



Health, Housing & Community Services Department
Public Health Officer

HEALTH OFFICER OF THE CITY OF BERKELEY

REQUIREMENTS FOR FILMING, RECORDING, LIVE STREAMING, OR BROADCASTING WITHOUT IN-PERSON AUDIENCES

DATE: January 24, 2021

The requirements set forth herein are incorporated by reference into the Order of the City of Berkeley Health Officer dated January 24, 2021. Violation of or failure to comply with the requirements set forth herein is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295.)

1. **General Requirements.** These requirements are meant to supplement the [industry guidance](#) provided by the California Department of Public Health for music, film and TV production. These requirements apply to music, film, and television production, and the recording, live streaming, or broadcasting of live performances, without in-person audiences. To mitigate the risk of COVID-19 transmission to the greatest extent possible, before initiating operations, production companies or event venues filming or recording, or recording, live streaming, or broadcasting of performances must:
 - a. Comply with physical distancing requirements and prepare, post, implement, and distribute to all participants a worksite specific COVID-19 prevention plan for each of the facilities where participants will be on site; and
 - b. Comply with any relevant State guidance and local directives, including but not limited to all applicable Health Officer orders. If a conflict exists between State guidance and local public health directives related to the COVID-19 pandemic, the most restrictive provision must be followed.
2. **Conditions for Production or Performances.** Producers and operators of arts and entertainment venues may film, stream, or otherwise broadcast outdoors or indoors without an audience. Each producer or venue must comply with the requirements of its worksite specific COVID-19 prevention plan, and the following requirements:
 - a. One staff member must be appointed as a site-specific COVID-19 supervisor. This person's sole role throughout the duration of the work will be to monitor all activity for compliance with risk-mitigation protocols and ensure compliance with the requirements of all applicable Health Officer orders. The site-specific COVID-19 supervisor member will be responsible for providing training to other venue crew members in the best practices for safety and prevention.
 - b. The producer or venue must conduct symptom screening of all participants prior to production, educate all participants regarding COVID-19 protocols, and



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communicate notification process if there is a positive and potential exposure as outlined in the worksite specific COVID-19 prevention plan.

- c. The production or performance and/or the venue must remain closed to the public.
- d. The producer or venue must employ the fewest number of people possible to carry out the production. No more than 12 people are allowed to be indoors per production or performance. No more than one production or performance can take place at a given time at the venue. Simultaneous indoor and outdoor productions/performances are prohibited.
- e. When filming, recording, or performing indoors, doors and windows should be left open to the extent possible, or mechanical ventilation systems are run, to increase ventilation.
- f. A visitor log should be maintained with name and contact information, and date of attendance of all participants.
- g. Performers and other participants must wear face coverings whenever not performing, and to the greatest extent practicable while performing. Performers unable to wear a face covering while performing (e.g., wind and brass instrument players, vocal performers) must adhere to a minimum of 8 feet of distance from persons who are not members of the same household, or be in an isolation booth or separate room from others in the facility while singing or playing wind or brass instruments. To further reduce the risk of transmission, it is strongly recommended that all production and events allowed under this paragraph be conducted and filmed, streamed, or otherwise broadcast from outdoors.
- h. All participants must frequently wash hands with soap and water for at least 20 seconds, or use hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19.
- i. Wherever feasible, all participants should use their own equipment. If equipment must be shared, it should be sanitized between each use.
- j. Sanitizing sprays and wipes must be available close to high touch equipment and areas.
- k. Distance markers must be provided to ensure adequate physical distancing. Microphones, consoles, and other equipment must be set up to facilitate physical distancing.
- l. Performers must arrive with hair and makeup done if needed.



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- m. Participants must accept and submit all forms (such as tax forms or contracts) digitally, or via mail to the extent practicable.
- n. Production, live streaming, recording, or broadcasting outdoor or indoor performances should not be done in a location or in a manner that might encourage the public to gather. The producer or venue must take measures to prevent the public from gathering to view the production or performance, such as limiting the production or performance to private and secured property or taking other steps to limit access to the area.