



Sugar-Sweetened Beverage
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission
April 20, 2017 – 7:00 pm to 9:00 pm
North Berkeley Senior Center
1901 Hearst Street, Berkeley – Conference Room M – 1st Floor**

AGENDA

Preliminary Matters

1. Roll Call
2. Approval of Draft Minutes from 03/16/2017 meeting - **Attachment 1**
3. Public Comments

The public may comment about any item **not** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Presentations

1. Status report on the Youth Risk Behavioral Surveillance (YRBS) Survey with Berkeley Unified school students by Jennifer Falbe, Ph.D., University of California, Berkeley **7:15 – 7:45 p.m.** includes 15 min. for Q&A.
2. Evaluation Plan for community agencies funded under the Healthy Berkeley Program by John Snow Inc., San Francisco, CA. **7:45 – 8:15 p.m.** includes 15 min. for Q&A.

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. Subcommittee Reports:

- a. Allocation Process
- b. Berkeley Unified School District Funding
- c. Community Engagement
- d. Sugary Drinks Policy in Berkeley
- e. Media
- f. Prevention Strategies and Outcomes (PS&O)
 - i. Present the FY2018 Work Plan for the SSBPPE Commission.
(Commissioner Morales)

2. Action: Review, finalize and approve the proposed work-plan for FY2018.
(Commissioner Morales)

3. Action: Re-visit SSBPPE funding recommendations to community agency programs in FY2018 and FY2019. Discuss ways to improve process. (Commissioner Browne)

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4. **Action:** Review & discuss existing commission subcommittees, consider and finalize reconstitution. (Commissioner Morales)
5. **Action:** Discuss the remaining \$11,000 in mini-grant funds. (Commissioner Browne)

Information Items

1. Report back from the Commission Liaisons:
 - a. Human Welfare and Community Action Commission: Commissioner Browne
 - b. Children, Youth and Recreation Commission: Commissioner Ishii
 - c. Community Health Commission: Commission Secretary, Dechen Tsering
2. Approved minutes from 03/02/2017 special meeting – **Attachment 2**

Future Agenda Items

None

Announcements

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:
Email: attorney@cityofberkeley.info
TEL: (510) 981-6950
TDD: (510) 981-6903, FAX: (510) 981-6960
2180 Milvia Street 4th Floor, Berkeley, CA 94704
Office Hours: Mon-Fri, 8am-5pm

Please refrain from wearing scented products to this meeting.

The next meeting will be on May 18, 2017 at the NORTH Berkeley Senior Center from 7:00-9:00 pm. Please visit the City of Berkeley's Commission webpage for updates.

COMMUNICATION ACCESS INFORMATION – This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6346 (V) or 981-6345 (TDD) at least three business days before the meeting date. Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at North Berkeley Senior Center located at 1901 Hearst Street, Berkeley during regular business hours. The Commission Agenda and Minutes may be viewed on the City of Berkeley website: <http://www.cityofberkeley.info/commissions>.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, March 16, 2017. 7:00 – 9:00 PM

North Berkeley Senior Center

1901 Hearst Street, Berkeley – Conference Room M, 1st Floor

DRAFT MINUTES

The meeting convened at 7:14 pm.

ROLL CALL

Present: Commissioners Browne, Crawford (arrived at 8:00 pm), Fenstermacher, Ishii, Moore, Morales, Namkung, Rose and Scheider.

Absent: None

Excused: None

Staff present: Alvan Quamina and Dechen Tsering

COMMENTS FROM THE PUBLIC

None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the minutes of the special meeting on 03/02/2017.

M/S/C: Commissioners Scheider/Rose

Ayes: Commissioners Fenstermacher, Ishii, Morales, Namkung, Rose and Scheider.

Noes: None

Abstain: Commissioners Browne and Moore.

Absent from vote: Commissioner Crawford.

Recused: None

Excused: None

Motion passed (7:18 pm)

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ACTION ITEMS

- 1. Move to approve submitting the Commission's finalized Council Report for the City Council meeting on May 16th with recommended funding allocations to selected community agencies and the Berkeley Unified School District.**

M/S/C: Commissioners Ishii/Crawford

Ayes: Commissioners Crawford, Fenstermacher, Ishii, Morales, Rose and Scheider.
Noes: None
Abstain: Commissioners Browne, Moore and Namkung.
Absent from vote: None
Recused: None
Excused: None

Motion passed (8:45 pm)

- 2. Move to more Action Item #2 to the April 20th Commission meeting.**

M/S/C: Commissioners Moore/Rose

Ayes: Commissioners Browne, Crawford, Fenstermacher, Ishii, Morales, Moore, Namkung, Rose and Scheider.
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: None

Motion passed (8:50 pm)

NEXT MEETING

The next meeting will be on **Thursday, April 20, 2017** from **7:00 – 9:00 pm** at the **North Berkeley Senior Center**, 1901 Hearst Ave, Berkeley, CA 94709.

This meeting adjourned at 9:00 pm.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes to be approved on April 20, 2017.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, March 2, 2017. 6:30 – 9:00 PM

North Berkeley Senior Center

1901 Hearst Street, Berkeley – Conference Room M, 1st Floor

APPROVED SPECIAL MEETING MINUTES

The meeting convened at 6:38 pm.

ROLL CALL

Present: Commissioners Crawford, Fenstermacher, Ishii, Moore (arrived at 6:40 pm), Morales, Namkung, Rose and Scheider.
Absent: Commissioner Browne
Excused: None
Staff present: Tanya Bustamante (arrived at 7:20 pm) and Dechen Tsering

COMMENTS FROM THE PUBLIC

None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the minutes of the meeting on 02/16/2017 with changes: a) replace Rose with Scheider in “Ayes” for approval of minutes and b) delete Crawford, Namkung and Rose from “Ayes” in Action Item 1.

M/S/C: Commissioners Ishii/Fenstermacher

Ayes: Commissioners Fenstermacher, Ishii, Moore, Morales and Scheider.
Noes: None
Abstain: Commissioners Crawford, Namkung and Rose.
Absent from vote: Commissioner Browne.
Recused: None
Excused: None
Motion passed (6:45 pm)

ACTION ITEMS

1. Move to extend the meeting to 9:30pm.

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M/S/C: Commissioners Crawford/Scheider

Ayes: Commissioners Crawford, Fenstermacher, Morales, Namkung, Rose and Scheider.
Noes: None
Abstain: Commissioner Ishii.
Absent from vote: None
Recused: Commissioners Browne and Moore.
Excused: None

Motion passed (8:50 pm)

- 2. Moved to forward the Commission’s funding recommendations to the top six finalist organizations for a total of \$3,000,000 for FY 2018 and FY 2019 per the following allocations:**

Organization	FY 2018	FY 2019	2 Year Total
BUSD	\$ 637,500.00	\$ 637,500.00	\$ 1,275,000.00
Ecology Center	\$ 135,959.00	\$ 135,959.00	\$ 271,918.00
Healthy Black Families	\$ 255,000.00	\$ 255,000.00	\$ 510,000.00
Multicultural Institute	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00
Lifelong Medical Care	\$ 91,504.00	\$ 91,504.00	\$ 183,008.00
YMCA of the Central Bay Area	\$ 140,037.00	\$ 140,037.00	\$ 280,074.00
Berkeley Public Health Division	\$ 225,000.00	\$ 225,000.00	\$ 450,000.00
Totals	\$ 1,500,000.00	\$ 1,500,000.00	\$ 3,000,000.00

M/S/C: Commissioners Ishii/Rose

Ayes: Commissioners Crawford, Fenstermacher, Ishii, Morales, Rose, and Scheider.
Noes: None
Abstain: Commissioner Namkung.
Absent from vote: None
Recused: Commissioners Browne and Moore.
Excused: None

Motion passed (9:18 pm)

- 3. Move to approve submission of a Council Report to the City Council for funding allocations as noted above in #2.**

M/S/C: Commissioners Ishii/Fenstermacher

Ayes: Commissioners Crawford, Fenstermacher, Morales, Rose and Scheider.

Noes: None

Abstain: Commissioner Namkung.

Absent from vote: None

Recused: Commissioners Browne and Moore.

Excused: None

Motion passed (9:20 pm)

NEXT MEETING

The next meeting will be on **Thursday, March 16, 2017** from **7:00 – 9:00 pm** at the **North Berkeley Senior Center**, 1901 Hearst Ave, Berkeley, CA 94709.

This meeting adjourned at 9:30 pm.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes were approved on March 16, 2017.