



Health, Housing &
Community Services Department
Mental Health Division

May 24, 2012

Greetings Community Members!

**Subject: 30-Day Public Review to allocate Mental Health Services Act (MHSA)
previous year unspent funds in the local Prudent Reserve**

The City of Berkeley is holding a 30-Day public review and comment period on the recommended actions outlined below to amend the 10-11 Update in order to add funds to the local Prudent Reserve. All Mental Health Departments are required by law to establish and maintain a Prudent Reserve. The Prudent Reserve is necessary so that local districts can continue to provide services during years in which MHSA revenues have decreased or are insufficient.

The City of Berkeley MHSA Prudent Reserve was established in June 2008. Through stakeholder processes and plan updates, funds have been added on a continual basis to reach the current amount of \$1,605,816, comprised of \$1,398,221 CSS funds and \$207,595 PEI funds. Through an amendment to the 10-11 Update, this proposal will add unspent Prevention & Early Intervention (PEI), and PEI Training and Technical Assistance funds to the local Prudent Reserve.

At present, the City of Berkeley projects approximately \$107,817 of unspent MHSA PEI funds remaining from the 09-10 fiscal year, and \$38,600 of unspent PEI Training & Technical Assistance funds remaining from the 08-09 and 09-10 fiscal year periods. Pursuant to state guidelines, any 09-10 fiscal year funds must be expended by June 30, 2012 in order to avoid the risk of reversion to the State. Likewise, fiscal year 08-09 PEI Training and Technical Assistance funds must also be spent by June 30, 2012. Allocating the unspent PEI and PEI Training and Technical Assistance funds in this manner will enable the City of Berkeley to avoid the risk of reversion and will allow for the use of these funds on MHSA services in the future.

As with all MHSA plan updates, a local 30-Day public review and comment period is required before funds can be allocated in this manner. Following the 30-Day Public Review an amendment to the MHSA 10-11 Update will be sent to the State.

Community Members

30-Day Public Review to allocate unspent Mental Health Services Act (MHSA) previous year funds
in the local Prudent Reserve

May 23, 2012

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The 30-Day Public Review and Comment period will run from **May 25th** to **June 25th**, **2012**. In order to respond to this proposal, please email, call or send comments by **June 25th** to:

Karen Klatt, MHSA Coordinator

Email: MHSA@ci.berkeley.ca.us

Phone: (510) 981-7698

Address: Mental Health Administration
2180 Milvia St., 2nd Floor
Berkeley, CA 94704

LOCAL PRUDENT RESERVE FUNDING REQUEST

County: City of Berkeley

Date: 5/24/2012

Current/Most Recent Annual Funding Level Request

A. Total CSS/PEI Annual Funding Level for Services (Does not include Operating Reserve, Prudent Reserve, or Administrative Cost) \$4,846,106

1. CSS	\$3,142,004
2. PEI	\$1,646,202
3. PEI-TA	\$57,900

B. Less: Total Non-Recurring Expenditures CSS/PEI (Describe in K). This should not exceed non-recurring expenditures for new programs. - \$1,401,535

Subtract any identified non-recurring expenditures for CSS included in A above.
Non-recurring expenditures should be described in Section K below.

1. CSS	\$569,613
2. PEI	\$774,622
3. PEI-TA	\$57,300

C. Plus: Total Administration CSS/PEI + \$362,852

Enter the total administration funds requested for CSS

1. CSS	\$253,754
2. PEI	\$109,098

D. Sub-total \$3,807,423

E. Maximum Local Prudent Reserve (50%) N/A

Enter 50%, or one-half, of the line item D sub-total. This is the estimated amount the County must achieve and maintain as a Local Prudent Reserve by June 30, 2011, pending exceptions noted in J.

F. Local Prudent Reserve Balance from Prior Approvals \$1,605,816

Enter the total amounts previously approved through Plan/updates for the Local Prudent Reserve.

Amounts Requested to Dedicate to Local Prudent Reserve

G. Plus: CSS/PEI Component

Enter the Sub-total amount of funding requested from CSS. Consistent with Welfare and Institutions Code section 5892, subdivision (b), an amount equal to 20 percent (20%) of the average amount of funds allocated to each County for the previous five years may be irrevocably redirected from the CSS Planning Estimate to fund the County's Local Prudent Reserve, Capital Facilities and Technological Needs and Workforce and Education and Training. The 20% limit does apply to FY 2007-08 CSS funds.

FY 2010/11	Unapproved CSS Funds	\$	<u>\$0</u>
	Unexpended CSS Funds	\$	<u>\$0</u>
FY 2009/10	Unapproved CSS Funds	\$	<u>\$0</u>
	Unexpended CSS Funds	\$	<u>\$161,159</u>
FY 2008/09	Unapproved CSS Funds	\$	<u>\$0</u>
	Unexpended CSS Funds*	\$	<u>\$207,463</u>
FY 2007/08**	Unapproved CSS Funds	\$	<u>\$0</u>
	Unexpended CSS Funds*	\$	<u>\$703,952</u>

PEI Component

FY 2010/11	Unapproved PEI Funds	\$	<u>\$0</u>
	Unexpended PEI Funds	\$	<u>\$0</u>
FY 2009/10	Unapproved PEI Funds	\$	<u>\$0</u>
	Unexpended PEI Funds	\$	<u>\$107,400</u>
FY 2008/09	Unapproved PEI Funds	\$	<u>\$0</u>
	Unexpended PEI Funds*	\$	<u>\$0</u>
FY 2007/08**	Unapproved PEI Funds	\$	<u>\$207,595</u>
	Unexpended PEI Funds*	\$	<u>\$0</u>

PEI/Training, Technical Assistance & Capacity Building Component

FY 2010/11	Unapproved PEI Funds	\$	\$0
	Unexpended PEI Funds	\$	\$0
FY 2009/10	Unapproved PEI Funds	\$	\$0
	Unexpended PEI Funds	\$	\$19,300
FY 2008/09	Unapproved PEI Funds	\$	\$0
	Unexpended PEI Funds*	\$	\$19,300

H. Total Amount Requested to Dedicate to Local Prudent Reserve \$146,000
Enter the sum of lines G.

I. Local Prudent Reserve Balance \$1,751,816
Enter the sum of F and G.

* This amount should be consistent with the amount listed on the FY 08-09 Revenue and Expenditure Report, Enclosure 8, Total Unexpended Funds line.

**Only applies to CSS planning estimates augmentation funds released pursuant to DMH Info. Notice 07-21, as the FY 07/08 Planning Estimate for CSS is scheduled for reversion on June 30, 2010.

J. Local Prudent Reserve Shortfall to Achieving 50%

K. Description of all non-recurring expenditures CSS

Non-recurring expenditures are expenditures that are allowable but will not be repeated annually. If a program/project includes non-recurring expenditures, the County should provide an itemized list of these expenditures.

- Childrens Wrap around FSP
- Adult/Older Adult Integration
- Older Adult Community Support