



**Finance Department**  
Purchasing Division

**FOR PROPOSALS (RFP)**  
**Specification No. 21-11452**  
**FOR**  
**Planning Department Racial Equity Consultant**  
**PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

**ADDENDUM “A”**  
4/29/2021

Dear Proposer:

Schedule has been updated. See schedule below.

**Proposals due date had changed from May 18, 2021 to no later than 2:00 pm, on May 28, 2021.** All responses should be sent via email to [purchasing@cityofberkeley.info](mailto:purchasing@cityofberkeley.info) and have **“Planning Department Racial Equity Consultant”** and **Specification No. 21-11452** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet  
General Services Manager

## **Addendum “A”**

### **UPDATED - SCHEDULE (dates are subject to change)**

- |  |                    |
|--|--------------------|
| <input type="checkbox"/> Issue RFP to Potential Bidders:           | April 27, 2021     |
| <input type="checkbox"/> Questions Due                             | May 13, 2021       |
| <input type="checkbox"/> Proposals Due from Potential Bidders      | May 28, 2021       |
| <input type="checkbox"/> Complete Selection Process                | June 7, 2021       |
| <input type="checkbox"/> Council Approval of Contract (over \$50k) | Council Date (N/A) |
| <input type="checkbox"/> Award of Contract                         | June 8, 2021       |
| <input type="checkbox"/> Sign and Process Contract                 | June 15, 2021      |
| <input type="checkbox"/> Notice to Proceed                         | June 16, 2021      |

Except as provided herein all other terms and conditions remain unchanged.