



Claim for Very Low Income Refund Program For Refund of Money Paid

Finance Department
Revenue Collection Division

Form: FINRC-VLI-APP
Revised: June 2018

Claimant's Name: _____

Property Address: _____

Mailing Address: _____

Telephone Number (s):	
Email Address:	
Refund Type: (Check all that apply)	<input type="checkbox"/> Property Taxes <input type="checkbox"/> EBMUD Water Bill / Sewer Fees <input type="checkbox"/> Cable Bill / Utility Users Tax

You are required to provide the information requested below in order to comply with Government Code section 910.

Warning: Presentation of a false claim is a felony (Penal Code section 72). Pursuant to CCP sections 128.5 and 1038, the City may seek to recover all costs of defense in the event an action is filed that is later determined not to have been brought in good faith and with reasonable cause.

I hereby certify, under penalty of perjury, that the above statements are true and correct to the best of my knowledge.

Claimant Signature _____ Date

Printed Name

MAIL OR DELIVER TO:

City of Berkeley
ATTN: Very Low Income Refund Program
Finance Department - Revenue Collection
1947 Center Street, 1st Floor
Berkeley, CA 94704

Note: Claims must be filed within one (1) year of payment of taxes and/or fees. Please allow 2-3 weeks for processing once all the necessary documents are received.

For Official Use Only: **Reviewed By:** _____ **Date Received:** _____

Claimant on Title Only: Yes No (If No, please fill up Supplemental Form 65 or Older: Yes No (For Berkeley Unified School Refund)

This material is available in alternative formats upon request. Alternative formats include audio-format, braille, large print, electronic text, etc. Please contact us via email or phone number below to make your request and allow 7-10 days for production of the material in an alternative format.

Very Low Income Refund Check List

- Claim for Refund Application
- Copy of Tax Return or Proof of Income
- Copy of Property Tax Statement and proof of payment
- Sanitary Sewer fees (on EBMUD Water bill) and proof of payment
- Utility User's Tax (on Cable bill) and proof of payment
- For BUSD refund (processed by BUSD) - copy of photo ID (if 65 years old or older)
- Supplemental Form (if necessary)