



Sugar-Sweetened Beverage
Product Panel of Experts - (SSBPPE)

**Sugar-Sweetened Beverage Product
Panel of Experts Commission
June 16, 2016 – 7:00 pm to 9:00 pm
South Berkeley Senior Center
2939 Ellis Street, Berkeley – Large Conference Room – 2nd Floor**

AGENDA

PLEASE NOTE NEW START TIME OF MEETINGS

Preliminary Matters

1. Roll Call
2. Approval of Draft Minutes from 5/19/16 meeting - **Attachment 1**
3. Public Comments

The public may comment about any item **not** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. Subcommittee Reports:

- a. **Allocation Process**
 - i. **Action:** none
- b. **Berkeley Unified School District Funding**
 - i. **Action:** none
- c. **Community Engagement**
 - i. **Action:** none
- d. **Prevention Strategies and Outcomes**
 - i. **Action:** none

2. **Action:** Move that the Commission host a public forum on effective practices for reducing consumption of sugar-sweetened beverages with 3-4 speakers. (Commissioner Morales)
3. **Action:** Move that the Commission develop a Plan of Action for FY17 with timeline for the next round of request for proposals, proposal review process, and recommendations by 7/21/16. (Commissioner Browne/Morales) – **Attachment 2**
4. **Action:** Move to take action in response to Council's decision on 6/14/16 on the Commission's recommendations for grant allocations to community-based organizations (CBOs). (Commissioner Morales)
5. **Action:** Move that the public health division proceed with sole-sourcing for allocation of the \$125,000 for a 3rd party contractor to manage a mini-grant program in FY17 and increase the percentage for administrative overhead for managing mini-grants.

A Vibrant and Healthy Berkeley for All

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Information Items

1. Report on City Council Meeting on 6/14/2016 on Council Report recommending grant allocations to community-based organizations (Commissioner Browne)
2. Report back from Commission Liaisons:
 - a. Human Welfare and Community Action Commission: Commissioner Browne
 - b. Community Health Commission: Commissioner Namkung
 - c. Children, Youth and Recreation Commission: Commissioner Sinai
3. Approved minutes from 4/7/2016 special meeting – **Attachment 3**

Future Agenda Items

None

Announcements

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:
Email: attorney@cityofberkeley.info
TEL: (510) 981-6950
TDD: (510) 981-6903, FAX: (510) 981-6960
2180 Milvia Street 4th Floor, Berkeley, CA 94704
Office Hours: Mon-Fri, 8am-5pm

Please refrain from wearing scented products to this meeting.

The next SSBPPE Commission meeting is scheduled for July 21, 2016. Please visit the City of Berkeley's Commission webpage for updates.

COMMUNICATION ACCESS INFORMATION – This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6346 (V) or 981-6345 (TDD) at least three business days before the meeting date.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at South Berkeley Senior Center located at 2939 Ellis Street, Berkeley during regular business hours. The Commission Agenda and Minutes may be viewed on the City of Berkeley website: <http://www.cityofberkeley.info/commissions>.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday May 19, 2016. 6:30 – 9:00 PM

South Berkeley Senior Center

2939 Ellis Street, Berkeley – Large Conference Room, 2nd Floor

DRAFT MINUTES

The meeting convened at 6:46 p.m. with volunteer “Chair” Commissioner Scheider presiding over the meeting till Commission Chair Browne took over 3 minutes into the meeting.

ROLL CALL

Present: Commissioners Browne (arrived at 6:49pm), Crawford, Fenstermacher, Moore, Namkung, Rose, and Scheider.

Absent: None

Excused: Commissioners Sinai and Morales

Staff present: Janet Berreman and Dechen Tsering

COMMENTS FROM THE PUBLIC

Dr. Vickie Alexander, Healthy Black Families – Thanked the Commission for supporting the Healthy Black Families in its funding recommendations to Council.

Jacinda Abcarian, The Ecology Center – Thanked the Commission for supporting the Ecology Center in its funding recommendations to Council.

Dave Room, Pachas Pajamas Project – Introduced the Commission to the Pachas Pajamas Project for children.

ACTION ON MINUTES

Approval of Minutes - Moved to approve the minutes of the special meeting on 4/7/16.

M/S/C: Commissioners Fenstermacher/Namkung

Ayes: Commissioners Fenstermacher, Namkung, Rose, and Scheider.

Noes: None

Abstain: Commissioners Browne, Crawford, and Moore

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Absent from vote: None
Recused: None
Excused: Commissioners Sinai and Morales
Motion passed (6:50pm).

ACTION ITEMS

- 1. Moved to approve motion to direct the Public Health Division to explore alternative approaches to allocate the \$125,000 for mini-grants as originally specified.**

M/S/C: Commissioners Scheider/Browne

Ayes: Commissioners Browne, Crawford, Fenstermacher, Moore, Namkung, Rose, and Scheider.
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioners Sinai and Morales

Motion passed (8:25 pm).

- 2. Moved to approve the Public Health Division's re-allocation of \$24,900 from mini-grant contractor to U.C. Berkeley's evaluation team to conduct a Youth Risk Behavior Survey of Sugar-Sweetened Beverage consumption patterns among students.**

M/S/C: Commissioners Moore/Browne

Ayes: Commissioners Browne, Crawford, Fenstermacher, Moore, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioners Sinai and Morales

Motion passed (8:31pm).

- 3. Moved to change the SSBPPE Commission meeting times from 6:30-9:00pm to 7:00-9:00pm.**

M/S/C: Commissioners Moore/Namkung

Ayes: Commissioners Browne, Crawford, Fenstermacher, Moore, Namkung, Rose, and Scheider

Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioners Sinai and Morales

Motion passed (8:34pm).

NEXT MEETING

The next meeting will be on Thursday, June 16, 2016 at **7:00pm** at the **North Berkeley Senior Center**.

This meeting was adjourned at 9:00 p.m.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes will be approved on June 16, 2016.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday April 7, 2016. 6:30 – 9:00 PM
Special Meeting Location: **North Berkeley Senior Center**
1901 Hearst Street, Berkeley – Workshop B

APPROVED MINUTES - SPECIAL MEETING

NOTE: This *special* meeting on 4/7/16 was in lieu of the *regular* meeting scheduled on 4/21/16. According to the City of Berkeley’s Commissioners Manual, “*any meeting not on the regular meeting schedule is a special meeting*”.

The meeting convened at 6:36 p.m. with Vice-Chair Morales presiding over the meeting.

ROLL CALL

Present:	Commissioners Browne (arrived at 6:38pm), Fenstermacher, Morales, Namkung, Rose, Sinai, and Scheider (arrived at 6:41pm),
Absent:	Commissioner Moore
Excused:	Commissioner Crawford
Staff present:	Janet Berreman and Dechen Tsering

COMMENTS FROM THE PUBLIC

None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the minutes of 3/17/16 with correction in the name of a public speaker.

M/S/C: Commissioners Namkung/Morales

Ayes:	Commissioners Browne, Fenstermacher, Morales, Namkung, and Rose
Noes:	None
Abstain:	Commissioner Sinai
Absent from vote:	Commissioner Moore and Scheider
Recused:	None
Excused:	Commissioner Crawford

Motion passed (6:40pm).

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ACTION ITEMS

1. Moved to postpone Action #2 (allocation of \$24,900 for Youth Risk Behavioral Survey) to the next meeting on May 19, 2016.

M/S/C: Commissioners Morales/Fenstermacher

Ayes: Commissioners Browne, Fenstermacher, Morales, Namkung, Rose, Scheider, and Sinai

Noes: None

Abstain: None

Absent from vote: Commissioner Moore

Recused: None

Excused: Commissioner Crawford

Motion passed (6:55 pm).

2. Moved to support adopting the City Data Services as an online tool by the SSB Program for processing future grant applications from community agencies with the understanding that staff will provide technical support and, if necessary, paper application as an alternative.

M/S/C: Commissioners Sinai/Morales

Ayes: Commissioners Browne, Fenstermacher, Morales, Namkung, Rose, Scheider, and Sinai

Noes: None

Abstain: None

Absent from vote: Commissioner Moore

Recused: None

Excused: Commissioner Crawford

Motion passed (7:02pm).

3. Moved to extend the meeting by 10 minutes past 9pm.

M/S/C: Commissioners Scheider/Fenstermacher.

Ayes: Commissioners Fenstermacher, Moore, Morales, Namkung, Rose, Scheider, and Sinai

Noes: None

Abstain: None

Absent from vote: Commissioner Moore

Recused: Commissioner Browne

Excused: Commissioner Crawford

Motion passed (8:55pm).

- 4. Moved to forward the Commission's funding recommendations to the top four finalist organizations for a total of \$637,500 for FY17 as follows:**

Serial #	CBO Name	Recommended Funding
1	Ecology Center	\$115,266.00
2	Healthy Black Families	\$245,874.00
3	YMCA Prop 1: Diabetes Prev.	\$51,360.00
	YMCA Prop 2: Reduce Obesity	\$100,000.00
4	Berkeley Youth Alternatives (BYA)	\$125,000.00
	Total	\$637,500.00

M/S/C: Commissioners Sinai/Rose.

Ayes: Commissioners Fenstermacher, Morales, Namkung, Rose, Scheider, and Sinai
Noes: None
Abstain: None
Absent from vote: Commissioner Moore
Recused: Commissioner Browne
Excused: Commissioner Crawford

Motion passed (9:04pm).

NEXT MEETING

The next meeting will be on Thursday, May 19, 2016 at 6:30 pm at the **SOUTH Berkeley Senior Center.**

This meeting was adjourned at 9:04 p.m.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes were approved on May 19, 2016.