



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 19-11261-C
FOR
ZERO WASTE MANAGEMENT SYSTEMS
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
11/06/2018

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on December 6, 2018. All responses must be in a sealed envelope and have "ZERO WASTE MANAGEMENT SYSTEMS" and **Specification No. 19-11261-C** clearly marked on the **outer most mailing envelope**.

Mail or Hand Deliver To:
City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,

Shari Hamilton
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 19-11261-C ZERO WASTE MANAGEMENT SYSTEMS

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 19-11261-C, ZERO WASTE MANAGEMENT SYSTEMS**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. What is the estimated cost of the Zero Waste Management Systems project? Has the Department allocated funding for the Zero Waste Management Systems yet? If so, through which source (budget, CIP, state/federal grant etc.)?
1. A. Please provide your best proposal. Funding as deemed necessary will be provided for by the City in the current fiscal year as well as in the fiscal year 2020.
2. Q. Which other systems will have to integrate or interface with the Zero Waste Management Systems?
2. A. Please refer to the Attachment 6 INTERFACES of the RFP
3. Q. Which operating platform does the Department currently use? / Is desired for the Zero Waste Management Systems?
3. A. The operating platform city wide that is used is Windows.
4. Q. What is the number of users anticipated for the Zero Waste Management Systems?
4. A. Number of users is 105, per page 11 of the RFP.
5. Q. Who is the technical contact and/or project manager for the Zero Waste Management Systems?
5. A. Barry Jennings, bjennings@cityofberkeley.info is the technical contact.
6. Q. Does the Department anticipate any professional or consulting services may be needed to accomplish this effort? (i.e. project planning/oversight, PM, QA, IV&V, staff augmentation, implementation services etc.)?
6. A. Yes, please provide the project plan with a detailed timeline.
7. Q. Is RouteSmart to be replaced as part of this RFP?
7. A. Yes, if the proposed module for Route Smart replacement meets the City needs as identified in the RFP requirements.
8. Q. If yes to the above question:
 - What are your collection types?
Answer:
 - a) Refuse (*mixed solid waste*)
 - b) Dual-stream Recycling
 - i. Plastic, metal, glass bottles
 - ii. Mixed paper and cardboard
 - c) Organics (*plant debris & food scraps*)

- What is the visit frequency by collection type?
 - a. Answer: It varies by route collection from multiple times per day to once per week.
- Are the service days fixed or can they be changed?
 - a. Answer: Service days are fixed routes but changes can be made.
- What is your truck count by truck type?
 - Answer:
 - a. Front Loaders (12)
 - b. Rear Loaders (18)
 - c. Side Loaders (11)
 - d. Roll-off Trucks (2)
 - e. Long Haul Trucks (8)
 - f. Flat Bed Trucks (2)
 - g. Container Trucks (2)
- How many week days does each truck type run routes?
 - Answer:
 - a. Front Loaders – 7 days
 - b. Rear Loaders – 7 days
 - c. Side Loaders – 5 days
- How many disposal sites are used?
 - Answer:
 - a. Berkeley Transfer Station – unload solid waste on the Tip Floor which will be loaded into long haul trucks and transported to another facility for processing or disposal
 - b. Altamont Landfill – mixed solid waste
 - c. Zanker Recycling Facilities – construction debris
 - d. Recology – organics

9. Q. Excluding the RouteSmart replacement solution, what is the number of concurrent users that will need access to the new solution?

9. A. We estimate up to 50 concurrent users needing access at the same time.

10. Q. The table in the RFP has incorrect demo dates in December. Are you planning to revise the table for vendor completion?

10. A. Demo dates of January 22-25 on page 7 are correct. December dates on page 45 are incorrect. Please cross out the December dates on page 45 and write in the January 22-25 times you are available to give a demo.

11. Q. Whether companies from outside USA can apply for this? (like from India or Canada)

11. A. The company must have a presence in the USA and possess a thorough understanding of permitting regulations governing development and construction.

12. Q. Whether we need to come over there for meetings?

12. A. Detailed analysis is expected to be on-site. Regular project status meetings can be over the phone or online meetings such as Skype, WebEx, etc.

13. Q. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

13. A. Please see response to Question #12.

14. Q. Can we submit the proposals via email?

14. A. Follow the proposal submission guidelines on Page 1 of the RFP.

Except as provided herein all other terms and conditions remain unchanged.