



Finance Department
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)
Specification No. 18-11230-C
FOR
CULTURAL HUMILITY CONSULTANT**

PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

**ADDENDUM "A"
9/7/18**

Dear Proposer:

This addendum is being sent to let you know that the timeline for this proposal has been extended.

Proposal date has changed from Thursday, September 20, 2018 to **must be received no later than 5:00 pm, on Thursday, October 11, 2018**. All responses must be in a sealed envelope and have **"CULTURAL HUMILITY CONSULTANT"** and **Specification No. 18-11230-C** clearly marked on the **outer most mailing envelope**.

Mail or Hand Deliver To:

City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,



Shari Hamilton
General Services Manager

Addendum “A”

**Timeline Changes for Specification No. 18-11230-C
CULTURAL HUMILITY CONSULTANT**

The City of Berkeley is extending the timeline for Specification **No.18-11230-C, CULTURAL HUMILITY CONSULTANT**. In an effort to provide the same information to all, listed below is the revised schedule.

UPDATED SCHEDULE (dates are subject to change)

- | | |
|--|----------|
| <input type="checkbox"/> Issue RFP to potential bidders: | 8/30/18 |
| <input type="checkbox"/> Questions Due | 10/4/18 |
| <input type="checkbox"/> Proposals due from potential bidders | 10/11/18 |
| <input type="checkbox"/> Complete Selection Process | 10/16/18 |
| <input type="checkbox"/> Council Approval of Contract (over \$50k) | 12/11/18 |
| <input type="checkbox"/> Award of Contract | 12/12/18 |
| <input type="checkbox"/> Sign and Process Contract | 01/07/19 |
| <input type="checkbox"/> Notice to proceed | 01/08/19 |

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your proposal.

Except as provided herein all other terms and conditions remain unchanged.