



**Q & A from 12-1-16 RFP Workshop**

**PROGRAM**

**Q: On the sample application provided in our packet, we do not have “A.11”.**

A: We will correct the sample application and upload a new one to our website. Please refer to the application in City Data Services.

**Q: Is funding available for only Berkeley residents, and if we are a new program we don't know exactly how many people we will serving?**

A: Please provide both the entire population the program serves, and the number of Berkeley residents. The intent is that these funds are dedicated to low-income Berkeley residents. Projections on number of persons served is okay.

**Q: If a board member is a returning board member, do you want the time served during this appointment or total (including prior board appointments)?**

A: Answer the best you can that represents the board members service. There is a narrative box if further explanation is required.

**Q: In homeless services, we know there is a point of entry system (the Hub/CES), but does this apply to all homeless services?**

A: The Coordinated Entry System (CES) applies to all homeless services except meals, showers, and Berkeley Emergency Storm Shelter (BESS).

**Q: Question B.8. In the application asks us to link our work to evidenced-based practices. What is the City of Berkeley looking for in terms of this?**

A: When possible, please reference best practices and or research that supports your program design.

**Q: If we have an existing program but with a new area of service (job development) how do we capture this?**

A: If the program scope is changing/expanding, you can use the old application and modify it to fit the current program design. Or if you have a substantially different program design then the suggestion is to submit a new program proposal.

**Q: Are there funding opportunities for disability services beyond Measure E? We serve blind consumers.**

A: We do fund Disability Services as a category of funding. Please refer to the service measures and outcomes table.



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**Q: Our Company is a for-profit but has a social service component. Are we eligible and how do we talk about this?**

A: Please talk to City staff after the workshop to learn more.

### 2020 Vision Initiative

**Q: Is there a way resiliency is defined for the 2020 programs?**

A: 2020 can provide a link with more specific information on this. Generally we want to see a meaningful set of outcomes and results. There is no uniform resiliency definition. Awarded programs can be tied to the most appropriate solutions.

**Q: Are 2020 Vision outcomes the same as in prior RFPs?**

A: Generally yes. 2020 Vision outcomes are the same as last cycle.

**Q: If we are applying for 2020 funding but want to pair it with another service would this be one program application or two?**

A: Look at 2020 goals to see if the new service also fits under 2020. If it aligns with 2020, then put your new program in 2020. If it is not specifically aligned with 2020 you will want to complete another program application.

**Q: Our program does not clearly fall into 2020 or any of the priority areas for this year. Are we still eligible for funding?**

A: Yes, the priority areas are not exclusive, others are welcome. Measure E and the Volunteer stipend areas are new this year.

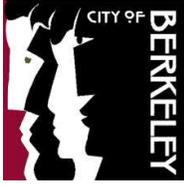
**Q: I am now including 2020 goals in my program, whereas I have not previously been. Do I submit two program applications?**

A: Yes.

**Q: Who do we contact if we want to learn more about the 2020 Vision?**

A: Please see the [9-30-16 City Council Worksession 2020 Initiative Youth and Children Services](#)

And for more information, please contact Jonathan Torres [JTorres@ci.berkeley.ca.us](mailto:JTorres@ci.berkeley.ca.us) .



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### BUDGET

**Q: As the applying agency, are we supposed to identify the funding type (e.g. Community Development Block Grant, General Fund, etc.), and is there a penalty if we select the wrong funding type?**

A: The City determines the funding sources, we will decided that, and there is no penalty for selecting a specific funding source.

**Q: If we are building a two year budget, how do we project/anticipate cost increases?**

A: Your annual allocation will remain the same for each year, so please anticipate any increases in your budget. You can estimate your FY 2019 budget to create your FY 2018 budget. Known increases to the City of Berkeley's Minimum Wage and Living Wage will be provided by Nate Dahl, City of Berkeley Minimum Wage Coordinator and are provided in the Workshop shop slides.

**Q: The award is for 2018 but the budget is for both FY 2018 and 2019. What if there are changes in our program?**

A the end of the first year as we conduct the contract amendment we can work with you for minor budget changes, but major changes would need to be vetted through the public process (e.g. Commissions, Council, etc.).

**Q: If the agency has a policy that stipulates when employees work less than full time they do not received benefits, how to we reconcile this with City labor requirements.**

A: City minimum wage and paid sick leave labor requirements apply to all city contracts. Living wage applies to all agencies receiving \$100,000 or more per contracted period and for all staff working 50% more who are funded with City funds.