



Finance Department  
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)**  
**Specification No. 20-11374-C (Re-issued)**  
**FOR**  
**SOUTHSIDE COMPLETE STREETS PLANNING, DESIGN, AND ENGINEERING**  
**PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

**ADDENDUM "D"**  
September 25, 2020

Dear Proposer:

The City has modified Section II. Scope of Services and Section III. Submission Requirements of this RFP, as described in the attached Addendum D to include Construction Bid Support and Construction Engineering Support tasks.

**Proposals must be received no later than 2:00 pm, on Thursday, October 22, 2020.** All responses should be sent via email to [purchasing@cityofberkeley.info](mailto:purchasing@cityofberkeley.info) and have "**SOUTHSIDE COMPLETE STREETS PLANNING, DESIGN, AND ENGINEERING**" and **Specification No. 20-11374-C** clearly indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal and Attachment K-1 (LAPM 10h) shall be submitted as a separate PDF document. Electronic signatures are permitted. Email attachments are limited to a maximum of 10 MB in total. Larger attachments can be provided via links within the Technical Proposal PDF.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet  
General Services Manager

## **Addendum “D”**

### **Modification of RFP for Specification No. 20-11374-C (Re-issued) SOUTHSIDE COMPLETE STREETS PLANNING, DESIGN, AND ENGINEERING**

The City of Berkeley has modified Section II. Scope of Services and Section III. Submission Requirements for Specification No. **20-11374-C, SOUTHSIDE COMPLETE STREETS PLANNING, DESIGN, AND ENGINEERING**. In an effort to provide the same information to all, provided below is the amended text for Section II and Section III, which includes Construction Bid Support and Construction Engineering Support tasks.

Section II. Scope of Services, project schedule is modified as follows:

Contract work is expected to commence in spring 2021 for an anticipated thirty-seven (37) month period. The anticipated project timeline and critical dates are as follows (dates are subject to change):

#### **Conceptual Design & Public Engagement**

March 2021	Project kickoff
March to May 2021	Data collection & analysis; initiate public engagement
May to August 2021	Analyze and present refined design alternatives
August to October 2021	Select, refine, and present preferred alternative
October to November 2021	Finalize preferred alternative and complete concept design (10% PS&E)
November 2021 to January 2022	Preliminary Environmental Study (PES)
January 2022	Berkeley City Council approval of concept design (10% PS&E)

#### **Environmental & Detailed Engineering Design**

January to March 2022	Environmental analysis and CEQA and NEPA documents
January to May 2022	Refine concept design (35% PS&E)
May to August 2022	Refine design (65% PS&E)
September to November 2022	Finalize design (100% PS&E); develop bid documents
November 2022	Submit E-76 for Construction phase funding authorization
February to April 2023	Advertise for construction bids
May 2023 to April 2024	Construction

Section II. Scope of Services is amended to include the following additional tasks:

- J. Construction Bid Support: Following City staff acceptance of the completed 100% construction plans and final cost estimate, City will bid the project for construction.

During the construction bid period for this project, Consultant will provide bid support services to assist the City's project manager in responding to vendor questions regarding details of the bid documents. The City's project manager will be the primary point of contact and Consultant will not directly contact or engage with any potential vendors during this task.

- K. Construction Engineering Support: Following City selection of a construction contractor, Consultant will provide construction management support to assist the City's construction management and inspection staff in delivering a timely, efficient, accurate, and cost-effective construction process. During the construction period for this project, Consultant will assist City in responding to contractor Requests for Information; reviewing and commenting on technical submittals; revising the design as necessary to account for field conditions or other potential construction issues; and providing as-needed general design-related construction support services to the City. The City's project manager and/or construction management and inspection staff will be the primary points of contact for the contractor and Consultant will not directly contact or engage with the construction contractor during this task.

Section III. Submission Requirements is amended to include the following revised requirement:

2. Project Understanding and Work Plan:

Respondents shall describe the consultant or consultant team's understanding of and approach to the project and the Scope of Services to be provided, including project setting, probable stakeholder concerns, strategies for online socially-distanced public engagement, methodologies for multi-modal analysis, evaluation of conceptual design alternatives, development of a preferred concept design, completion of final construction drawings, and providing construction bid support and construction engineering support. This section should include a description of how the consultant(s) would manage the project to ensure timely completion of the necessary project deliverables proposed to meet the City's objectives. Respondents' work plan should be organized by tasks and include a detailed milestone schedule organized around key meetings and deliverables.

Section III. Submission Requirements is amended to include the following additional requirement:

10. Design Engineering, Bid Support, and Construction Engineering Performance:

Respondents shall provide information demonstrating constructability of previous design engineering projects as well as past performance providing bid support and construction engineering support. To demonstrate constructability of previous design engineering projects, respondents shall provide the following information for a minimum of three (3) most recently-constructed projects:

- Number of requests for information on the project
- Number of technical submittals on the project
- Total construction cost

- Total construction cost of all change orders
- Construction cost of errors and/or emissions-type change orders
- Construction cost of unforeseen-conditions-type change orders

As part of the response to Submission Requirements #5 and #9, Consultant should provide both Client References and Representative Work Samples which demonstrate past performance providing bid support and construction engineering support. References and Representative Work Samples should be chosen to demonstrate timely, efficient, and accurate responses to Requests for Information, review and comment on technical submittals, preparation of design changes, and assistance preparing Contract Change Orders.

The projects and references chosen to demonstrate constructability of previous design engineering projects as well as past performance providing bid support and construction engineering support should be selected based on similarity to the current project as characterized in Section I. Background/Project Summary, Section II. Scope of Services, Attachment O, and Attachment P.

Except as provided herein all other terms and conditions remain unchanged.