

Finance Department
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)
Specification No. 20-11354-C
FOR
City Manager Performance Assessment
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

ADDENDUM "B"

8/22/2019

Dear Proposer:

This addendum is to notify all of the change made to the **Questions Due** and the **Proposals Due from Potential Bidders** dates. All other dates remain unchanged. See updated schedule at the end of this document.

The **Questions Due** date has been changed from Friday, August 23, 2019 to **Friday, August 30, 2019**.

The **Proposals Due from Potential Bidders** date has been changed from Thursday, September 12, 2019 to **Thursday, September 19, 2019**.

Proposals must be received no later than 2:00 pm, on Thursday, September 19, 2019. All responses must be in a sealed envelope and have "**City Manager Performance Assessment**" and **Specification No. 20-11354-C** clearly marked on the **outer most mailing envelope**.

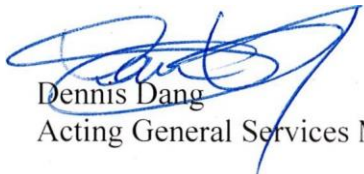
Mail or Hand Deliver To:

City of Berkeley
Finance Department/General Services Division
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,


Dennis Dang
Acting General Services Manager

Addendum “B”

Specification No. 20-11354-C
City Manager Performance Assessment

The City of Berkeley has updated the schedule for **Specification No.20-11354-C, City Manager Performance Assessment.**

In an effort to provide the same information to all, listed below is the updated schedule.

VIII. SCHEDULE (dates are subject to change)

- | | |
|--------------------------------------------------------------------|------------------------------|
| <input type="checkbox"/> Issue RFP to Potential Bidders | Wednesday, August 14, 2019 |
| <input type="checkbox"/> Questions Due | Friday, August 30, 2019 |
| <input type="checkbox"/> Proposals Due from Potential Bidders | Thursday, September 19, 2019 |
| <input type="checkbox"/> Complete Selection Process | Tuesday, October 15, 2019 |
| <input type="checkbox"/> Council Approval of Contract (over \$50k) | Tuesday, November 12, 2019 |
| <input type="checkbox"/> Award of Contract | Friday, November 15, 2019 |
| <input type="checkbox"/> Sign and Process Contract | Friday, November 22, 2019 |
| <input type="checkbox"/> Notice to Proceed | Monday, November 25, 2019 |

Except as provided herein all other terms and conditions remain unchanged.