



OUT-OF-HOSPITAL BIRTH REGISTRATION APPOINTMENT

WHAT SHOULD I BRING?

MAIL, EMAIL OR FAX ALL DOCUMENTS LISTED BELOW AND BRING ALL ORIGINALS TO YOUR APPOINTMENT

- If parents are not married, Declaration of Paternity will have to be signed at our office. Otherwise, bring your Marriage Certificate or Marriage License.
- State ID or Driver License of the parents (passport ok)
- Diagnosis of pregnancy from the physician or midwife (letterhead with address & Midwife's License Number)
- Proof of presence in California at the time of the birth. It can be one of the following:
 - * Utility bill covering the time of the birth including the mother/father's name on it;
 - * An affidavit from someone who was with the mother at the time of the baby's birth (must contain address of the person and location of birth);
 - * A **current** receipt or other similar document that shows the mother's name and current address;
 - * A statement from a state or local government agency that requires proof of residence in California that the mother was receiving services on the date of the baby's birth (e.g. WIC or Medi-Cal)
- Newborn Screening Test (PKU) results (preferable) or pink slip.
- Worksheet and Affidavit for Out-of-Hospital Births (included in the home birth full package - pages 13 to 15);
- Notification of Registration of Birth which occurred out of a licensed health facility NBS-OH completed. **This form is available in our office.**
- Birth Certificate Application Form completed.

WHO SHOULD BE PRESENT?

1. Mother
2. Father (It can be any person who witness the birth) or Midwife
3. Baby

LOCATION: (Check-in with security guard desk at the entrance lobby on the 1st floor)

City of Berkeley
Health, Housing & Community Services Department
Public Health Division
Office of Vital Statistics
1947 Center Street – 2nd Floor
Berkeley, CA 94704

Phone: (510) 981-5320 - Fax: (510) 981-5395

CONTACT INFORMATION:

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