



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 19-11261-C
FOR
Zero Waste Management Systems
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM “C”
11/30/2018

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals must be received no later than 2:00 pm, on December 13, 2018. All responses must be in a sealed envelope and have **“Zero Waste Management Systems”** and **Specification No. 19-11261-C** clearly marked on the **outer most mailing envelope**.

Mail or Hand Deliver To:

City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,

Shari Hamilton
General Services Manager

Addendum “C”

Questions and Answers for Specification No. 19-11261-C Zero Waste Management Systems

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 19-11261-C**, Zero Waste Management Systems. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. Can we get an extension to the due date?
1. A. Yes, we extended the deadline in Addendum B from 12/6/2018 to 12/13/2018.
2. Q. Do you have vehicles that service both residential and commercial customers?
2. A. Yes, we have vehicles that service both residential and commercial customers.
3. Q. How long will the project take?
3. A. This will be defined by the vendor.
4. Q. Do you have any due dates or timing guidelines?
4. A. No, this will be based on the vendor’s implementation.
5. Q. Does the solution have to integrate with the City’s financial system?
5. A. Yes, the system will have to integrate billing with the City’s Tyler Munis financial system.
6. Q. How are customers billed?
6. A. The majority get billed as part of their property tax bill. However, we prefer invoices monthly or quarterly with details of service received. We will need the ability to bill monthly or quarterly.
7. Q. Does the City prefer an on premise or hosted solution?
7. A. We prefer a hosted solution, however, will consider all offers.
8. Q. Does the City plan on keeping Routesmart?
8. A. The City will select the best proposal and is open to change.
9. Q. Does the City plan on keeping PC Scale as their scale house system.
9. A. Yes.
10. Q. Does the City want a 3 year or 5 year cost structure?
10. A. Please include all one-time costs as well as ongoing maintenance costs for a 3 year time frame or 5 year time frame.
11. Q. Is there a vendor contract to see?
11. A. Please reference the terms and conditions set forth within the RFP.
12. Q. Will the Tyler Munis system perform the billing function?

12. A. Your solution should be flexible enough to perform billing or integrate with the Tyler Munis system.

13. Q. In the vendor selection process, do you award points for minority owned / women owned businesses?

13. A. No. Unless the City uses Federal or State funds and those granting agencies have m/wbe requirements. For this project, we are not using any Federal or State funding.

14. Q. In section 7.3 on page 41 of the RFP, can you clarify what is meant by “source code”?

14. A. The source code is the code that the build engine uses to build the software.

Except as provided herein all other terms and conditions remain unchanged.