



**Finance Department**  
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)**  
**Specification No. 19-11257-C**  
**FOR**  
**PRELIMINARY ENGINEERING AND ENVIRONMENTAL ANALYSIS FOR RAILROAD**  
**CROSSING SAFETY IMPROVEMENT / QUIET ZONE**

**ADDENDUM "A"**  
October 5, 2018

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no **later than 2:00 pm, on Tuesday, October 16, 2018**. All responses must be in a sealed envelope and have "**PRELIMINARY ENGINEERING AND ENVIRONMENTAL ANALYSIS FOR RAILROAD CROSSING SAFETY IMPROVEMENT / QUIET ZONE**" and **Specification No. 19-11257-C** clearly marked on the **outer most mailing envelope**.

**Mail or Hand Deliver To:**  
City of Berkeley  
Finance Department/General Services Division  
2180 Milvia Street, 3rd Floor  
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,

  
Shari Hamilton  
General Services Manager

## **Addendum “A”**

### **Questions and Answers for Specification No. 19-11257-C PRELIMINARY ENGINEERING AND ENVIRONMENTAL ANALYSIS FOR RAILROAD CROSSING SAFETY IMPROVEMENT / QUIET ZONE**

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 19-11257-C**, Preliminary Engineering and Environmental Analysis for the Railroad Crossing Safety Improvement / Quiet Zone. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

- 1. Q. The RFP states that proposal Items 1-7 “should not exceed 25 page faces.” This assumes that Item 8 will not be counted among the 25-page limit. However, the RFP does not state if there are pages to be excluded from the count. For example, cover letter, price/rates, and forms are the standard exclusions. Are there any exclusions to the page count other than Item 8?**

A. The intention was to include Item 8 in the 25-page limit. Given that the City made an error in excluding Item 8 from the 25-page limit, proposers will not be required to include Item 8 within the 25-page limit. The cover letter and sheets with prices/rates and forms are also excluded from the 25-page limit.

- 2. Q. Attachment A lists the forms below to submit with the proposal. If a Prime firm has subcontractors, must the subcontractors provide all the same forms, too? If so, may the Prime firm use a scanned copy of subcontractors’ signed forms?**

- o Non-Discrimination/Workforce Composition Form Attachment B**
- o Nuclear Free Disclosure Form Attachment C**
- o Oppressive States Form Attachment D**
- o Living Wage Form (may be optional) Attachment E**
- o Equal Benefits Ordinance Certification of Compliance (EBO-1) Attachment F**

A. Yes, subcontractors are required to fill out all City forms. Yes, the City will accept scanned copies of signed forms from subcontractors to include in the proposal.