



Human Welfare and Community Action Commission

AGENDA

Wednesday, January 18, 2017

7:00 PM

North Berkeley Senior Center, 1901 Hearst Ave.
Berkeley, CA 94705

Preliminary Matters

1. Roll Call
2. Public Comment

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

3. Approve Minutes from the 11/16/2016 Regular Meeting (Attachment A)
4. Election of Low-Income Representative (McMullan)
5. Review and Discuss Community Agency Applications for FY 2018-2019 Funding -- Staff
6. Review City Of Berkeley Funded Agency Program And Financial Reports – Staff
A. Bay Area Outreach & Recreation Program (Attachment B)

Other Discussion Items

7. Presentation on the Closure of Alta Bates Hospital -- Speaker
8. Review Draft Communication to City Council on Berkeley Homeless Policy – Commissioner Omodele
9. Discuss Berkeley Municipal ID Program (Attachment C) – Commissioner Sood
10. Discuss Possible Action Regarding Bike Stations And Bikers Not Using Reflectors at Night – Commissioner Bookstein
11. Review Latest City Council Meeting Agenda – All (Attachment D)
12. Announcements
13. Future Agenda Items

Adjournment

Attachments

- A. Draft Minutes of the 11/16/2016 Meeting
- B. Bay Area Outreach & Recreation Program and Financial Reports
- C. Draft Berkeley Municipal ID Program

- D. Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

Communications

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

Secretary:

Wing Wong
Health, Housing & Community Services Department
510-981-5428
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Mailing Address:

Human Welfare and Community Action Commission
Wing Wong, Secretary
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704



Human Welfare and Community Action Commission

Draft Minutes

Wednesday, November 16, 2016

7:00 PM

South Berkeley Senior Center, 2939 Ellis St. (Corner Ellis/Ashby)
Berkeley, CA 94703

Preliminary Matters

1. Roll Call: 7:06PM
Present: Dunner, Sood, McMullan, Davila, Choi, Omodele
Absent: Bookstein, Browne
Quorum: 5 (Attended: 6)
Staff Present: Kristen Lee and Wing Wong
2. Public Present: 2
Public Comment: 1

Update/Action Items

Berkeley Community Action Agency Board Business

3. Approve Minutes from the 10/19/2016 Regular Meeting
Action: M/S/C (Sood/McMullan) to approve the 10/19/16 minutes with the following change to item #7 and #9: add "edits by commissioner Sood, the Chair."
Vote: Ayes – Choi, Dunner, Sood, McMullan, Davila; Noes – None; Abstain – Omodele; Absent – Bookstein, Browne.
4. Election of Low-Income Representatives
Flyers were posted on the City's website and at the libraries, community agencies, senior centers, and recreation centers. No candidates attended the meeting. Staff will explore proposing amendments to the Berkeley Municipal Code and the Bylaws to enable broader participation.
5. Approve 2017 Meeting Schedule
Action: M/S/C (Sood/Davila) to approve the 2017 HWCAC regular meeting schedule with meetings occurring at 7 PM on the third Wednesday of each month with the exception of August and December.
Vote: Ayes – Choi, Dunner, Sood, McMullan, Davila, Omodele; Noes – None; Abstain – None; Absent – Bookstein, Browne.
6. Review and Discuss the 10/27/2016 Board Training
A Board training was held on 10/27/2016. To further assist commissioners in understanding the requirements of Community Services Block Grant (CSBG), Kristen Lee provided slides and reviewed the structure of Berkeley Community Action Agency, HWCAC mission statement, funding availability, and National Performance Indicators (NPIs).
7. Review City Of Berkeley Funded Agency Program and Financial Reports
Commissioners reviewed and discussed the reports for (A) South Berkeley Community Church. Commissioners were not able to review its program report

because it has not been submitted; (B) Through The Looking Glass; and (C) Women's Day-time Drop-in Center.

Other Discussion Items

8. Update on Communication to City Council on Air Quality in West Berkeley
Commissioners reviewed a communication submitted to the City Council on 11/16/16. The communication included a recommendation that City Council engage the West Berkeley community in developing a long-term air quality monitoring program.
9. Update on the Request For Proposal Language Regarding Volunteer Rewards Program for Very Low-Income People Spending More Than 60% of Their Income on Rent
Commissioners reviewed the final language that was going to be added in the Notice of the Request for Proposals (RFP) for the upcoming community agency funding allocation process to incentivize the creation of such a program. The notice will be released on 11/29/16. Community agency RFP workshop will be held on 12/1/16.
10. Update on Council Recommendation Regarding Reserving Very Low-Income In Lieu Units for Households Holding Section 8 Vouchers
Commissioners reviewed a communication submitted to the City Council on 11/1/16. The Berkeley Municipal Code Section 22.20.065.c.2 amendment was discussed at the October 18, 2016 Council meeting. The BMC was originally amended to require that all Very Low-Income units required in market rate housing developments be reserved for holders of Section 8 vouchers and Berkeley Shelter Plus Care Certificates. However, City Council removed Shelter Plus Care Certificate Holders from this ordinance. The communication included a recommendation that City Council include Shelter Plus Care Certificate Holders in the Berkeley Municipal Code Section 22.20.065.c.2.
11. Discuss Actions to Support Street Spirit Magazine
Continued to 1/18/2017 meeting.
12. Update on Communication to Open Government Commission
Commissioners reviewed a letter of appreciation submitted to the Open Government Commission (OGC) on 10/19/16. OGC recommended the City Council to amend Council Rules regarding removal of commissioners. A similar amendment was previously recommended by the HWCAC and tabled by the City Council.
13. Update on Recommendations to City Council Regarding Police Militarization in the Bay Area
Commissioner Davila reported that San Francisco Board of Supervisors is considering not funding Urban Shield. Commissioner McMullan will take over this item and draft a council report for review. Continued to 1/18/2017 meeting.
14. Discuss the Closure of Alta Bates Hospital

On July 14, 2016, City Council opposed the closure of Alta Bates Hospital. At the City Council meeting on November 1, 2016, City Council adopted a resolution ensuring continuation of a full-service acute care hospital with emergency services in Berkeley. Continued to 1/18/2017 meeting.

15. Discuss Ways to Promote Low-Income Services

Commissioners discussed various ways to promote low-income services. No action taken.

16. Review Draft HWCAC Council Report on Berkeley Homeless Policy

Commissioners discussed this report. Commissioner Omodele will draft a communication to City Council on ending homelessness. Continued to 1/18/2017 meeting.

17. Discuss Berkeley Municipal ID Program

Commissioners discussed this program. Continued to 1/17/2017 meeting.

18. Discuss Possible Action Regarding Bike Stations and Bikers Not Using Reflectors at Night

Continued to 1/18/2017 meeting.

19. Review Latest City Council Meeting Agenda

Continued to 1/18/2017 meeting.

Adjournment

Adjourned at: 9:45 pm

Minutes approved on: _____

Commission Secretary: Wing Wong

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**City of Berkeley
Community Agency
CLIENT CHARACTERISTICS REPORT**

Contract No: 9988

Agency:	Bay Area Outreach & Recreation Program	Period of:	2nd Half 2016
Program:	Recreational Services for Disabled	Report Prepared By:	Julie Yates
Phone:	510-849-4663 ext 1303	E-mail:	jay@borp.org , rick@borp.org

1. CLIENT SUMMARY - 2nd Half	2nd Half	YTD
A. Total New Clients Served by the Program (Berkeley and Non-Berkeley)	136	564
B. Total New Berkeley Clients Served for Whom You Were Able to Gather Statistics on Age, Race/Ethnicity, and Income:	18	112
C. Total New Berkeley Clients Served for Whom You Were NOT Able to Gather Statistics on Age, Race/Ethnicity, and Income:	10	20
D. Total New Berkeley Clients Served:	28	132

2. DEMOGRAPHIC DATA

RACE - Unduplicated Count	Previous Periods		Report Period		Year-To-Date	
	Non-Hispanic	Hispanic Ethnicity	Non-Hispanic	Hispanic Ethnicity?	Non-Hispanic	Hispanic Ethnicity
Single Race Categories						
American Indian/Alaskan Native	0	0	1	0	1	0
Asian	5	0	4	0	9	0
Black/African American	8	0	2	0	10	0
Native Hawaiian/Pacific Islander	0	0	0	0	0	0
White	74	4	7	1	81	5
Combined Race Categories						
American Indian/Alaskan Native & White	0	1			0	1
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0	1	0	1	0
Other Combined Race Categories	1	1	0	2	1	3
TOTALS	88	6	15	3	103	9
TOTAL SERVED	94		18		112	

3. INCOME LEVEL

Income Level - Unduplicated Count	Previous Periods	This Period	YTD
Poverty	9	5	14
Poverty to 30% of AMI (Ex. Low)	3	2	5
31-50% of AMI (Low)	67	7	74
51-80% of AMI (Moderate)	6	1	7
Above 80% of AMI	9	3	12
TOTALS	94	18	112

4. AGE

Age - Unduplicated Count	Previous Periods	This Period	YTD
0-5	0	0	0
6-11	3	0	3
12-17	4	0	4
18-24	10	0	10

25-44	24	8	32
45-54	12	6	18
55-61	9	3	12
62 and Over	25	1	26
Unknown	7	0	7
TOTALS	94	18	112

5. OTHER CHARACTERISTICS

Other Characteristics - Unduplicated Count	Previous Periods	This Period	YTD
Female	56	9	65
Male	38	9	47
Disabled	94	18	112
Homeless	0	0	0
Chronically Homeless	0	0	0
Female Head of Household	0	0	0

6. SERVICE MEASURES

Service Measures	Annual Goal		1st Half		2nd Half		Served YTD		% Served	
	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients
***** Disability Services *****										
1 Client Sessions	1,500	120	778	104	756	28	1,534	132	102%	110%

1st Half Narrative

BORP provided over 300 sports and recreation activity sessions for people with disabilities during the report period, including 68 Youth Sports sessions (Wheelchair Basketball, Sled Hockey, Junior Adventures), 95 Adult Sports sessions (Wheelchair Basketball, Goalball, Power Soccer), 84 Adaptive Cycling sessions, 40 Adventures & Outings trips, 12 Tournaments & Clinics, and 4 Community Events & Exhibitions. We served a total of 104 Berkeley participants in our sports, fitness and recreation programs during the report period, including 94 individuals with disabilities and 10 family members, providing a total of 778 client sessions to Berkeley residents.

2nd Half Narrative

BORP provided 575 accessible sports and recreation activity sessions for people with disabilities this year, including Youth Sports (Wheelchair Basketball, Sled Hockey, Junior Adventures), Adult Sports (Wheelchair Basketball, Goalball, Power Soccer), Adaptive Cycling, Adventures & Outings trips, Tournaments & Clinics, and various Community Events & Exhibitions. We served a total of 132 Berkeley participants in our sports and recreation programs during the contract year, including 112 individuals with disabilities and 20 family members.

BORP Anecdotes:

Katherine is a stroke survivor with left side paralysis who has been coming for 2 years with her husband riding a tandem tricycle with his assistance. She has made tremendous progress and just last month, she began riding solo.

Ivan is a high school student with a traumatic brain injury who participates in our weekly youth rides. Our biggest challenge is finding a volunteer who can keep up with his strong pace

7. OUTCOMES

Outcomes	Annual Goal	1st Half Achieved Outcome	2nd Half Achieved Outcome	Achieved Outcome YTD	% Achieved Outcome of Annual Goal	% Achieved Outcome of Total Served
1 Clients accessed previously inaccessible services	100	0	112	112	112%	85%
1 Clients demonstrate improved functioning	50	0	63	63	126%	48%
1	70	0	63	63	90%	48%

Participants achieved enhanced skills or knowledge						
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1st Half Narrative

We will be conducting client surveys at the end of the year and will report the client outcomes in the 2nd half program report.

2nd Half Narrative

We conducted a survey of all participants asking them about their experience in BORP programs. 65 Berkeley participants completed the survey and 98% of respondents rated their overall program experience as either Good, Very Good or Excellent. Below are some of the many positive comments from the surveys:

'I feel more in charge of my life. I am happier and more fulfilled and have a much richer life. I spend far less time alone and isolated and drifting without purpose.'

'BORP facilitates an opportunity to live a better quality of life. I love the helpful BORP staff.'

'Some of the best people I have met in Berkeley have come from BORP; it is a valuable social network to me.'

'BORP programs are a one-of-kind opportunities for disabled athletes. The various sports and recreational opportunities allows us to be active members in society and affords us to establish long-life friendships. I especially appreciate the fact that I have something to look forward after every work week.'

Date Signed 07/29/2016

Approved By Rhianna Babka

Date Signed 08/04/2016

Initially submitted: Jul 29, 2016 - 16:08:10

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**CITY OF BERKELEY
COMMUNITY AGENCY STATEMENT OF EXPENSE
07/01/2016 TO 09/30/2016**

Note: Any variation from the Approved Budget exceeding ten percent (10%) requires a Budget Modification Form.

Agency Name: [Bay Area Outreach & Recreation Program](#) Contract #: [9988](#)
 Program Name: [Recreational Services for Disabled](#) PO #: [105577](#)
 Funding Source : General Fund

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2016	Oct-Dec 2016	Jan-Mar 2017	Apr-Jun 2017	Total Expenditure	Budget Balance
Administrative Director	Julie Yates	\$6,000.00	\$1,500.00				\$1,500.00	\$4,500.00
Program Coordinator 2	Jonathan Newman	\$7,500.00	\$1,875.00				\$1,875.00	\$5,625.00
Program Coordinator 3	Lori Gray	\$3,600.00	\$900.00				\$900.00	\$2,700.00
Program Coordinator 4	Greg Milano	\$7,000.00	\$2,100.00				\$2,100.00	\$4,900.00
Taxes/Benefits		\$5,100.00	\$1,447.68				\$1,447.68	\$3,652.32
Office Supplies		\$126.00	\$51.09				\$51.09	\$74.91
Program Expense		\$7,500.00	\$1,189.71				\$1,189.71	\$6,310.29
Rent		\$3,600.00	\$900.00				\$900.00	\$2,700.00
TOTAL	\$40,426.00	\$9,963.48				\$9,963.48	\$30,462.52	

Advances Received [\\$10,107.00](#)
 Underspent/(Overspent) [\\$143.52](#)

Explain any staffing changes and/or spending anomalies that do not required a budget modification at this time:
[N/A](#)

- Expenditures reported in this statement are in accordance with our contract agreement and are taken from our books of account which are supported by source documentation.
- All federal and state taxes withheld from employees for this reporting period were remitted to the appropriate government agencies. Furthermore, the employer's share or contributions for Social Security, Medical Unemployment and State Disability insurance, and any related government contribution required were remitted as well.

Prepared By: [Julie Yates](#) Email: jay@borp.org Date: [10/25/2016](#)
 Authorized By: [Rick Smith](#) Email: rick@borp.org
 Name of Authorized Signatory with Signature on File

Approved By: Rhianna Babka 11/23/2016 Project Manager Date	Examined By: _____ CSA Fiscal Unit Date	Approved By: _____ CSA Fiscal Unit Date
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Initially submitted: Oct 25, 2016 - 16:34:45

Municipal ID Program

RECOMMENDATION

Direct Staff to review the requirements and costs of establishing a Municipal ID program in the City of Berkeley

FISCAL IMPACT OF RECOMMENDATION

Staff Time will be required to return with requirements and costs

CURRENT SITUATION AND ITS EFFECTS

Many individuals aren't able to carry out everyday tasks that many of us take for granted, because of a lack of a valid photo ID. This program is designed to provide people with the verifiable ID they need for easier access to a wide variety of services, which will give them an opportunity to be more involved in the local community and to manage their needs. Municipal ID programs have been put in place in cities such as, New York, San Francisco, Los Angeles, Oakland, Washington DC, New Haven and Phoenix, with others cities currently looking at adopting similar programs. Information on the design of these programs and on their performance on items such as increased access to services, civic engagement, adoption rates, and other metrics are available through a variety of sources including the following examples:

<http://www.digital.nyc/content/first-comprehensive-independent-evaluation-nation's-largest-municipal-id-program-shows-idn-0>

http://populardemocracy.org/sites/default/files/Municipal-ID-Report_WEB_Nov2015.pdf

BACKGROUND

The goal of the program would be to create a local administered verifiable ID system that focuses on 3 major goals. First, it should be inclusive, so that most, if not all resident take part in the program. This would reduce the chance of the program stigmatizing any individual or group, which could reduce its effectiveness. Second, it should offer real value to all residents so that they are incentivized to adopt it into their everyday lives. Lastly, it should provide clear photo identification but remove labels such as gender and country of origin as identifiers.

Potential Key Beneficiaries:

1. Undocumented Immigrants
2. Transgender Individuals
3. Youth
4. Homeless Individuals residing in Berkeley Shelter programs
5. Youth

Potential Key ID Uses:

1. Opening bank accounts/Check Cashing
2. Rental applications and Leases
3. Library Services
4. School Visits (Pickups and conferences) *Including afterschool and vacation programs
5. In store bill payments (PGS, Cable, etc.)
6. Access to city Rec. services, classes, administrative services, and buildings
7. Filing Police complaints and statements

Potential Value Added Benefits

1. Debit Card: Reduce the need to carry cash
2. Discounted Access to City Cultural activities
3. Discounts/Promotions with Local Businesses

Administration: Most cities work with 3rd parties to administer the program which minimizes the impact on local government staff

Costs: Most cities charge a fee in order to self-funded program. Berkeley may want to look at ways to provide the ID cards in an extremely low or no cost method to maximize adoption.

Regulation: The City would have to establish rules at how an individual would establish residency and how that would be updated.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with this report

RATIONALE FOR RECOMMENDATION

See Report

ALTERNATIVE ACTIONS CONSIDERED

None

CITY MANAGER

Tbd

CONTACT PERSON

Tbd