



Office of the City Manager

November 6, 2012

Ms. Diana Alvarado
USPS Pacific Facilities Service Office
1300 Evans Avenue, Suite 200
San Francisco, CA 94188-8200

Subject: Public Meeting Regarding Berkeley Main Post Office

Dear Ms. Alvarado,

Thank you for providing a copy of the public meeting notice that the United States Postal Service (USPS) is planning to conduct on November 20, 2012 at 7:00 p.m. at the Berkeley High School Auditorium. We have received a number of complaints from members of the community regarding the date of this meeting. As you know, the date is two days prior to the national Thanksgiving holiday. Many community members are likely to be out of town visiting friends or relatives for the holiday, or have family or friends visiting them. Thus, we would request that the USPS reconsider conducting its required public meeting on that date.

Additionally, the meeting notice indicated that the meeting would be held at the Berkeley High School "auditorium." There are two facilities on the Berkeley High Campus, the Florence Schwimley Little Theater, and the Berkeley Community Theater. It would be helpful if you could clarify which facility has been reserved for this meeting.

Thank you in advance for your response to this letter; as always, I can be reached at 510/981-7000 if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Daniel". The signature is fluid and cursive, with the first name "Christine" written in a larger, more prominent script than the last name "Daniel".

Christine Daniel
City Manager

cc: Honorable Mayor and City Councilmembers
William Rogers, Deputy City Manager
Zach Cowan, City Attorney
Eric Angstadt, Planning Director
Mark Numainville, Acting City Clerk
Mary Kay Clunies-Ross, Public Information Officer