



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 19-11316-C.
FOR
PROJECT NAME
CITYWIDE UNARMED SECURITY GUARD SERVICES
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "B"

April 29, 2019

Dear Proposer:

Questions received from proposers along with answers and updated due date are attached.

Proposals **must be received no later than 2:00 pm, on Thursday, May 30, 2019**. All responses must be in a sealed envelope and have **"Citywide Unarmed Security Guard Services"** and **Specification No. 19-11316-C** clearly marked on the **outer most mailing envelope**.

Mail or Hand Deliver To:

City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,


Shari Hamilton
General Services Manager

Addendum “B”

Questions and Answers for Specification No. 19-11316-C CITYWIDE UNARMED SECURITY GUARD SERVICES

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 19-11316-C, Citywide Unarmed Security Guard Services**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. We were notified of the bid only after the April 17-18, 2019 Mandatory pre-bid walk through of the sites to be served. We cannot possibly comply and are in effect locked out of bidding on this project. What if anything can be done about this situation? Please consider my request for mitigation of this problem. Ours may not be the only company that encountered this situation.

1. A. The pre-bid walk through is mandatory for participating in RFP specification No. 19-11316-C. Publicity for the procedure: the RFP solicitation documents were published on April 4, 2019 on the City website section: <https://www.cityofberkeley.info/RFP/>

Except as provided herein all other terms and conditions remain unchanged.