



## Human Welfare and Community Action Commission

### Minutes

Wednesday, July 19, 2017

7:00 PM

South Berkeley Senior Center, 2939 Ellis St.

Berkeley, CA 94703

### Preliminary Matters

1. Roll Call: 7:10PM  
Present: Dunner, Sood, Bookstein, Mutombu, Omodele, Earl  
Absent: Orevi, Sarkodee-Adoo  
Quorum: 5 (Attended: 6)  
Staff Present: Kristen Lee and Wing Wong
2. Public Comment: 1 (for item #7)

### Update/Action Items

*The Commission may take action related to any subject listed on the agenda, except where noted.*

### **Berkeley Community Action Agency Board Business**

3. Approve Minutes from the 6/21/2017 Regular Meeting  
**Action:** M/S/C (Dunner/Sood) to approve the 6/21/17 minutes.  
**Vote:** Ayes – Dunner, Sood, Bookstein, Mutombu, Omodele; Noes – None; Abstain – Earl; Absent – Orevi, Sarkodee-Adoo.
4. Election of Low-Income Representative  
Candidate Dru Howard was interested in being elected as a representative of low-income individuals, but she missed this meeting. Continued to the September 20, 2017 meeting.
5. Discuss Strategic Planning Training Process  
CalCAPA trainer Kip Bowmar gave an introductory presentation on strategic planning process. He reviewed the history of community action and goals. He also presented information on Community Action Organizational Standards and Results Oriented Management and Accountability. Commissioners will discuss the time and date for a full-day strategic planning training at the next meeting. Continued to the September 20, 2017 meeting.
6. Review City Of Berkeley Funded Agency Program And Financial Reports – Staff  
Commissioners reviewed and discussed the program and financial reports for (A) Family Violence Law Center's Domestic Violence and Homeless Prevention program and (B) J-Sei senior services.

### **Other Discussion Items**

7. Update on the Closure of Alta Bates Hospital  
Speaker: 1

Commissioners discussed writing to other Commissions working on overlap issues to see if we can collaborate. Continued to the September 20, 2017 meeting.

8. Discuss Berkeley Homeless Policy  
Continued to the September 20, 2017 meeting.
9. Update on the Development of an Office of the Anti-Displacement Advocate  
Continued to the September 20, 2017 meeting.
10. Discuss Skills Training Programs for Low-income Residents  
Continued to the September 20, 2017 meeting.
11. Discuss Extended Early Childcare  
Continued to the September 20, 2017 meeting.
12. Discuss Ways to Increase Accessibility of Banking and Business Loan for Low-income Residents  
Continued to the September 20, 2017 meeting.
13. Discuss Community Meeting Locations  
Continued to the September 20, 2017 meeting.
14. Update on Air Quality in West Berkeley  
Continued to the September 20, 2017 meeting.
15. Update on HWCAC Recommendations to City Council to Change BMC Section 3.78.030, 040, and 050 Related to Commission Procedures  
Continued to the September 20, 2017 meeting.
16. Review Latest City Council Meeting Agenda  
Continued to the September 20, 2017 meeting.

### **Adjournment**

**Adjourned at: 9:30 pm**

**Minutes approved on: 9/20/2017**

**Commission Secretary: Wing Wong**