



PUBLIC WORKS ENGINEERING

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DATE STAMP HERE

Creek/Creek Culvert Permit Application Form (Updated 07/21/08)

For: _____ Creek Permit*
 _____ Creek Permit
 _____ Culverted Creek Permit

Effective April 15, 2007.

Intake Planner _____

• **Project Address:** _____ Unit/Suite #: _____

Project Description: _____

• **Property Owner Name (Print)** _____

Owner's Mailing Address: _____

Daytime Phone # _____ FAX # _____ E-mail: _____

• **Applicant Name (or write same):** _____

Applicant's Mailing Address: _____

Daytime Phone # _____ FAX # _____ E-mail: _____

Submittal Requirements Checklist -- Instructions:

1. Complete the checklist below and sign the bottom of page 2.
2. For any item you check "yes", a permit will be required.
3. See submittal requirements at bottom of this form.
4. Submit required design package with the appropriate application fee. Call 981-7410 to make an appointment.

Does the project include:	No	Yes	Permit Requirement
OPEN CHANNEL			
1. Repair/Malignance/Interior construction (no change in building footprint or size)?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
2. New roofed structure, 0-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Variance required
3. Vertical expansion of existing roofed structure, 0-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Creek permit

CREEK PERMIT APPLICATION FORM

Revised July 1, 2010

Does the project include:	No	Yes	Permit Requirement
4. Horizontal expansion of existing roofed structure, 0-25' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Variance required
5. Horizontal expansion of existing roofed structure, 25-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• AUP Required
6. Replacement of roofed structure after involuntary destruction (up to four units)	<input type="checkbox"/>	<input type="checkbox"/>	• Allowed by right
7. Replacement of roofed structure after voluntary destruction (up to four units)	<input type="checkbox"/>	<input type="checkbox"/>	• UP required
8. Repair or maintenance of existing deck, 0-30' (no change in footprint)?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
9. New or expanded deck, 0-10' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Variance required
10. New or expanded deck, 10-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Creek permit
11. Rebuild existing deck, 0-10' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• AUP Required
12. Rebuild existing deck, 10-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Creek permit
13. Installation of impervious paving, 0-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Variance required
14. Installation of pervious paving, 0-10' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Variance required, foot paths by right
15. Installation of pervious paving, 10-30' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
16. Repair or maintenance of existing bridge?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
17. New or replaced bridge structure?	<input type="checkbox"/>	<input type="checkbox"/>	• Allowed by right, must pass 100-yr storm event.
18. Any work in the channel or banks? This includes walls; culvert drain outlets, stabilization, ect	<input type="checkbox"/>	<input type="checkbox"/>	• Creek permit*

CULVERTED CREEKS

19. Repair/Interior/Interior construction (no change in building footprint or size)?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
20. New roofed structure, 15-25' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
21. New roofed structure, 0-15' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Culverted Creek permit required
22. Expansion of exiting structure, 15-25' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
23. Expansion of exiting structure, 0-15' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Culverted Creek permit required
24. Replacement of roofed structure after involuntary destruction, 0-15' from centerline (up to four units)?	<input type="checkbox"/>	<input type="checkbox"/>	• Allowed by right
25. Replacement of structure after involuntary destruction, 15-25' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
26. Replacement of deck structure after voluntary destruction, 15-25' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• No permit required
27. Replacement of deck structure after voluntary destruction, 0-15' from centerline?	<input type="checkbox"/>	<input type="checkbox"/>	• Culverted Creek permit required

CREEK PERMIT APPLICATION FORM

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Under penalties of perjury, I certify that the above information is true and complete to the best of my knowledge.

Applicant Signature: _____

Date: _____

Owner's Signature: _____

Date: _____

Submittal Requirements Creek/Creek Culvert Permits

1. Creek Permit:

- a. A topographic survey;
- b. A report completed by a licensed engineer or licensed geologist with expertise in hydrology or slope stability concurrently with the application for a building permit demonstrating to the satisfaction of the City Engineer the requirements below: and,
 - i. The project will not create, exacerbate, or prevent the abatement of erosion and bank de-stabilization problems;
 - ii. The project will not increase stormwater runoff into the creek;
 - iii. The project's construction activities will not degrade water quality from increased sedimentation and particulates from disturbed soils; pollution from motor oil; or from the generally high level of toxics and trash around construction sites;
 - iv. The project will not eliminate or degrade significant in-stream or riparian corridor habitat; and
 - v. The project will not prevent establishing stable banks and/or headwall at a culvert intake or outflow or otherwise impede or complicate access to a culvert for maintenance or repair.
- c. All required fees

2. Creek Permit*:

- a. All the information required for a "Creek Permit";
- b. "Section 1" of the JARPA application; (<http://sfep.abag.ca.gov/projects/JARPA/JARPA.html>);
- c. Completed CEQA checklist or Environmental Documents associated with the project; and
- d. Permits (or waivers) from Aquatic Agencies.

3. Creek Culvert Permit

- a. A site plan which includes the location of the creek culvert in relation to the proposed construction;
- b. A structural analysis of the existing Creek Culvert by a licensed Structural Engineer. It must be determined that the existing culvert is in adequate condition and will not be structurally compromised by the additional load created by the proposed development
- c. A CCTV inspection and video log of the Creek Culvert; and
- d. All required fees.

CREEK PERMIT APPLICATION FORM

Revised July 1, 2010

This side for staff use only

Project Type Code:

Application #: -

APN: - - - -

Project Description

Description limited to 40 characters [Example: Const DU @ 123 Main St]

Project Fees Maintenance		Provide quantity for all that apply (PLEASE no check marks):	
Quantity	Base Fee	Sub-Total	Permit Description
Creek Permits			
	\$988 ^①		Creek Permit base fee
	\$741		CEQA determination fee
	\$741		Public Works Commission hearing fee
	\$ _____		Additional fees: _____ x \$146 (number of additional hours required)
	\$50	\$50	^① Records Management Fee

TOTAL [Amount Paid]		
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^① Subject to Records Management Fee of \$50