



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 19-11332-C
FOR
PROJECT NAME Southside Zoning Ordinance Initial Study and Environmental Impact Report
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
June 5, 2019

Dear Proposer:

This addendum includes an updated schedule and location of the optional pre-bid meeting.

Proposals/bids must be received no later than 2:00 pm, on Tuesday, July 2, 2019. All responses must be in a sealed envelope and have "**Southside Zoning ordinance Initial Study and Environmental Impact Report**" and **Specification No. 19-11332-C** clearly marked on the **outer most mailing envelope**.

Mail or Hand Deliver To:
City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,


Shari Hamilton
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 19-11332-C Southside Zoning Ordinance Initial Study and Environmental Impact Report

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 19-11332-C**, Southside Zoning Ordinance Initial Study and Environmental Impact Report. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. When are proposals due?

1. A. Proposals must be received no later than 2:00 P.M. on **Tuesday, July 2, 2019**.

2. Q. When are questions concerning the anticipated work or scope of the project due?

2. A. Questions are due no later than **Wednesday, June 12, 2019**.

3. Q. When and where will the pre-bid meeting be held?

3. A. The pre-bid meeting is optional held on **Wednesday, June 12, 2019, from 2:00 PM – 4:00 PM** in the Camphor Conference Room, 1947 Center Street, 2nd floor, Berkeley.

Except as provided herein all other terms and conditions remain unchanged.

Updated schedule posted on the following page.

Updated SCHEDULE (dates are subject to change)

- Issue RFP to potential bidders: May 30, 2019
- Optional Pre-Bid Meeting/Questions Due: June 12, 2019
- Question and Answer Addendum posted: June 18, 2019
- Proposals due from potential bidders: July 2, 2019
- Optional Interviews: July 15, 2019
- Complete Selection Process: July 22, 2019
- Council Approval of Contract (over \$50k): September 10, 2019
- Award of Contract: September 11, 2019
- Sign and Process Contract: September/October, 2019
- Notice to proceed: September/October, 2019