



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 22-11488-C
FOR
Pilot Climate Equity Fund Program
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
12/15/2021

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on January, 25, 2022 All responses should be sent via email to purchasing@cityofberkeley.info and have "**Pilot Climate Equity Fund Program**" and **Specification No. 22-11488-C** indicated in the subject line of the email. Please submit one (1) PDF of Attachment J - Proposal Application, and all other required attachments.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 22-11488-C Pilot Climate Equity Fund Program

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 22-11488-C, Pilot Climate Equity Fund Program**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. Are there word counts, or a limit to the length of proposal?
1. A. There are no word counts. Please be succinct.

2. Q. Will there be only one entity awarded per area, or multiple awardees per area?
2. A. The City hopes to select at least one awardee in each category; but, may potentially award more than one in each category. We anticipate multiple potential awardees in Program Area #1- Resilient Home Retrofit Pilot.

3. Q. Are eligible costs just for upgrades or could they also include administrative time?
3. A. Administrative time is considered an eligible cost and can be included under labor costs.

4. Q. Is Program Area #3 limited to community-based organizations (CBOs), or may non-CBOs apply if we have a community engagement mechanism?
4. A. “CBO” could include an organization that has the ability to engage with and provide services to the community. It is not limited to only those who have a 501(c)(3) tax status.

Except as provided herein all other terms and conditions remain unchanged.