



**Finance Department**  
Purchasing Division

**REQUEST FOR QUALIFICATIONS (RFQ)**  
**Specification No. 18-11241-C**  
**FOR**  
**For Functional Public Art for North Berkeley Senior Center & San**  
**Pablo Park**  
**SUMMITALS WILL NOT BE OPENED AND READ PUBLICLY**

**ADDENDUM "A"**  
09/28/2018

Dear Proposer:

The City of Berkeley has updated the artist selection panel and definition of functional art. Included in this addendum is also an updated schedule, which include an extension to the question due date, due October 11, 2018.

**Submittals must be received no later than 2:00 pm, on Tuesday, October 23, 2018. All responses must be in a sealed envelope and have "For Functional Public Art for North Berkeley Senior Center & San Pablo Park" and Specification No. 18-11241-C clearly marked on the outermost mailing envelope.**

**Mail or Hand Deliver To:**  
City of Berkeley  
Finance Department/General Services Division  
2180 Milvia Street, 3rd Floor  
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,

Shari Hamilton  
General Services Manager

## **Addendum “A”**

### **Artist Selection Panel Composition for North Berkeley Senior Center, Definition of “Functional Public Art” and New Deadline for Questions for Specification No. 18-11241-C For Functional Public Art for North Berkeley Senior Center & San Pablo Park**

The City of Berkeley **has updated the artist selection panel composition for North Berkeley Senior Center, included a definition of functional public art and extended the deadline for RFQ questions for** Specification No.1811241-C, for Functional Public Art for North Berkeley Senior Center & San Pablo Park. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

#### **1. ARTIST SELECTION PANEL COMPOSITION FOR NORTH BERKELEY SENIOR CENTER PUBLIC ART PROJECT**

This addendum changes the selection panel members for the North Berkeley Senior Center Projects to be:

The North Berkeley Senior Center Public Art Selection Panel will consist of three (3) outside arts professionals, one (1) Civic Arts Commissioner, one (1) Commission on Aging representative (for the North Berkeley Senior Center Project), one (1) community representative and the (1) project architect. After considering the artists’ qualifications, the artist selection panel will identify three (3) finalists for each project opportunity for recommendation to the Arts Commission for approval. The finalists will be invited to develop conceptual proposals after attending an orientation session with the project team and key stakeholders. Each finalist will be paid an honorarium of \$1,000 for development of a conceptual design proposal, plus the reimbursement of reasonable travel expenses up to \$1,000, approved by the Civic Arts Program prior to travel arrangements being made for the orientation.

#### **2. DEFINITION OF THE TERM “FUNCTIONAL PUBLIC ART”**

The term “functional public art” refers to an artwork or artistic treatment that serves a functional purpose or is integrated into a functional element of the space. The term is inclusive and can encompass a variety of durable art forms such as sculpture, tile mosaic, art glass, artistic metal or stone work, to name a few. Functional art may also include the integration of artist-designed treatments into the built environment – for example an artist designed paving treatment or wall treatment.

#### **3. EXTENDED DEADLINE FOR RFQ QUESTIONS**

**For questions** concerning the anticipated work, or scope of the project, please **contact Jennifer Lovvorn**, Chief Cultural Affairs Officer via email at [JLovvorn@cityofberkeley.info](mailto:JLovvorn@cityofberkeley.info) no later than **October 11, 2018**. Answers to questions will **not** be provided by telephone or email. Rather, answers to all question or any addenda will be **posted** on the City of Berkeley site at <http://www.cityofberkeley.info/ContentDisplay.aspx?id=7128>. It is the vendor’s responsibility to check this site. For general questions concerning the submittal process, contact purchasing at 510- 981-7320.

SCHEDULE (dates are subject to change)

<input type="checkbox"/>	Issue RFQ to potential bidders:	September 11, 2018
<input type="checkbox"/>	<b>Questions Due</b>	<b>October 11, 2018</b>
<input type="checkbox"/>	Applications due from potential bidders	October 23, 2018
<input type="checkbox"/>	Complete Selection Process	February 2019
<input type="checkbox"/>	Council Approval of Contract (over \$50k)	March 2019
<input type="checkbox"/>	Award of Contract	April 2019
<input type="checkbox"/>	Sign and Process Contract	April 2019
<input type="checkbox"/>	Notice to proceed	April 2019

Except as provided herein all other terms and conditions remain unchanged.