2012-11-
27_Item_13_Lease_Agreement_TheatreFIRST.aspx](http://www.ci.berkeley.ca.us/Clerk/City_Council/2012/11Nov/Documents/2012-11-27_Item_13_Lease_Agreement_TheatreFIRST.aspx)